MARYLAND HIGHER EDUCATION COMMISSION FROM MONTGOMERY COLLEGE Rockville, Maryland

ANNUAL FINANCIAL REPORT June 30, 2014

ANNUAL FINANCIAL REPORT

TO THE

MARYLAND HIGHER EDUCATION COMMISSION

FROM MONTGOMERY COLLEGE

SUMMARY STATEMENT OF REVENUES AND EXPENDITURES

FOR THE FISCAL YEAR ENDED JUNE 30, 2014

ANNUAL FINANCIAL REPORT

TO THE

MARYLAND HIGHER EDUCATION COMMISSION

FROM MONTGOMERY COLLEGE

FOR THE FISCAL YEAR ENDED JUNE 30, 2014

Prepared by:

President of the College:

DeRionne P. Pollard, Ph.D.

Date 9/26/14

MONTGOMERY COLLEGE

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Independent Auditors' Report

Board of Trustees Montgomery College Rockville, Maryland

We have audited the accompanying statutory financial statements included in the Annual Financial Report to the Maryland Higher Education Commission (MHEC-CC-4) of Montgomery College (the College) for the year ended June 30, 2014 listed in the foregoing table of contents and the full-time equivalent (FTE) enrollment data included in the Annual Financial Report.

Management's Responsibility for the Statutory Financial Statements

Management is responsible for the preparation and fair presentation of these statutory financial statements and the FTE enrollment data included in the Annual Financial Report in accordance with accounting practices prescribed or permitted by the Maryland Higher Education Commission, which is a comprehensive basis of accounting other than generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these statutory financial statements and the FTE enrollment data included in the Annual Financial Report based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the statutory financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the statutory financial statements referred to above present fairly, in all material respects, the Annual Financial Report of the College for the year ended June 30, 2014 on the basis of accounting prescribed by the Maryland Higher Education Commission.

Basis of Accounting

The statutory financial statements are prepared in conformity with accounting practices prescribed or permitted by the Maryland Higher Education Commission, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the statutory financial statements as a whole. The supplemental information listed in the foregoing table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

The accompanying statutory financial statements are not, and are not intended to be, the College's primary financial statements. The College has separately issued financial statements prepared in accordance with accounting principles generally accepted in the United States of America as its primary financial statements.

The report is intended solely for the information and use of the Board of Trustees and management of the College and the Maryland Higher Education Commission and is not intended to be and should not be used by anyone other than these specified parties.

CliftonLarsonAllen LLP

Clifton Larson Allen LLP

Baltimore, Maryland September 26, 2014

Summary Statement of Revenues for Fiscal Year Ended June 30, 2014

	Unrestricted Current Fund		Restricted Current Fund		TOTAL REVENUES
Revenue Sources					
Student Tuition and Fees:					
1. Credit	\$	81,622,928	\$		\$ 81,622,928
2. Noncredit	\$	7,032,778	\$	57,702	\$ 7,090,480
3. TOTAL STUDENT TUITION AND FEES	\$	88,655,706	\$	57,702	\$ 88,713,408
Governmental: (Explain Restricted Funds on Exhibits VII, VIII, and IX)					
4. Federal	\$		\$	38,934,233	\$ 38,934,233
5. State	\$	37,835,544	\$	5,152,986	\$ 42,988,530
6. Local	\$	100,529,527	\$	347,709	\$ 100,877,236
7. TOTAL GOVERNMENTAL	\$	138,365,071	\$	44,434,928	\$ 182,799,999
8. TOTAL SALES AND SERVICES OF EDUCATIONAL ACTIVITIES (Auxiliary Enterprise)	\$	13,642,036	\$	<u>-</u>	\$ 13,642,036
Other:					
9. Gifts/Grants (Explain on Exhibit X)	\$		\$	1,447,929	\$ 1,447,929
10. Other - Miscellaneous (Explain on Exhibit X)	\$	1,685,684	\$		\$ 1,685,684
11. TOTAL OTHER	\$	1,685,684	\$	1,447,929	\$ 3,133,613
12. TOTAL REVENUES	\$	242,348,497	\$	45,940,559	\$ 288,289,056

NOTE: Restrict Rv. Does not include State paid benefits \$13,190,914

MHEC-CC-4 Rev. 06-13

EXHIBIT I PAGE 1

Summary Statement of Current General Funds for the Fiscal Year Ended June 30, 2014

	Unrestricted			
	General			Restricted
	Current			Current
		Fund		Fund
Revenues:				
1. TOTAL REVENUES (Per Line 12, Exhibit I)	\$	242,348,497	\$	45,940,559
Expenditures by Function:				
Instruction	\$	82,038,045	\$	7,362,236
Research	\$		\$	81,073
Public Service	\$		\$	
Academic Support	\$	39,886,883	\$	1,875,207
Student Services	\$	27,305,421	\$	1,585,455
Institutional Support	\$	54,472,205	\$	23,003
Operation and Maintenance of Plant	\$	34,060,760	\$	
Scholarships & Fellowships	\$	3,549,131	\$	33,852,686
2. TOTAL EDUCATIONAL AND GENERAL EXPENDITURES	\$	241,312,445	\$	44,779,661
3. TOTAL MANDATORY TRANSFERS	\$		\$	
4. TOTAL EDUCATIONAL AND GENERAL EXPENDITURES				
AND MANDATORY TRANSFERS	\$	241,312,445	\$	44,779,661
5. TOTAL AUXILIARY ENTERPRISES	\$	13,858,142	\$	
6. TOTAL OTHER TRANSFERS	\$			
7. TOTAL EXPENDITURES, TRANSFERS				
AND AUXILIARY ENTERPRISES	\$	255,170,588	\$	44,779,661

NOTE: Does not include State paid benefits

MHEC-CC-4 REV. 02-88

EXHIBIT II PAGE 2

MONTGOMERY COMMUNITY COLLEGE

Educational and General Expenditures of the Unrestricted Current Fund by Function and Object for the Fiscal Year Ended June 30, 2014

Acct.						Public	Academic	Student	ı	nstitutional	peration and Naintenance	So	cholarships and		Non		
No.	Object Classification	lı	nstruction	Research		Service	Support	Services		Support	 of Plant	F	ellowships	F	unction	1	TOTAL
5XXX	Compensation (including Fringe Benefits)	\$	78,784,045	\$ -	\$	<u> </u>	\$ 32,872,910	\$ 25,152,787	\$	35,947,006	\$ 17,086,078	\$	-	\$		- Ç	189,842,826
60XX	Contracted Services	\$	1,061,930	\$ -	\$.	\$ 3,097,500	\$ 1,306,969	\$	10,687,391	\$ 7,066,616	\$	-	\$		-	23,220,406
61XX	Supplies and Materials	\$	1,935,413	\$ -	\$	· -	\$ 2,913,403	\$ 580,462	\$	926,253	\$ 1,899,862	\$	-	\$		- 5	8,255,393
62XX	Communications	\$	32,177	\$ -	\$.	\$ 18,525	\$ 30,014	\$	1,279,721	\$ 13,316	\$	-	\$		-	1,373,753
63XX	Conferences/Meetings	\$	77,578	\$ -	\$.	\$ 424,507	\$ 235,189	\$	955,422	\$ 14,904	\$	-	\$		- Ş	1,707,600
64XX	Scholarships	\$	-	\$ -	\$.	\$ -	\$ -	\$	-	\$ -	\$	3,549,131	\$		- 5	3,549,131
65XX	Utilities	\$	-	\$ -	\$; -	\$ -	\$ -	\$	-	\$ 6,808,938	\$	-	\$		- 5	6,808,938
66XX	Fixed Charges	\$	2,286	\$ -	\$	· -	\$ 18,643	\$ -	\$	4,595,562	\$ 4,733	\$	-	\$		- 5	4,621,224
67XX	Open (specify below) Capitalized Improvement	\$	-	\$ -	, \$; -	\$ -	\$ -	\$	-	\$ 732,998	\$	-	\$		- 5	732,998
	Open (specify below) Overhead	\$	-	\$ -	\$; <u>-</u>	\$ -	\$ -	\$	-	\$ -	\$	-	\$		- 5	<u>-</u>
	Open (specify below) Renovation	\$	-	\$ -	\$; ;	\$ -	\$ -	\$	-	\$ -	\$	-	\$		-	<u>-</u> _
69XX	Furniture and Equipment	\$	144,616	\$ -	\$; -	\$ 541,395	\$ -	\$	80,850	\$ 433,315	\$	-	\$		-	1,200,176
TOTAL EXPE	ENDITURES	\$	82,038,045	\$ -	\$; -	\$ 39,886,883	\$ 27,305,421	\$	54,472,205	\$ 34,060,760	\$	3,549,131	\$		- 5	241,312,445

NOTE: Does not include Auxiliary Enterprises; they are not Educational and General Expenditures. Does not include State paid benefits; Transfers are not included.

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EXHIBIT III PAGE 3

Summary Statement of Educational and General Expenditures by Fund and Object Class

For the Fiscal Year Ended June 30, 2014

Acct. No.	Object Classification	Unrestricted Current Fund		Restricted Current Fund		TOTAL KPENDITURES
5XXX	Compensation (including Fringe Benefits)	\$	189,842,826	\$ 8,228,847	\$	198,071,673
60XX	Contracted Services	\$	23,220,406	\$ 1,085,173	\$	24,305,580
61XX	Supplies and Materials	\$	8,255,393	\$ 487,259	\$	8,742,653
62XX	Communications	\$	1,373,753	\$ 671	\$	1,374,425
63XX	Conferences/Meetings	\$	1,707,600	\$ 160,648	\$	1,868,248
64XX	Grants/Subsidies	\$	3,549,131	\$ 33,848,055	\$	37,397,186
65XX	Utilities	\$	6,808,938	\$ 	\$	6,808,938
66XX	Fixed Charges	\$	4,621,224	\$ 745	\$	4,621,969
68XX	Open (specify below) Capitalized Improvements	\$	732,998	\$ -	\$	732,998
	Open (specify below) Overhead	\$	-	\$ 345,930	\$	345,930
	Open (specify below)	\$	-	\$ -	\$	
69XX	Furniture and Equipment	\$	1,200,176	\$ 622,333	\$	1,822,508
TOTAL EXPE	NDITURES	\$	241,312,445	\$ 44,779,661	\$	286,092,106
TOTAL MAN	IDATORY TRANSFERS	\$	-	\$ -	\$	-
TOTAL EXPE	NDITURES NDATORY TRANSFERS	\$	241,312,445	\$ 44,779,661	\$	286,092,106

NOTE: Does not include State paid benefits.

MHEC-CC-4 REV. 02-88

EXHIBIT IV PAGE 4

Computation of Adjusted Cost Per FTE and % of Local Contribution

For the Fiscal Year Ended June 30, 2014

The finalized State aid adjustment or payment for the fiscal year will be made with the November State aid payment. Certification will be made to the respective political subdivisions based on the following information.

Total Unrestricted Current General Fund Operating Expenditures	\$ 241,312,445
(From Exhibit II, Line 4)	

2. Subtract any expenditures included in 1. above which do not fall within the definition of Unrestricted Current General Operating Expenditures. List and specify items below. Indicate objects and functions in which these expenditures are shown on Exhibits III and IV.

	Item	Object	Function	Amount	
a) <u>curre</u> r	ensated absence nt year expend. service for	5XXX	VARIOUS	\$ 947,741	
	l projects.			\$ <u> </u>	
Post e c) benef	mployment its	5XXX	VARIOUS	\$ 3,147,192	
d)				 	
e)	_				
	L DEDUCTIONS				\$ 4,094,933
3. Adjusted Unrestrict (Line 1 less sum of 2	ted Current Operating E 2a thru 2e)	xpenditures			\$ 237,217,512
4. Total FTE students	for fiscal year (from Exh	ibit VI)		21,408.25	
•	estricted Current Opera s (yields adjusted cost p	• .	itures		\$ 11,081
6. Total Maryland elig	sible FTE students (from	Exhibit VI)		19,022.27	
(Exclude State paid	l year ending June 30, 20 benefits)(Complete Exh r years audited FTEs)				\$ 37,835,544
8. TOTAL LOCAL CONT	TRIBUTION				\$ 100,529,527
-	sted Unrestricted Curre Il political subdivision (L	•			 42.38%

^{*} Regional community colleges must supply this information for each county supporting the college.

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EXHIBIT V PAGE 5

Summary of Full-Time Equivalent Students and Tuition and Fees

For the Fiscal Year Ended June 30, 2014

				Student	
	FTE Students			Tuition and Fees	
	Students	-	and rees		
Eligible Students					
1. In-County (credit)	15,292.33	_	\$	62,483,088	
2. Out-of-County (credit)	867.33	-	\$	7,245,872	
3. Noncredit	2,862.61	_	\$	4,863,696	
TOTAL ELIGIBLE STUDENTS	19,022.27	_	\$	74,592,656	
Ineligible Students					
Credit					
4. Out-of-State	998.93	_	\$	11,442,884	
5. Other	110.40	-	\$	451,084	
Noncredit					
6. Out-of-State	1,081.96	_	\$	2,169,082	
7. Other	0	_	\$		
TOTAL INELIGIBLE STUDENTS	2,385.98	_	\$	14,063,051	
TOTAL STUDENTS	21,408.25	=	\$	88,655,707	

NOTE: Regional community colleges are required to submit the above data for each of the counties supporting the college. Eligible students refers to State fundable. FTEs shall be reported to the second decimal place.

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EXHIBIT VI PAGE 6

Summary of Restricted Federal Grant Programs

For the Fiscal Year Ended June 30, 2014

Program Title	7/1/2013 Balance	Revenues/ Transfers	Expenditures/ Transfers	6/30/2014 Balance	
Federal Government					
Department of Education - Federal Pell Grant		\$ 32,773,123	\$ 32,773,123	\$ -	
Department of Education - Federal					
Supplemental Education Opportunities Grant	-	463,505	463,505	-	
Department of Education - Federal					
Student Support Services Program	-	196,036	196,036	-	
Educational Opportunity Centers Program	-	170,657	170,657	-	
CCAMPIS Application	-	6,322	6,322	-	
Passed Through State Department of Education					
Title IC Program Improvement	-	295,094	295,094	-	
Child Care & Professional Development Fund		44,600	44,600	_	
Passed Through State DLLR					
Consolidated Adult Education & Family Literacy		1,472,782	1,472,782		
Department of Homeland Security					
Citizenship is For You!		56,850	56,850		
National Science Foundation					
On Ramp to STEM	-	104,822	104,822	-	
Graduate and Transfer STEM Talent Expansion Program	-	244,860	244,860	-	
Teaching Pathways Opening Doors to STEM		111,398	111,398		
National Institutes of Health					
Biomedical Scholars Program		8,235	8,235		
National Endowment for the Humanities					
Challenge Grant	-	71,500	71,500	-	
Let's Talk About It: Muslim Journeys	<u> </u>	400	400		
Department of Commerce (NIST)					
Summer Undergraduate Research Fellowship-BFRL	-	28,204	28,204	-	
NIST Measurement Science & Engineer	<u> </u>	52,869	52,869		
Department of Health and Human Services					
Project Aware (SAMHSA)	-	144,851	144,851	-	
Head Start Program	-	151,913	151,913	-	
Targeted Assistance Program	-	337,485	337,485	-	
ESOL Training Program for Refugees	-	235,570	235,570	-	
Health Care and Other Facilities		610,214	610,214		
Department of Energy					
Construction Grant		1,352,944	1,352,944	-	
TOTAL FEDERAL	\$0	\$38,934,234	\$38,934,234	\$0	

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EXHIBIT VII PAGE 7

Summary of Restricted State Grant Programs

For the Fiscal Year Ended June 30, 2014

Donas Title	7/1/201		Revenues/	Expenditures/	6/30/2014 Balance		
Program Title	Balance	<u> </u>	Transfers	Transfers	Balance		
State Government							
MHEC-Part Time Grant Program	\$		\$707,868	\$707,868	\$ -		
Adult Literacy State	\$		\$792,153	\$792,153	\$ -		
Special State Funds AELG	\$		\$61,932	\$61,932	\$ -		
English Second Language	\$		\$2,569,040	\$2,569,040	\$ -		
Nurse Support Program II	\$		\$846,034	\$846,034	\$ -		
New Nurse Faculty Fellowships	\$	-	\$55,000	\$55,000	\$ -		
Nurse Educ Doctoral Grant	\$		\$20,000	\$20,000	\$ -		
MOVE MD Planning Grt Transport	\$		\$25,000	\$25,000	\$ -		
Maryland State Arts Council	\$		\$21,128	\$21,128	\$ -		
Keeping MD CC Affordable	\$		\$30,764	\$30,764	\$ -		
EARN MD Planning Grt MCBiotech	\$		\$17,476	\$17,476	\$ -		
JHU-M Fast	\$		\$6,219	\$6,219	\$ -		
ADAPTS mini Grant Transfer students	\$		\$373	\$373	\$ -		
TOTAL STATE		\$0	\$5,152,986	\$5,152,986	\$0		

NOTE: Total should agree with Exhibit I, Restricted Fund (page 1, line 5).

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EXHIBIT VIII PAGE 8

Summary of Restricted Local Grant Programs

For the Fiscal Year Ended June 30, 2014

Program Title	7/1/2013 Balance	Revenues/ Transfers	Expenditures/ Transfers	6/30/2014 Balance
Local Government	_			
Adult Literacy Local	\$ -	\$290,590	\$290,590	\$ -
Arts & Humanities Council	\$ -	\$57,118	\$57,118	\$ -
TOTAL LOCAL	\$0	\$347,709	\$347,709	\$0

NOTE: Total should agree with Exhibit I, Restricted Fund (page 1, line 6).

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EXHIBIT IX PAGE 9

Summary of Other Sources of Unrestricted and Restricted Current General Revenue

For the Fiscal Year Ended June 30, 2014

Other Revenue Sources	Cu	stricted rrent und	Restricted Current Fund			
Gifts/Grants:						
Montgomery County Foundation	\$		\$	883,636		
D.C. Student Incentive Grants	\$	_	\$	400,788		
Private Grants	\$	<u>-</u>	\$	163,504		
;						
TOTAL GIFTS/GRANTS	\$	<u>-</u>	\$	1,447,928		
Other - Miscellaneous:						
Investment Income	\$	70,854	\$	_		
Operating (General) Fund - Fines, Facility Rentals.	\$	610,862	\$			
Overhead Recovery - Federal, State & Local Programs	\$	357,933	\$			
Sale of Assets & Other Miscellaneous	\$	640,676	\$	_		
Continuing Education - Other	\$	5,359	\$			
TOTAL OTHER - MISCELLANEOUS	\$	1,685,684	\$	-		
TOTAL OTHER REVENUE SOURCES	\$	1,685,684	\$	1,447,928		

NOTE: Total should agree with Exhibit I, lines 9 and 10.

MHEC-CC-4 Rev. 02-88

EXHIBIT X PAGE 10

Reconciliation of State Aid

For the Fiscal Year Ended June 30, 2014

		Amount		
19,759.87 State Aid FTEs @	1,174.78	\$	23,213,419	
Fixed Cost Adjustment		\$	14,622,125	
Supplemental Grant				
Other (specify below)				
	_			
TOTAL STATE AID		\$	37,835,544	
MHEC-CC-4				

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EXHIBIT XI PAGE 11

Reconciliation of Full-Time Equivalent Students

For the Fiscal Year Ended June 30, 2014

	Eligible Maryland FTEs Accepted by SBCC	Maryland FTEs Now Claimed Per Audit	
Summer Credit Enrollment (SBCC-CC-2)	1,810.63	1,810.63	
Summer Noncredit Enrollment (SBCC-CC-3)	1,281.28	1,281.28	
Fall Credit Enrollment (SBCC-CC-2)	7,391.73	7,391.73	
Fall Noncredit Enrollment (SBCC-CC-3)	435.00	435.00	
Spring Credit Enrollment (SBCC-CC-2)	6,825.07	6,825.07	
Spring Noncredit Enrollment (SBCC-CC-3)	1,146.33	1,146.33	
Winter Credit Enrollment (SBCC-CC-2)	132.23	132.23	
Other Noncredit Enrollment (SBCC-CC-3)			
TOTAL ENROLLMENT	19,022.27	19,022.27	
Total Eligible Maryland FTEs accepted by SBCC during fiscal year.	19,022.27	xxxxxxxxxxxx	
Additional Eligible Maryland FTEs claimed per audit * (deletions)		xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	
TOTAL ELIGIBLE MARYLAND FTEs **	19,022.27	19,022.27	
TOTAL UNDUPLICATED PART-TIME STUDENTS	N/A	N/A	

^{*} When additional FTEs not previously reported to the State Board are claimed as a result of the audit, a properly executed SBCC-CC-2 or SBCC-CC-3 must be filed with the claim.

MHEC-CC-4 Rev. 05-88

EXHIBIT XII PAGE 12

^{**} This number of FTEs will be the basis for the payment of State aid two years hence. FTEs shall be reported to the second decimal place.

Student Faculty Ratio (Credit Courses Only)

For the Fiscal Year Ended June 30, 2014

TOTAL CREDIT HOURS GENERATED		
(Per Exhibit VI, Lines 1, 2, 4, and 5)		518,070
TOTAL COURSE CREDIT HOURS TAUGHT FY14		27,711
		·
STUDENT-FACULTY RATIO		
(Total credit hours generated divided by total course	18.70	
credit hours taught)		

NOTE: Information for the computation of the student-faculty ratio is to be supplied by the Director of Institutional Research & Analysis in conformity with the guidelines decided upon by the Maryland Council of Community College Academic Deans as follows:

- Student credit hours generated and course credit hours taught are to be measured at the end of the third week of classes.
- Laboratory courses and independent study courses are to be excluded from the denominator if they did not appear independently on the printed class schedule.
- Continuing education (noncredit) courses are to be excluded.
- Includes all sessions (Summer and Winter).

MHEC-CC-4 Rev. 05-88

EXHIBIT XIII PAGE 13

Funding of Statewide Programs

For the Fiscal Year Ended June 30, 2014

	SB			Spring CC-CC-2A	 TOTAL	
TOTAL OUT-OF -COUNTY/CITY STUDENTS ENROLLED IN STATEWIDE PROGRAMS		98		57	 155	
2. TOTAL CREDIT HOURS*		744		460	1,204	
3. TOTAL TUITION DIFFERENTIAL*	\$	104,398	\$	64,444	\$ 168,842	
TOTAL STATE AID RECEIVED FOR STATEWIDE PROGRAMS	\$	104,398	\$	64,444	\$ 168,842	
MINUS: AUDIT ADJUSTMENTS	\$	<u>-</u>	\$		\$ -	
TOTAL AUDITED STATE AID FOR STATEWIDE PROGRAMS	\$	104,398	\$	64,444	\$ 168,842	

^{*} Per SBCC-CC-2A form.

MHEC-CC-4 Rev. 02-88

EXHIBIT XIV PAGE 14