



PART-TIME FACULTY RANK ADVANCEMENT PETITION

Section I – To be Completed by Part-time Faculty Member

Name:

M#:

Department/Division/Unit:

Current Rank:	Lecturer	Adjunct I	Adjunct II
Request advancement to:	Adjunct I	Adjunct II	Adjunct II*

Adjunct II is an employee who has been employed at the Adjunct II level for three (3) Academic Years (whether for one or both semesters) and who has completed nine (9) hours of professional development training while at the Adjunct II level will receive an additional one percent (1%) in pay rate beginning in the fourth (4th) academic years of service at the Adjunct II level.*

Section II – To be Completed by Part-time Faculty Member and Verified by Department Chair.

Fall & spring semester courses taught and the equivalent semester hours (ESH). Please attach verification documentation, i.e. transcripts, certificates, etc. since last placement **for both courses and professional development**. Refer to **Policy and Procedure 32203** and **SEIU contract** for additional requirements.

Courses

Semester	Course	CRN	Campus	ESH

