



## WB MASON TERMS & CONDITONS

Effective Date: July 1, 2015  
Expiration Date: June 30, 2016  
Customer's Name: Montgomery College

THIS CORPORATE PURCHASING AGREEMENT ("Agreement") is entered into as of the Effective Date by and between WB Mason Company Inc a Massachusetts corporation, with its principal place of business at 59 Centre Street, Brockton, MA 02301 and the above named "Customer" Montgomery College with its principal place of business at 900 Hungerford Drive, Suite 110, Rockville MD 20850 and consists of this signature page and the attached terms and conditions. Mason and Customer individually are referred to as a "Party," and collectively as the "Parties."

1. Definitions. As used in this Agreement, the following terms are defined:
  - 1.1. "Contract Product(s)" are all Products set forth in the attached Exhibit A as it may be amended from time to time by written mutual agreement of the Parties.
  - 1.2. "Off-Contract Product(s)" are all Products required by the Customer which are sold by Mason and which are not Contract Products.
  - 1.3. "Products" means the aggregate of all *Contract Products* and *Off-Contract Products*.
2. Purchase and Sale. Customer agrees to purchase from Mason, and Mason agrees to sell to Customer, various Products as ordered by Customer during the Term of this Agreement. Unless otherwise agreed to in writing by the Parties, this Agreement shall govern the terms and conditions of sale of all Products purchased by Customer from Mason. Customer agrees that Mason shall be its primary supplier of Products during the Term hereof and that it is buying said Products for its own internal use only and not for resale without the express written consent from Mason. Nothing herein, however, shall restrict Customer from purchasing any office products from any other supplier.
3. Catalogs. Upon written request of Customer, Mason shall distribute to Customer, at Mason's own expense, the *W.B. Mason Office Products Catalog*, which shall include a description and picture of all Products, as well as the manufacturer suggested list price and unit of issue. On an as requested basis, the catalog will be supplied to each respective authorized purchaser of Customer as soon as reasonably practicable following commencement of this Agreement and will be annually updated or as needed and agreed to by both Parties, but not more than once per calendar year. Manufacturer suggested list prices, however, are published and updated on a quarterly basis. This means that the Manufacturer changes the List Price of Products on a quarterly basis. The net effect of Manufacturer List Price updates to the Customer will be on the Off Contract Products as described in Section 8.2 in which pricing is based upon discounts from Manufacturer List Price. Additionally, Contract Products are subject to the Manufacturer List Price increases as described in Section 8.1.a
4. Term.

This Agreement is for a One (1) year initial term with the option of extending such term for four additional one-year terms if so mutually agreed in writing by the Parties and shall commence on July 1, 2015 and shall expire at midnight on June 30, 2016.

5. Termination.

5.1. Termination for Convenience. Subject to the terms and provisions of Section 5.4 below, both the Customer and Mason shall have the right to terminate this Agreement at anytime during the Term for any reason, and without cause, upon forty-five (45) days' prior written notice to the other Party hereto.

5.2. Termination for Breach. If either Mason or Customer should fail to comply in any material respect with any of the covenants, agreements or conditions imposed upon them under this Agreement and such failure is not cured and/or rectified by the breaching Party within forty-five (45) calendar days after its receipt of such written notification from the non-breaching Party, or if the material breach is of a kind and nature that the default is not susceptible to a cure (i.e. where time is of the essence) then the non-breaching Party may, at its sole discretion, terminate this Agreement by written notice to the breaching Party. Any such default notice pursuant hereto shall contain a detailed summary of all alleged breach(es) of this Agreement by the defaulting Party. If the defaulting Party is able to cure the reported material breach(es) of this Agreement to the satisfaction of the non-defaulting Party within said forty-five (45) day cure period, then this Agreement shall remain in full force and effect. In addition, the non-defaulting Party may exercise any and all additional remedies that may be available to it as a result of any such material default by the defaulting Party both in law and in equity, including, without limitation seeking injunctive relief. This Agreement may also terminate for cause if either Party ceases to exist or ceases doing business for any reason. The Parties agree to provide prompt written notice to the other as soon as practicable prior to such an event. Any termination of this Agreement by either Party pursuant hereto shall at all times be subject to and in accordance with Section 5.4 set forth below.

5.3. Insolvency. If either Party files a petition for bankruptcy, makes a general assignment for the benefit of creditors, suspends the operations of a substantial portion of its business, or if a receiver is appointed on account of insolvency, then said Party shall be considered in default of this Agreement, and the non-defaulting Party shall have the right to immediately terminate this Agreement upon prior written notice thereof.

5.4. Effect of Termination. In the event of any termination of this Agreement by Customer or Mason be it for cause or without cause, or upon any other cancellation or expiration of this Agreement, Customer agrees to, within thirty (30) days of said termination, pay Mason in full for all amounts then due for Products provided to Customer by Mason hereunder as of the date thereof.

6. Payment Terms and Invoicing Invoices; In accordance with Buyer's payables system requirements, WB Mason shall invoice Buyer normal daily billing. In the event a Buyer location fails to make payment, Buyer shall be responsible for the payment for that particular location. Payment Terms; Net 30 from receipt of invoice, unless otherwise agreed to in writing by the Parties. Mason shall submit to the requesting department of the Customer an invoice for Products shipped specifying the order number, department delivery location, detailed descriptions, unit price, total price, sales tax, delivery charges, and grand total. Mason shall also make available, upon request, electronic invoices in Excel Format, or other electronic format compatible with Customer's current computer system. In the event the Customer should not comply in full with the payment terms as set forth in this Section 6, Mason shall notify Customer of said non-payment in writing by certified mail. Customer shall thereafter have 10 days to bring its account current in compliance with the terms of this Agreement. If Customer should fail to do so, Mason shall thereafter have the right (but not the obligation) to: (i) immediately discontinue full services to Customer pursuant thereto; (ii) defer additional shipments to the Customer under this Agreement until all overdue accounts have been paid in full by Customer and/or (iii) initiate collection activities against Customer.

7. Reciprocal General Release and Indemnification. Subject to the limits contained in the Local Government Tort Claims Act of Maryland as to Montgomery College, Each Party hereto (the "Indemnifying Party") shall release, indemnify, hold harmless, and, if requested, defend the other Party hereto and their respective officers, directors, agents, subsidiaries, affiliates and employees (collectively, the "Indemnitees"), from and against any claims, liabilities, damages, actions, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses, expert fees and court costs) of any kind or nature, whether at law or in equity, to the extent arising from or caused by the act, omission or negligence of said Indemnifying Party including without limitation as to: (a) any breach of any representation, warranty, covenant, or agreement of the Indemnifying Party as contained in this Agreement; and, (b) the failure of either Party hereto to comply with the warnings and instructions associated with any Product. Such indemnification, hold harmless and right to defense shall not be applicable to the extent the claim, liability, damage, action, cost or expense arises as a result of an act or failure to act of Indemnitees. The obligations of both Parties hereto as contained in this Section 7 shall survive the expiration or earlier termination of this Agreement. The remedies set forth in this Section 7 are in addition to and not a limitation on any other rights or remedies that may be available against the Indemnifying Party.

8. Delivery. Except for furniture, special orders, backorders, and same-day deliveries, Mason guarantees to deliver all Products to Customer designated sites within the continental United States next day free of charge and with no freight charges. WB Mason does not require a minimum order for free next day delivery.

9. Pricing.

9.1. Contract Products. Prices for Core Items (with the exception of Copy Paper) shall be held for an initial twelve (12) month period. Pricing for Copy Paper will be held for six months following the signing of the agreement. Subsequent to the initial price hold period W.B. Mason will review the price of Copy Paper every six months, and all other items will be reviewed annually.

9.2. Off-Contract Products. Discount Schedule is below and will apply to all items found in our Corporate ALP's catalog. Discounts will always apply to current manufacturer list prices and items will not be subject to a margin floor. W.B. Mason will provide Montgomery College with the following non-core item discounts from the manufacturer's list price in our current Corporate Catalog:

65.1 %

10. Definition of Net Sales For purposes of this Agreement, Net Sales are defined as Customer's total Product purchases, less credits, returns, taxes, and delivery charges.

11. Rebates.

11.1. Volume Rebate. W.B. Mason will pay to Montgomery College a Quarterly Volume Rebate on Net Sales as according to the following structure, and is contingent upon customer compliance with Payment and Invoicing Procedures noted in Section 6.

Quarterly spend rebate (Year One):	3.1 %
Quarterly spend rebate (Year Two):	3.3 %
Quarterly spend rebate (Year Three):	3.5 %
Quarterly spend rebate (Year Four):	3.8 %
Quarterly spend rebate (Year Five):	4.1 %

*Montgomery College*

*WB MASON COMPANY INC.*

*By its authorized agent:*

*By its authorized agent:*

  
\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Signature)*

Name: **Dr. Janet Wormack**  
Title: **Senior VP for Administrative  
and Fiscal Services**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: 6/16/2015

Date: \_\_\_\_\_

CONTRACT  
PRODUCTS

Montgomery College				
Exhibit A				
Item #	Part #	Description	U/M	Unit Price
1	EVVE91SBP36H	BATTERY,ALKALINE,AA	PK	\$ 14.99
2	EVVE92LP16	BATTERY,ALKALINE,AAA	PK	\$ 6.68
3	EVVE92FP12	BATTERY,ALKALINE,AAA	PK	\$ 5.31
4	SAMU86308	BINDER,1",VIEW,GPE	EA	\$ 1.75
5	AVE17675	BINDER,3RG,FLEX,1",BLU	EA	\$ 1.77
6	BSN28442	BINDER,D-RING,2",WHT	EA	\$ 1.81
7	WLJ36813NB	BINDER,R-RG,.5",VNL,BLK	EA	\$ 1.05
8	WLJ36814NB	BINDER,R-RG,1",VNL,BLK	EA	\$ 1.05
9	WLJ36214W	BINDER,R-RG,1",VNL,WHT	EA	\$ 1.08
10	AVE05213	BINDER,VIEW,3RG,.5",N/STK,GRY	EA	\$ 2.57
11	AVE05403	BINDER,VIEW,3RG,1.5",N/STK,GRY	EA	\$ 3.33
12	AVE79799	BINDER,VIEW,D-RG,HD,1",WHT	EA	\$ 2.84
13	BSN09953	BINDER,VIEW,RR,1,WHT	EA	\$ 0.65
14	BSN09957	BINDER,VIEW,RR,2",WHT	EA	\$ 1.19
15	BSN09959	BINDER,VIEW,RR,3",WHT	EA	\$ 2.48
16	SPR19551	BINDER,VUE,11X8.5,.5",WHT	EA	\$ 0.65
17	BSN28446	BINDER,VUE,S-RNG,1",BLK	EA	\$ 1.38
18	WLJ36213W	BINDER,VW,R-RG,.5",WHT	EA	\$ 1.08
19	WLJ36234W	BINDER,VW,R-RG,1.5",WH	EA	\$ 1.40
20	WLJ36244W	BINDER,VW,R-RG,2",WHT	EA	\$ 1.76
21	ROA77512	BOOK,BLUE,EXAM,8.5X7,8SH16P	EA	\$ 0.13
22	RED33990	BOOK,CLS REC,6DY/6WK,45STUD	EA	\$ 5.08
23	RED33988	BOOK,CLS REC/RL,11X8.5,WB,BLK	EA	\$ 2.35
24	ROA77920	BOOK,COMP,GRADE 1,50SH	EA	\$ 0.96
25	ROA77921	BOOK,COMP,GRADE 2,50SH	EA	\$ 0.96
26	ROA77922	BOOK,COMP,GRADE 3,50SH	EA	\$ 0.96
27	BSN26740	BOOK,STN,6X9",GRG RLD,60SH,WHT	EA	\$ 0.45
28	BSN26741	BOOK,STN,6X9",GRG RLD,70SH,GRN	EA	\$ 0.56
29	PCTD25012	BOWL,HEFTY,12OZ FM,WHT	PK	\$ 3.13
30	TEXTI1795SV	CALCULATOR,DSKTP,8DIG,LCD	EA	\$ 6.94
31	AAGSK1616	CALENDAR,DSK/WLL,MO,AY,11X8	EA	\$ 2.62
32	OFX70009	CANDY,FANCY MIX,2#/TUB	TUB	\$ 6.97
33	SUG90780	CANISTER,CREAMER,12 OZ	EA	\$ 0.85
34	PAC101188	CARD STOCK,CLSC,LTR,WHT	PK	\$ 6.06
35	ESS30	CARD,INDEX,3X5,BLNK,WHT	PK	\$ 0.30
36	BSN65258	CARD,INDEX,3X5,PLAIN,WHT	PK	\$ 0.25
37	ESS40280	CARD,INDEX,3X5,RLD,RBW	PK	\$ 0.83
38	BSN65259	CARD,INDEX,3X5,RLD,WHT	PK	\$ 0.23
39	ESS31	CARD,INDEX,3X5,RLD,WHT	PK	\$ 0.30
40	SPR00351	CARD,INDEX,3X5,RLD,WHT	PK	\$ 0.23
41	ESS41	CARD,INDEX,4X6,RLD,WHT	PK	\$ 0.49
42	BSN65261	CARD,INDEX,4X6,RLD,WHT	PK	\$ 0.37

CONTRACT  
PRODUCTS

43	ESS35810	CARD,INDEX,5X8,RLD,RBW	PK	\$ 1.84
44	SPR00581	CARD,INDEX,5X8,RLD,WHT	PK	\$ 0.58
45	GEO44407	CERTIFICATE,AWARD,GLD FOIL	EA	\$ 2.15
46	GEO39451	CERTIFICATE,RECY,W/SEALS,GLD	PK	\$ 1.96
47	GEO45639	CERTIFICATE,SR FLOURISH	PK	\$ 2.15
48	SAN1752229	CLEANER,BOARD,DRYERS,EXPO,22OZ	EA	\$ 2.92
49	SAN81803	CLEANER,DE,EXPO,SPRAY,8OZ	EA	\$ 1.17
50	BSN65362	CLIP,BINDER,1-1/4",AST	DZ	\$ 0.75
51	BSN65363	CLIP,BINDER,2",AST	PK	\$ 1.01
52	BSN65361	CLIP,BINDER,3/4",AST	DZ	\$ 0.32
53	OIC31026	CLIP,BINDER,AST SZ/COL	PK	\$ 1.33
54	BSN36552	CLIP,BINDER,LRG,BLK	DZ	\$ 0.74
55	SPR87005	CLIP,BINDER,MED	DZ	\$ 0.33
56	BSN36551	CLIP,BINDER,MED,BLK	DZ	\$ 0.33
57	SPR02300	CLIP,BINDER,MINI,12/BX	BX	\$ 0.13
58	BSN65360	CLIP,BINDER,MINI,AST	PK	\$ 2.17
59	BSN65364	CLIP,BINDER,MINI,BLK	DZ	\$ 0.13
60	SPR87002	CLIP,BINDER,SML	DZ	\$ 0.13
61	BSN36550	CLIP,BINDER,SML,BLK	DZ	\$ 0.13
62	ACC72010	CLIP,BNDR,MINI,.25",BLK	DZ	\$ 0.14
63	ACC72020	CLIP,BNDR,SML,.75",BLK	EA	\$ 0.02
64	OIC99911	CLIP,PAPER,#1,STD	BX	\$ 0.07
65	OIC99914	CLIP,PAPER,GIANT,STD	BX	\$ 0.30
66	BSN65637	CLIPBOARD,9X12.5,BRN	EA	\$ 0.62
67	BSN16508	CLIPBOARD,FLAT CLIP,LTR,DBR	EA	\$ 0.62
68	GEP29616	CLOTH,DUST,DSB,16X24,50SH,YEL	PK	\$ 10.95
69	NES35170	COFFEE,COFFEEMATE,VANILLA	BX	\$ 3.30
70	FOL00367EA	COFFEE,FOLGERS,CLSSC ROAST,6/3	EA	\$ 8.29
71	FOL06430	COFFEE,REG,FOLGERS,1.5OZ BG	CT	\$ 20.25
72	ACM51013	COMPRESS,COLD PK,INSTANT,REFL	EA	\$ 0.84
73	GEO45331	COVER,DOCUMENT,BLK	PK	\$ 5.15
74	GEO45332	COVER,DOCUMENT,NVY	PK	\$ 5.15
75	ACC25071	COVER,RPT,LTR,SD,WPSBD,BLK	EA	\$ 1.01
76	CYO523024	CRAYON,CRAYOLA,3-5/8"	BX	\$ 0.95
77	NES35180	CREAMER,LIQUID,COFFEEMT,HZLNUT	BX	\$ 3.30
78	NES35110	CREAMER,LIQUID,REG	BX	\$ 2.82
79	DXECP9APK	CUP,CLEAR,PETE,PLASTIC,9OZ	PK	\$ 3.37
80	DXE5356CD	CUP,PAPER,HOT,DIXIE,16OZ	PK	\$ 4.32
81	DXE5342DXPK	CUP,PERFECTOUCH,HOT,12OZ	PK	\$ 2.22
82	DXE2340PATHPK	CUPS,10OZ,HOT,PATHWAYS	PK	\$ 2.16
83	AAGSW20000	DESK PD,MO,22X17,2COL,BLK	EA	\$ 3.90
84	RAC82669	DISINFECTANT,FAB,LYSOL,27OZ.	EA	\$ 3.54
85	BSN32954	DISPENSER,TAPE,BK	EA	\$ 0.68
86	MMMC38BK	DISPENSER,TAPE,F/3/4" RL,BLK	EA	\$ 1.36
87	SPR02073	DIVIDERS,PKT TAB,5-TAB,AST,1ST	ST	\$ 1.21
88	CCS26465	DRIVE,FLASH,4GB,PSWD PROTCT	EA	\$ 3.96
89	IMN26654	DRIVE,FLASH,SWVL,USB,8 GB	EA	\$ 5.15
90	CCS26464	DRIVE,FLASH,USB 2.0,4GB	EA	\$ 3.93

CONTRACT  
PRODUCTS

91	IMN27125	DRIVE,FLASH,USB,SWVL,16GB	EA	\$ 7.41
92	VER97087	DRIVE,USB,4GB	EA	\$ 3.93
93	VER97088	DRIVE,USB,8GB	EA	\$ 4.68
94	VER95507	DRIVE,USB,STORE'N'GO,8GB	EA	\$ 4.68
95	CCS24306	DUSTER,CANNED AIR,6/PK	PK	\$ 12.20
96	QUA63778	ENVELOPE,CAT,10X13,PRSNL/CONF	BX	\$ 14.25
97	BSN42255	ENVELOPE,INTR-DEPT,10X13,2SIDE	BX	\$ 10.15
98	SAN81505	ERASER,DE,FELT,EXPO,5-1/8"	EA	\$ 0.89
99	PENZEH10	ERASER,HI-POLY,BLCK,MED,WHT	EA	\$ 0.41
100	PENZE22C	ERASER,RTR,REF,CLIC ERS GRP,BL	EA	\$ 0.51
101	KIM25829BX	FACIAL TISSUE, LOTION 75CT	BX	\$ 1.99
102	MMM684AST1	FLAG,POST-IT,INITIAL/SIGN,20SH	PK	\$ 1.49
103	PAP61446	FLUID,COR,FAST DRY,CLSC,22ML,W	EA	\$ 0.65
104	ITA01539	FLUID,COR,MP,WHT	EA	\$ 0.19
105	PAP7470115	FLUID,COR,PEN/INK,22ML,WHT	EA	\$ 0.53
106	BICWOFQD12WE	FLUID,COR,QKDRY,WHT	DZ	\$ 6.24
107	SMD00128	FOLDER,FILE 1/3CT LETTER	BX	\$ 3.06
108	BSN17525	FOLDER,FILE,LTR,1/3,MLA	BX	\$ 3.06
109	LIO60205CR	FOLDER,PROJECT,11X17,CLR	EA	\$ 1.16
110	GJO0010430	FORK,MED WT	PK	\$ 1.83
111	LLR31881	FRAME, 8X10, BK	EA	\$ 1.86
112	DAX1826N3T	FRAME,8.5X11,DOC,WD,BLK	EA	\$ 5.84
113	NUD11800	FRAME,DOCUMENT,PLAS,8X10,BLK	EA	\$ 1.86
114	SPR02321	FRAME,T,8.5X11	EA	\$ 4.13
115	RAC80978	FRESHENER REFL,FRESHMATIC.VAN	EA	\$ 3.88
116	GMT6520	GMCR BREAKFAST BLEND KCUP	BX	\$ 9.99
117	GMT6792	GMCR HAZELNUT CREAM KCUP	BX	\$ 9.99
118	MMM17206	HANGING,PICTURE,COMMAND,LRG	PK	\$ 1.63
119	WIMA07103	HEAD,MOP,EARTH MOP,LRG	EA	\$ 3.95
120	CCS15155	HEADSET,AUDIO,STEREO,DLX	EA	\$ 6.72
121	CCS15157	HEADSET,AUDIO,STEREO,FLD	EA	\$ 3.51
122	MAX190560	HEADSET,EAR BUD,BLK	EA	\$ 1.65
123	CCS15151	HEADSET,STEREO,LIGHTWEIGHT	EA	\$ 3.39
124	LLR33551	HEATER,W/FAN,3SETTING,LGY	EA	\$ 26.99
125	SAN25076	HIGHLIGHTER,ACCNT TANK,6COL	PK	\$ 1.59
126	ITA30004	HIGHLIGHTER,DSK,CHSL,FLYL	DZ	\$ 1.16
127	AVE24000	HIGHLIGHTER,DSK,CHSL,FLYL	DZ	\$ 2.64
128	FST83566	HOLDER,CERT,LINEN,MEDALLION	PK	\$ 3.53
129	ESS29900055BGD	HOLDER,CERTIFICATE,BLK	PK	\$ 3.90
130	ESS29900235BGD	HOLDER,CERTIFICATE,DBL	EA	\$ 3.90
131	AVE73721	HOLDER,DVD/CD/ZIP,BNDR,ADH	EA	\$ 3.07
132	BAU55120	HOLDER,ID,NECK,W/POUCH,VERT	EA	\$ 1.41
133	DEF69701	HOLDER,SIGN,SLNT,8.5X11,CLR	EA	\$ 3.65
134	DEF69201	HOLDER,SIGN,STANDUP,8.5X11,CLR	EA	\$ 4.13
135	HEWB3B30FN	HP 920 CMY INK CARTRIDGE PHOTO	EA	\$ 21.01
136	HEWB3B32FN	HP 933 CMY INK CARTRIDGE PHOTO	EA	\$ 22.25
137	AVE11127	INDEX,12TAB,TOC,MO,RDY IDX,COL	ST	\$ 1.42
138	AVE11196	INDEX,12TAB,TOC,RDY IDX	ST	\$ 1.24

CONTRACT  
PRODUCTS

139	AVE11141	INDEX,12TAB,TOC,RDY IDX,COL	ST	\$ 1.34
140	BSN20072	INDEX,3-RNG,5TAB,WHT	ST	\$ 0.24
141	AVE11122	INDEX,5TAB,INSRT,BIG TAB,CLR	ST	\$ 0.43
142	AVE11109	INDEX,5TAB,INSRT,BIG TAB,COL	ST	\$ 0.29
143	AVE11121	INDEX,5TAB,INSRT,BIG TAB,COL	ST	\$ 0.43
144	AVE11187	INDEX,5TAB,TOC,RDY IDX	ST	\$ 0.59
145	BSN16477	INDEX,5TAB,WHITE,CLR	ST	\$ 0.19
146	AVE11111	INDEX,8TAB,INSRT,BIG TAB,COL	ST	\$ 0.43
147	HEWCN053AN	INK CRG,HP 932 XL,BLK	EA	\$ 22.99
148	HEWCN057AN	INK CRG,HP 932,BLK	EA	\$ 13.99
149	HEWCN054AN	INK CRG,HP 933 XL,CYN	EA	\$ 11.99
150	HEWCN058AN	INK CRG,HP 933,CYN	EA	\$ 7.83
151	HEWCN059AN	INK CRG,HP 933,MAG	EA	\$ 7.83
152	HEWCN060AN	INK CRG,HP 933,YEL	EA	\$ 7.83
153	HEWCN055AN	INK CRG,HP 933XL,MAG	EA	\$ 11.99
154	HEWCN056AN	INK CRG,HP 933XL,YEL	EA	\$ 11.99
155	ELI75249	INK CRG,IJ,COMP,HEWC8767WN,COL	EA	\$ 6.25
156	ELI75250	INK CRG,IJ,COMPT,C9363WN,COL	EA	\$ 6.80
157	HEWC8767WN	INK CRG,IJ,HP96,VIVERA INK,BLK	EA	\$ 28.50
158	HEWC9363WN	INK CRG,IJ,HP97,TRICOL,DJ5740	EA	\$ 32.25
159	HEWC6578DN	INK CRG,INKJET,#78,TRI-COL	EA	\$ 29.99
160	HEWCD971AN	INKCART,F/ HP920 OJ,BK	EA	\$ 14.99
161	HEWCH634AN	INKCART,F/ HP920 OJ,CYN	EA	\$ 7.34
162	HEWCH635AN	INKCART,F/ HP920 OJ,MG	EA	\$ 7.34
163	HEWCH636AN	INKCART,F/ HP920 OJ,YL	EA	\$ 7.34
164	HEWCD975AN	INKCART,F/ HP920XL OJ,BK	EA	\$ 26.10
165	HEWCD972AN	INKCART,F/ HP920XL,CYN	EA	\$ 11.99
166	HEWCD973AN	INKCART,F/ HP920XL,MG	EA	\$ 11.99
167	HEWCD974AN	INKCART,F/ HP920XL,YL	EA	\$ 11.99
168	HEWC9396AN	INKCART,F/HP 88, LARGE,BK	EA	\$ 36.50
169	HEWC9385AN	INKCART,F/HP 88,BK	EA	\$ 18.64
170	HEWC9353FN	INKCART,HP 96/97,COL	EA	\$ 59.99
171	HEWC9348FN	INKCART,HP#96,2/PK,BK	EA	\$ 54.00
172	DIE60052101	K-CUP DONUT SHOP	BX	\$ 9.99
173	PENC505HB	LEAD,PCL,SUP,.5MM,HB	TB	\$ 0.27
174	SAN80653	MARKER ST,DE,EXPO,CHSL,4COL	ST	\$ 3.24
175	SAN83153	MARKER ST,DE,EXPO,CHSL,4COL	ST	\$ 3.40
176	QRT5001M	MARKER,DE,ENDURA,CHSL,4COL	ST	\$ 2.14
177	SAN82001	MARKER,DE,EXPO,BUL,BLK	DZ	\$ 5.80
178	SAN82003	MARKER,DE,EXPO,BUL,BLU	DZ	\$ 5.80
179	SAN80174	MARKER,DE,EXPO,CHSL,4COL	ST	\$ 1.89
180	SAN80001	MARKER,DE,EXPO,CHSL,BLK	DZ	\$ 5.24
181	SAN83001	MARKER,DE,EXPO,CHSL,BLK	DZ	\$ 6.48
182	SAN80003	MARKER,DE,EXPO,CHSL,BLU	DZ	\$ 5.24
183	SAN83003	MARKER,DE,EXPO,CHSL,BLU	DZ	\$ 6.48
184	SAN80004	MARKER,DE,EXPO,CHSL,GRN	DZ	\$ 5.24
185	SAN83008	MARKER,DE,EXPO,CHSL,PUR	DZ	\$ 6.48
186	SAN80002	MARKER,DE,EXPO,CHSL,RED	DZ	\$ 5.24

CONTRACT  
PRODUCTS

187	SAN83002	MARKER,DE,EXPO,CHSL,RED	DZ	\$ 6.48
188	SAN22474	MARKER,FLIPCHART,4COL	ST	\$ 1.50
189	SAN22478	MARKER,FLIPCHART,8COL	PK	\$ 2.95
190	BICGPM11BK	MARKER,PERM,MRK-IT GRP,FN,BLK	DZ	\$ 2.88
191	SAN32701	MARKER,PERM,RTR,SHARPIE,FN,BLK	EA	\$ 0.76
192	SAN32703	MARKER,PERM,RTR,SHARPIE,FN,BLU	EA	\$ 0.76
193	SAN30001	MARKER,PERM,SHARPIE,FN,BLK	DZ	\$ 4.32
194	QUA46065	MOISTENER,ENV,50ML	EA	\$ 0.75
195	MRC6506PK	NAPKIN,LUNCH,SGL PLY,WHT	PK	\$ 3.43
196	ROA77308	NOTEBOOK,COMP,8.5X7,PLNCVER	EA	\$ 0.49
197	TOP63794	NOTEBOOK,COMP,PERMBND,AST	EA	\$ 0.72
198	MEA06132	NOTEBOOK,MEETING,SPIRAL,BLK	EA	\$ 4.14
199	RED31220	NOTEBOOK,MEMO,5X3,WB,NR,60SH	EA	\$ 0.29
200	ESS25093	NOTEBOOK,PKT,3X5, TOP,RECY,AST	EA	\$ 0.49
201	MEA05512	NOTEBOOK,WB,10.5X8,CR,70CT	EA	\$ 0.49
202	TOP33051	PAD,PAPER,QUAD,8.5X11,5SQ	PD	\$ 1.93
203	NAT00863	PAPER,LEGAL,MICRO,JR SZ,WHT	DZ	\$ 3.36
204	SPRO1076	PAPER,LEGAL,RLD,LTR,RSE	DZ	\$ 12.86
205	MMMR33012AN	PAPER,NOTE,POP-UP,3X3,NE	PK	\$ 7.24
206	TOP63016	PAPER,PAD,JR PRISM,5X8,LR,AST	DZ	\$ 3.22
207	SPR2058	PAPER,PAD,LGL,JR SZ,CAN	DZ	\$ 2.04
208	TOP7532	PAPER,PAD,LTR,LR,CAN	DZ	\$ 5.76
209	TOP7533	PAPER,PAD,LTR,LR,WHT	DZ	\$ 5.76
210	MMM6605PKAST	PAPER,POST-IT,RLD,4X6",AST	PK	\$ 5.66
211	ZEB29220	PEN,BP,RTR,F402,FN,BLU,SLV/BLU	EA	\$ 1.26
212	PAP89465	PEN,BP,RTR,PFL,BLD,BLK	DZ	\$ 4.16
213	PAP89466	PEN,BP,RTR,PFL,BLD,BLU	DZ	\$ 4.16
214	ZEB22210	PEN,BP,RTR,Z-GRP,MED,BLK,CLR	DZ	\$ 1.89
215	BICMS11BK	PEN,BP,STK,CRISTAL,MED,BLK/CLR	DZ	\$ 1.07
216	BICGSM609BK	PEN,BP,STK,RND STIC,MED,BLK	BX	\$ 2.49
217	BICGSM11BK	PEN,BP,STK,RND STIC,MED,BLK	DZ	\$ 0.56
218	BICGSM609BE	PEN,BP,STK,RND STIC,MED,BLU	BX	\$ 2.49
219	BICGSM11BE	PEN,BP,STK,RND STIC,MED,BLU	DZ	\$ 0.56
220	BICGSMG11BK	PEN,BP,STK,URS GRP,MED,BLK	DZ	\$ 0.98
221	BICGSMG11BE	PEN,BP,STK,URS GRP,MED,BLU	DZ	\$ 0.98
222	BICGSMG11GN	PEN,BP,STK,URS GRP,MED,GRN	DZ	\$ 0.98
223	BICGSMG11PE	PEN,BP,STK,URS GRP,MED,PUR	DZ	\$ 0.98
224	BICGSMG11RD	PEN,BP,STK,URS GRP,MED,RED	DZ	\$ 0.98
225	BICWOSQP11	PEN,COR,SHAKE N SQZ,WHT	EA	\$ 0.77
226	SAN40174	PEN,GEL,BP,JTSTRM,MED,BLU	EA	\$ 0.75
227	PENBL60A	PEN,GEL,ENERGEL DLX,BLD,BLK	EA	\$ 0.77
228	PENBL60C	PEN,GEL,ENERGEL DLX,BLD,BLU	EA	\$ 0.77
229	PIL31450	PEN,GEL,ERS,FRIXION CLICKR,BLK	EA	\$ 0.78
230	PIL31550	PEN,GEL,ERS,FRIXION,FN,FX7,BLK	EA	\$ 0.69
231	SAN33921	PEN,GEL,JTSTRM,BLD,BLK	EA	\$ 0.75
232	PIL28902	PEN,GEL,PRECS GRP,PR1,BLD,BLU	EA	\$ 0.69
233	PIL31600	PEN,GEL,RTR,BEGRN B2B,FN,BLK	EA	\$ 0.61
234	PENBL77B	PEN,GEL,RTR,ENERGL DLX,MED,RED	EA	\$ 0.79



CONTRACT  
PRODUCTS

235	PIL31020	PEN,GEL,RTR,G2,G27,FN,BLK	DZ	\$ 6.96
236	PIL31021	PEN,GEL,RTR,G2,G27,FN,BLU	DZ	\$ 6.96
237	PAP8430152	PEN,PP,FLAIR,MED,BLK	DZ	\$ 6.32
238	PAP8410152	PEN,PP,FLAIR,MED,BLU	DZ	\$ 6.32
239	PAP8440152	PEN,PP,FLAIR,MED,GRN	DZ	\$ 6.32
240	PAP8450152	PEN,PP,FLAIR,MED,PUR	DZ	\$ 6.32
241	PAP8420152	PEN,PP,FLAIR,MED,RED	DZ	\$ 6.32
242	PIL35570	PEN,RB,VBALL GRP,LX7,FN,BLK	EA	\$ 0.71
243	SAN90199PP	PEN,RB,VSN ELT,MED,AST	DZ	\$ 6.97
244	SAN60126	PEN,RB,VSN,FN,BLK	EA	\$ 0.67
245	SAN60134	PEN,RB,VSN,FN,BLU	EA	\$ 0.67
246	SAN60386	PEN,RB,VSN,FN,EVG	EA	\$ 0.67
247	SAN60384	PEN,RB,VSN,FN,PNK	EA	\$ 0.67
248	SAN60382	PEN,RB,VSN,FN,PUR	EA	\$ 0.67
249	SAN60139	PEN,RB,VSN,FN,RED	EA	\$ 0.67
250	SAN69025	PEN,RB,VSNELT,FN,PUR	EA	\$ 0.87
251	STW132208	PEN,RT,PULSE PRO,1.0MM,BE	EA	\$ 1.88
252	STW132503	PEN,SCHNEIDER,RAVE,RET,BE	EA	\$ 1.88
253	PAP3030131	PENCIL,MECH,SHRPWRTR,.7MM,YEL	DZ	\$ 1.68
254	PENPD255A	PENCIL,MECH,SIDE FX,.5MM,BLK	EA	\$ 0.72
255	BSN37507	PENCIL,WD,#2	DZ	\$ 0.37
256	ITA70215	PENCIL,WD,ECON,#2,YEL	DZ	\$ 0.37
257	PAP2254	PENCIL,WD,MIRADO BLK WARR,#2	DZ	\$ 0.73
258	DIX12886	PENCIL,WD,ORIOLE,#2,PT,YEL	DZ	\$ 0.60
259	DIX12872	PENCIL,WD,ORIOLE,#2,YEL	DZ	\$ 0.50
260	DIX13830	PENCIL,WD,TIC,#2,PRESH,YEL	BX	\$ 3.25
261	ESS5062500	PORTFOLIO,2PKT,CONTR,AST	BX	\$ 7.50
262	ESS51726	PORTFOLIO,2PKT,LTR,LAM,PUR	BX	\$ 11.20
263	KMW33374	PRESENTER,LSR,WRLS,W/LSR PTR	EA	\$ 28.99
264	HEW51645A	PRINT CRG,INKJET,DJ800 SRS,BLK	EA	\$ 28.10
265	AVE74171	PROTECTOR,SHEET,XL,50SH CAP	BX	\$ 2.61
266	SPR81001	PUSHPIN,AST	PK	\$ 0.38
267	SPR81002	PUSHPIN,CLR	PK	\$ 0.38
268	BAU68874	REEL,ID CARD,W/RING,BLK	EA	\$ 0.90
269	BAU68824	REEL,ID CARD,RTR,W/CLP,BLK	EA	\$ 0.90
270	BSN65650	REMOVER,STAPLE,BRN	EA	\$ 0.15
271	ALL07800	RUBBER BAND,FILE,7X1/8,1/4# BG	BG	\$ 1.15
272	GOJ363912	SANITIZER,HAND,PURELL,BTL,12OZ	EA	\$ 3.75
273	GOJ965212CMREA	SANITIZER,HAND,PURELL,BTL,8OZ	EA	\$ 2.84
274	GOJ902210	SANITIZING,HAND,WIPES,PURELL	BX	\$ 3.29
275	GJO10432	SPOON,MED WT	PK	\$ 1.83
276	SWI54501	STAPLER,ECON,FULL STP,BLK	EA	\$ 1.78
277	BSN65648	STAPLER,FULL STP,BLK	EA	\$ 1.50
278	BSN65649	STAPLES,CHISEL PT,STD	BX	\$ 0.34
279	SPRHB210	STAPLES,CHISEL PT,STD	BX	\$ 0.34
280	SWI35450	STAPLES,STD,SPDPT,SF4	BX	\$ 1.19
281	BKDM000000013	SUGAR 20 OZ CANISTER	EA	\$ 0.94
282	SUG90585	SUGAR,CANISTER,20 OZ	EA	\$ 0.94

CONTRACT  
PRODUCTS

283	SUG50319	SWEETENER,SUGAR IN RAW	BX	\$ 6.32
284	SPRSP43T	TAB,PLASTIC,3.5",CLR	PK	\$ 0.36
285	MMMPMKC1	TABNOTE,MOBILE,KEYCHAIN	PK	\$ 1.66
286	MMM8453	TAPE,BOOK,TRANS,3"X15YD	EA	\$ 4.03
287	TOM68620	TAPE,COR,MONO,1LN	EA	\$ 1.04
288	BICWOTAP10	TAPE,COR,WITE-OUT	BX	\$ 7.88
289	MMM6200341296	TAPE,INVISIBLE,.75"X36YD,BXD	RL	\$ 0.59
290	DYM45013	TAPE,LBL,.5",D1,POLY,BLK/WHT	EA	\$ 6.07
291	BRITZE241	TAPE,LBL,.75",TZ,BLK/WHT	EA	\$ 7.89
292	MMM20901A	TAPE,PAINTERS,BE	EA	\$ 2.25
293	MMM209024A	TAPE,PAINTERS,BE	RL	\$ 2.25
294	KIM21271	TISSUE,FACIAL,BOUTIQUE	PK	\$ 7.41
295	KIM21200	TISSUE,FACIAL,BOUTIQUE BD,KLN	PK	\$ 3.01
296	KIM03076	TISSUE,FACIAL,KLEENEX,WHT	CT	\$ 15.45
297	KIM21601	TISSUE,NTRLS,WHT	BX	\$ 1.13
298	HEWQ1338A	TONER CRG,F/ LJ4200	EA	\$ 119.00
299	HEWQ5950A	TONER CRG,LSR,F/ CLJ4700,BLK	EA	\$ 142.20
300	HEWCE260A	TONER CRG,LSR,SD,BLK	EA	\$ 105.00
301	HEWCE261A	TONER CRG,LSR,SD,CYA	EA	\$ 179.00
302	HEWQ5942X	TONER,F/ LJ 4250/4350 HY YIELD	EA	\$ 168.00
303	HEWC9721A	TONER,LASER,8K YLD,CYN	EA	\$ 199.99
304	HEWC9723A	TONER,LASER,8K YLD,MAG	EA	\$ 199.99
305	HEWC9722A	TONER,LASER,8K YLD,YEL	EA	\$ 199.99
306	HEWC9720A	TONER,LASER,9K YLD,BLK	EA	\$ 139.99
307	HEWC4182X	TONER,LASER,F/HP8100,HICAP,BLK	EA	\$ 162.50
308	HEWQ5942A	TONER,LJ,F/ LJ 4250/4350	EA	\$ 115.00
309	HEWCE505A	TONER,LSR,F/HP P2035/2055,BLK	EA	\$ 54.00
310	GEP27300RL	TOWEL,PAPER,HOUSEHOLD,100SH,WE	RL	\$ 0.85
311	GEP2717201RL	TOWEL,ROLL,SPARKLE,WHITE	RL	\$ 0.75
312	NLE101243	WATER,SPRING,.5 LTR	CS	\$ 4.55
313	COX01599	WIPES,CLOROX,WHT,75EA	PK	\$ 7.46
314	KIM34790	WIPES,DISPOSABLE,4PLY,WHT	BX	\$ 6.20
315	RAC81146	WIPES,SANITIZING,LYSOL	EA	\$ 2.32
316	GMT86103024	WPUCK ,BED,IN,BRKfst KCUP	BX	\$ 11.25
317	HEW112000	PAPER,8.5X11,MULTI-PURPOSE,87B	RM	\$ 3.64
318	HEW207010	PAPER,ALLIN-1,22#,94BR,WHT	RM	\$ 3.99
319	WLL982001	PAPER,COPY 8.5X11 20# 98BRT	RM	\$ 2.40
320	XER3R11540	PAPER,COPY,24#,98BRITE,LTR,WHT	RM	\$ 7.25
321	HAM103820	PAPER,COPY,FORE,LTR,TUR	RM	\$ 3.58
322	HAM102467	PAPER,COPY,LTR,28#,PHOTO WHT	RM	\$ 6.25
323	HAM105007	PAPER,COPY,PLUS,8.5X11,WHT	RM	\$ 2.79
324	HAM103119	PAPER,FORE 9000DP,8.5X11,SAL	RM	\$ 3.58
325	HEWQ1413A	PAPER,IJ,HW,COATED,36"X100'	RL	\$ 28.95
326	XER3R13037	PAPER,IJ,PREM,8.5X11,24#,WHT	RM	\$ 8.92
327	HAM104604	PAPER,LASER,LTR,24#,94BRT,WHT	RM	\$ 4.75
328	WAU22531	PAPER,LTR,8.5X11,60#,SOL YEL	PK	\$ 7.89
329	XER3R02047RM	PAPER,LTR,F/4200DP,WE,92B	RM	\$ 2.65
330	XER3R2047RM	PAPER,LTR,F/4200DP,WE,92B	RM	\$ 2.65

CONTRACT  
PRODUCTS

331	ELI45010	PAPER,M/PURP,8.5X11,20#,WHT	CS	\$ 23.99
332	HAM103267	PAPER,MULT,FORE,LTR,20#,WHT	CS	\$ 28.99
333	HAM103309	PAPER,MULT,RECY,LTR,20#,BLU	RM	\$ 3.58
334	HAM103341	PAPER,MULT,RECY,LTR,20#,CAN	RM	\$ 3.58
335	HAM102210	PAPER,MULT,RECY,LTR,20#,CHY	RM	\$ 3.58
336	HAM103366	PAPER,MULT,RECY,LTR,20#,GRN	RM	\$ 3.58
337	HAM103770	PAPER,MULT,RECY,LTR,20#,ORC	RM	\$ 3.58
338	HAM102863	PAPER,MULT,RECY,LTR,20#,TAN	RM	\$ 3.58
339	HAM162016	PAPER,MULT,TIDAL,LGL,WHT	RM	\$ 4.12
340	HAM162008	PAPER,MULT,TIDAL,LTR,WHT	CS	\$ 26.25
341	XER3R2047	PAPER,MULT-PURP,8.5X11,20#,WHT	CS	\$ 26.50
342	XER3R2051	PAPER,MULT-PURP,8.5X14,20#,WHT	RM	\$ 4.04
343	SPR05121	PAPER,XEROX,8.5X11,20#,BLU	RM	\$ 3.48
344	SPR05122	PAPER,XEROX,8.5X11,20#,CAN	RM	\$ 3.48
345	SPR05125	PAPER,XEROX,8.5X11,20#,GLDRD	RM	\$ 3.48
346	SPR05124	PAPER,XEROX,8.5X11,20#,PNK	RM	\$ 3.48
347	SPR05123	PAPER,XEROX,8.5X11,203,GRN	RM	\$ 3.48
348	HAM102269	PAPER,XEROX,FORE,8.5X11,LIL	RM	\$ 3.58
349	XER3R11541	PPR,8.5X11 3HD 24/60	RM	\$ 6.55
350	RUDWB811	PPR,COPY MULTI 96 BRT 8.5X11	CS	\$ 23.99