

Montgomery College
Authorization for Domestic Bank ACH Transaction

ACH Value Date	
Transfer FROM account number: PNC No. 8026248529	
Transfer TO account number:	
Amount of Transfer:	
Beneficiary Bank:	
Beneficiary Bank ABA Routing Number:	
Beneficiary Bank Address:	
Beneficiary Bank Account Number:	
Beneficiary Name:	
Special Instructions:	
Purpose of Transfer:	
Budget Account Number:	
Requestor/Budget Approver Signature	Date

Please provide support documents for the payment - invoice, contract, payroll/HR report.
Submit the completed Domestic Bank ACH request form to Accounts Payable, CT 310.

For OBS Office Use Only:	
Initiated by	Date
ACH Confirmation Number:	
Approved by	Date