

**MONTGOMERY COLLEGE**  
**OFFICE OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS**

**Collegewide Curriculum Committee**  
Rockville Campus: SC 152, 2:00 - 4:00 pm

October 18, 2019

---

The meeting called to order at 2:05 pm

**Voting members present:** Leah Allen, Eva Brown, Chris Harrison, Carol Holness, Vedham Karpakakunjaram, Muhammad Kehnemouyi, Brenda Knopp, Erin Marcinek, Tuere Marshall, Rodney Redmond, Harry Singleton, Anthony Solano, Dorothy Umans, Usha Venkatesh, Page Whittenburg

**Resource members present:** Rose Aehle, Joanne Carl, Ernest Cartledge, Catalina Cetina, Jennifer Gottwald (for Pam Jones), Betsy Leonard, Angela Rhoe, Beth Thoms, Carla Witcher, Kim Yost

**Guests:** CK Chiang, Nancy Greenawald

**Absent:** Pam Jones, Ed Roberts, Judy Taylor, Carolyn Terry, Alla Webb

---

### Approval of Agenda

- 10/18/2019 Agenda approved

### Approval of Meeting Minutes

- 9/20/2019 Meeting Minutes were moved to the 11/1/2019 agenda for approval.

### Open Comments

- None

### Proposals

- [Network and Information Technology AAS: 354](#) (program revision, fall 2020)
  - New title to Cloud Computing and Networking Technology: 355
  - Revise course description
  - Add CMSC 110 as program elective (NWIT 101 or CMSC 110)
  - Delete NWIT 130
  - Replace NWIT 130 with program electives (CMSC 135 or CMSC 140)
  - Add TECH or DATA disciplines to program electives (NWIT or CMSC or TECH or DATA)
  - Effective Fall 2020
  - Approved with edits to the proposal
- [Physical Therapist Assistant AAS: 580](#) (program revision)
  - Remove ENGL 101
  - Add COMM 108
  - Effective fall 2020
  - Approved

### Consent Calendar

- [Nuclear Engineering Area of Concentration, Engineering Science AS: 405](#)
  - Program suspension
  - Effective spring 2020
  - Approved
- [Materials Science and Engineering Area of Concentration, Engineering Science AS: 413](#)
  - Program suspension

**MONTGOMERY COLLEGE**  
**OFFICE OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS**

- Effective spring 2020
- Approved

### Newsletter Review

- **9/30/2019**
  - [STSU 102 - Mindfulness and Resilience in College](#) (new course, fall 2020)
  - [STSU 124 - Happiness and Well-Being](#) (new course, fall 2020)
  - [STSU 200 - Introduction to Student Leadership](#) (new course, fall 2020)
- **10/14/2019**
  - [ENGL 011 - Introduction to College Writing Support](#) (new course, fall 2020)
  - [ENGL 101 - Introduction to College Writing](#) (course revision, fall 2020)

### Reports

- **General Education Report**
  - The committee is still in need of a co-chair
  - The GESC is reviewing the Gen Ed (re)certification processes; they will run through Curriculog
  - The committee is preparing for the fields of study initiative
- **CAP Reports**
  - **Rose Aehle**
    - Working on PHYS 010
  - **Catalina Cetina**
    - Adding a lab to a building trades course
  - **Alla Webb**
  - **Carla Witcher**
    - ENGL 011/101/101A are ready for dean approval
    - Technical Writing Certificate: the proposer has verbal approval to revise the course description and delete a course
    - International Studies AA: the proposer is researching MHEC requirements for a substantial change
    - DATA 110: the proposer has verbal approval for changes to the title, course description, and outcomes
- **Co-Chair Report**
  - Still working with chairs for chair representation on CCC
  - The new Performing Arts AA was approved by MHEC, effective spring 2020. The three existing certificates will be suspended effective spring 2020.
  - Anthony attended a meeting to discuss CCC changes on the CAPP. The group is reviewing graduation applications for 1300 students and cleaning up issues with the CAPP. A letter was sent to 120 students are receiving financial aid for an inactive catalog; the students need to change their major. Enrollment Services is pursuing a list of students applying for graduation with an outdated catalog.
  - **Editorial Corrections:**
    - [BIOL 222 – Principles of Genetics](#)
    - Change punctuation error in prerequisite: Math 117, or higher to MATH 117 or higher
    - [CMSC 299 – Special Topics Computer Science](#)
    - Reactivate course from shelving list
    - [PHED 237 – Fitness Assessment and Programming](#)
    - Correct typo in course title: Assessment & Programming
    - [THET 188 – Performing Arts Production](#)
    - Correct typo in hours field: minimum to minimum
    - [TVRA 230 – Advanced Television Production](#)
    - Remove prerequisite TVRA 101 per approved 2017-2018 Curriculog proposal
    - [Information Sciences and Systems: 109](#)
    - Correct typo in program outline: General Education Requirementss to Requirements
    - [Information Technology Certificate: 213](#)
    - Add CMAP 245 to program (after CMAP 242 deletion)

### New Business

**MONTGOMERY COLLEGE**  
**OFFICE OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS**

- Vote: Revised language for [Academic Regs](#)
  - 53001, 2.4, D.: General Education Requirements, Completion through Substitutions for Students without Disability
  - 53001, 2.6., C.1.: Non-General Education Course Substitutions, Criteria for Course Substitutions
  - 53001, 8.3, D.1. Requirements for Associates Degree, Curriculum Requirements
  - Edits were made during the meeting. Anthony will write language for CCC approval
- Vote: Length of time courses can remain off the shelving list
  - Shelving list is a list of courses that have not run for three years
  - Courses can either be reactivated (not deleted from the catalog) or deleted from the catalog
  - Departments must justify why courses should be reactivated
  - Proposed: Reactivated courses will receive one two-year extension
  - Anthony will write language for CCC approval

**Old Business**

- Chair Representation on CCC
- CCC Manual
- Degree Evaluation Program
- Program Degree Description: Standardized Language for Fully Online Programs
- Course Order Initiative
  - Top 20 programs numbered their courses so Ad Astra can properly reorganize them for the CAPP

**Next Meeting**

- November 1, 2019, 2-4:00 pm, SC 152

**Adjournment**

- The meeting adjourned at 3:23 pm.