

View Account Summary

The screenshot shows the M&T Bank CentreSuite interface. At the top, there is a green header with the M&T Bank logo and 'CentreSuite' text. Below this is a navigation menu with tabs: HOME, STATEMENTS, ACCOUNTS, REPORTS, EXPENSES, HELP, and LOG OFF. The 'ACCOUNTS' tab is selected, and a sub-menu is open showing 'ACCOUNT ACTIVITY'. Below the navigation, there is a section for 'Accounts' with details: Account Number, Credit Limit (\$5,000.00), Transaction Posted (\$16.40 on 8/25/2014), and Transactions to Report (1 (\$16.40)). There is also a 'Tasks' section with the text 'Review and Report Expenses'. A red-bordered callout box on the right contains the text: 'After logging into Centresuite, go to the **Statements** tab and click on **Account Activity**'.

The screenshot shows the 'Account Activity' page. At the top, there is a navigation menu with tabs: HOME, STATEMENTS, ACCOUNTS, REPORTS, EXPENSES, ADMINISTRATION, HELP, and LOG OFF. The 'ACCOUNTS' tab is selected. Below the navigation, there is a section for 'Account Activity' with two sub-tabs: 'My Accounts' and 'Accounts I Manage'. Below the sub-tabs, there is a table with columns: Account Number, Name on Account, Inactive, and Purged. A red-bordered callout box points to the 'DETAILS' button in the table row, containing the text: 'From the **My Accounts** tab, click on **Details**. If there are multiple accounts, select the one that says "No" in the "Inactive" column.'

Account Number	Name on Account	Inactive	Purged	
	MARY	No	-	DETAILS

*Cardholders who are also approvers' initial view.

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The screenshot shows a credit card account summary page. At the top, there is a navigation bar with tabs for HOME, STATEMENTS, ACCOUNTS, REPORTS, and EXPENSES. Below this, the page title is "Account Details for .". There are three tabs: Summary, Transactions, and Authorization Requests. The "Summary" tab is active. The page is divided into two main sections: "Activity Since Last Statement" and "Summary of Last Statement (Statement Date: 7/31/2014)".

Activity Since Last Statement:

Current balance:	\$16.40
Available to spend:	\$4,429.26
Credit limit:	\$5,000.00

[EXPAND DETAILS \[+\]](#)

The current balance amount includes last payment received and cash advances.

Summary of Last Statement (Statement Date: 7/31/2014):

Statement balance:	\$405.99
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[EXPAND DETAILS \[+\]](#)

Two red callout boxes are present. The first box, pointing to the "Available to spend" value, contains the text: "This is balance that's available for use for the remainder of the month. This amount includes transactions that have posted to your account as well as transactions that are pending authorization." The second box, pointing to the "EXPAND DETAILS [+]" button, contains the text: "You can also click on the **Expand Details** button to view more information about your account."

*Cardholders' view.