

MONTGOMERY COLLEGE
OFFICE OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS

Collegewide Curriculum Committee
Rockville Campus: SC 152, 2:00 - 4:00 pm

November 1, 2019

The meeting called to order at 2:03 pm

Voting members present: Leah Allen, Eva Brown, Chris Harrison, Carol Holness, Vedham Karpakakunjaram, Muhammad Kehnemouyi, Brenda Knopp, Barbara LaPilusa (proxy for Erin Marcinek), Tuere Marshall, Rodney Redmond, Harry Singleton, Dorothy Umans, Usha Venkatesh, Alla Webb

Resource members present: Rose Aehle, Joanne Carl, Ernest Cartledge, Catalina Cetina, Pam Jones, Betsy Leonard, Angela Rhoe, Judy Taylor, Beth Thoms, Alla Webb, Carla Witcher, Kim Yost

Guests: Kevin Bowman, Norberto Gomez

Absent: Erin Marcinek, Ed Roberts, Anthony Solano, Carolyn Terry, Page Whittenburg

Approval of Agenda

- 11/1/2019 agenda approved

Approval of Meeting Minutes

- 9/20/2019 meeting minutes approved
- 10/18/2019 meeting minutes approved

Open Comments

- None

Proposals

- [GDES 210 - Graphic Design I](#) (course revision)
 - Add ARTT 116 or GDES 116 as a prerequisite: ARTT 100 and ARTT 102, ARTT 116 or GDES 116, or consent of department.
 - Remove note (SA+D only)
 - All campus designator to TP only
 - Change effective date to Fall 2020
 - Approved with edits
- [GDES 220 - Typography I](#) (course revision)
 - Add ARTT 116 or GDES 116 as a prerequisite: ARTT 100 and ARTT 102, ARTT 116 or GDES 116, or consent of department.
 - Remove note (SA+D only)
 - All campus designator to TP only
 - Change effective date to Fall 2020
 - Approved with edits

Consent Calendar

- [EMGT 200 - Emergency Planning](#) (administrative change)
 - Add Credit By Exam designator (CE)
 - Update Outcomes 1-4
 - Effective Spring 2020
 - Approved

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- [Graphic Design, AFA Statewide Program](#) (administrative change)
 - New title: Graphic Design, AFA Statewide Program: 902
 - Change major code from 902A to 902
 - Update course description
 - Effective Fall 2020
 - Not approved; review at the 11/15/19 CCC meeting
- [Photography AAS: 342](#) (administrative change)
 - Program states 57 credits instead of 60
 - Remove 'or' between PHOT 230 and PHOT 269, making both courses required
 - Correct advising note: PHOT 269 must be taken for a total of 3 credits.
 - Effective Spring 2020
 - Approved

Newsletter Review

10/21/2019

- [CHEM 031 - Principles of Chemistry I Exploration](#) (course creation)
 - New course
 - Effective Spring 2020
- [CMGT 190 - Computer Applications in Construction](#) (course revision)
 - Update course outcomes
 - Effective Fall 2020
- [MGMT 201 - Business Law](#) (course revision)
 - Update prerequisites: ENGL 101/ENGL 101A or consent of department.
 - Change effective date to Fall 2020 (not Spring 2020)

Reports

- **General Education Report**
 - The Gen Ed committee report circulated with the agenda.
 - The Gen Ed (re)certification process will go through Curriculog.
 - Several course titles were revised on the 2019-2020 Gen Ed course list. The new file is on the GESC internal and external websites and emailed to the four counseling chairs.
- **CAP Report**
 - **Rose Ahle**
 - ARTT 277 - the course ran as an exploratory course; discussing transferability
 - RADT proposal to reflect first-year students in the operating room
 - **Catalina Cetina**
 - **Alla Webb**
 - The Education department requested a new EDST designator for Education in STEM. There will be two-three courses. The CCC recommendation is to keep the EDUC designator and specify STEM in the course description. A comment was made that CCC should have input on new designator requests.
 - **Carla Witcher**
 - DATA 110
 - The three STSU proposals are still in discussion with dean/proposer
 - International Studies
 - ENGL proposals moved past dean stage
- **Co-Chairs Report**
 - Editorial catalog corrections
 - [Landscape Technology Certificate: 140](#): add the word "Certificate" to the course title
 - [RADT 102 - Radiologic Technology II](#): remove duplicate language in the course description
 - [CHEM 203 - Organic Chemistry I](#): correct bullet formatting in outcomes
 - [CHEM 204 - Organic Chemistry II](#): correct bullet formatting in outcomes
 - [HMLS 210 - Critical Infrastructure Protection](#): Correct duplicate course description (from HMLS 211)
 - Shelved courses deleted from catalog (effective spring 2020):

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- [MUSC 145AA APPLIED MUSIC RECORDER](#)
- [MUSC 145RR APPLIED MUSIC HARPSICHORD](#)
- [MUSC 145S APPLIED MUSIC ACCORDIAN](#)
- [MUSC 146AA APPLIED MUSIC RECORDER](#)
- [MUSC 146RR APPLIED MUSIC HARPSICHORD](#)
- [MUSC 146S APPLIED MUSIC ACCORDIAN](#)
- [MUSC 147AA APPLIED MUSIC RECORDER](#)
- [MUSC 147RR APPLIED MUSIC HARPSICHORD01](#)
- [MUSC 147S APPLIED MUSIC ACCORDION](#)
- [MUSC 147T APPLIED MUSIC COMPOSITION](#)
- [MUSC 147Y APPLIED MUSIC FOR NON MAJORS](#)
- [MUSC 147Z APPLIED MUSIC FOR NON-MAJORS](#)
- [MUSC 148AA APPLIED MUSIC RECORDER](#)
- [MUSC 148RR APPLIED MUSIC HARPSICHORD](#)
- [MUSC 148S APPLIED MUSIC ACCORDIAN](#)
- [MUSC 148Z APPLIED MUSIC FOR NON-MAJORS](#)
- [MUSC 215AA APPLIED MUSIC RECORDER](#)
- [MUSC 215RR APPLIED MUSIC HARPSICHORD](#)
- [MUSC 215S APPLIED MUSIC ACCORDION](#)
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- [MUSC 216RR APPLIED MUSIC HARPSICHORD](#)
- [MUSC 216S APPLIED MUSIC ACCORDION](#)
- [MUSC 216T APPLIED MUSIC COMPOSITION](#)
- [MUSC 216Z APPLIED MUSIC FOR NON-MAJORS](#)
- [MUSC 245AA APPLIED MUSIC RECORDER](#)
- [MUSC 245RR APPLIED MUSIC HARPSICHORD](#)
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New Business

- Moved to 11/15/19 meeting. Revised language for [Academic Regs](#)
 - 53001, 2.4, D.: General Education Requirements, Completion through Substitutions for Students without Disability
 - 53001, 2.6., C.1.: Non-General Education Course Substitutions, Criteria for Course Substitutions
 - 53001, 8.3, D.1. Requirements for Associates Degree, Curriculum Requirements
- Length of time courses can remain off the shelving list
 - The committee approved that reactivated courses will be re-evaluated after two years

Old Business

- Chair Representation on CCC
 - Vedham will attend the 11/7/19 CCC meeting
- CCC Manual
- Degree Evaluation Program
- Program Degree Description: Standardized Language for Fully Online Programs
- Course Order Initiative

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Next Meeting

- December 6, 2019, 2-4:00 pm, SC 152

Adjournment

- The meeting adjourned at 3:43 pm.