

**MONTGOMERY COLLEGE**  
**OFFICE OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS**

**Collegewide Curriculum Committee**  
Rockville Campus: SC 152, 2:00 - 4:00 pm

November 15, 2019

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The meeting called to order at 2:01 pm.

**Voting members present:** Leah Allen (proxy for Vedham Karpakakunjaram), Eva Brown, Chris Harrison, Carol Holness, Muhammad Kehnemouyi, Brenda Knopp, Erin Marcinek, Tuere Marshall, Harry Singleton, Dorothy Umans, Usha Venkatesh (proxy for Rodney Redmond), Page Whittenburg

**Resource members present:** Rose Aehle, Catalina Cetina, Pam Jones, Betsy Leonard, Alla Webb, Carla Witcher, Kim Yost

**Guests:** Laura Anna, Sharon Anthony, Elizabeth Benton, Kara Guthro, Tendai Johnson, Charmaine Weston

**Absent:** Joanne Carl, Ernest Cartledge, Vedham Karpakakunjaram, Rodney Redmond, Angela Rhoe, Ed Roberts, Judy Taylor, Carolyn Terry, Beth Thoms

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#### Approval of Agenda

- [11/15/2019](#) Agenda approved

#### Approval of Meeting Minutes

- [11/1/2019](#) Meeting Minutes approved with one abstention

#### Open Comments

- None

#### Proposals

- [ARTT 263 - Professional Practice for the Visual Artist](#)
  - Change prerequisites: Completion of ARTT 204 or ARTT 205, and completion of ARTT 102 or ARTT 103, and completion of ARTT116 or GDES 116.
  - Effective Fall 2020
  - Review at the 12/6/19 CCC meeting: determine if a C or better should be included in the prerequisites
- [CHEM 031 - Principles of Chemistry I Exploration](#)
  - New course
  - Satisfactory/Unsatisfactory grading method
  - Long term plan is to replace CHEM 099
  - CHEM 131 assessment level may need to be corrected
  - Changed effective date to Fall 2020
  - Approved

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- [CMGT 190 - Computer Applications in Construction](#)
  - Update all outcomes
  - CMAP 120 is a hidden prerequisite
  - Effective Fall 2020
  - Approved
- Motion to treat the three English proposals as a group
- [ENGL 011 - Introduction to College Writing Support](#) (check language w Anthony)
  - New course
  - Helps fund financial aid for five hours instead of three
  - Course content and outcomes same as ENGL 101A
  - Mass catalog changes to assessment level: ENGL 101/101A to ENGL 101/011
  - Effective Fall 2020
  - Review at the 12/6/19 CCC meeting: need outcomes different from ENGL 101
- [ENGL 101 - Introduction to College Writing](#)
  - Change prerequisites: Placement through assessment testing or consent of the department; successful completion of developmental Integrated English, Reading, and Writing (IERW 002 with a grade of A); or completion of AELW 940/ELAI 990 with a grade of C or better.
  - Update outcomes
  - Effective Fall 2020
  - Review at the 12/6/19 CCC meeting: correct prerequisites so students can register for combined course
- [ENGL 101A - Introduction to College Writing](#)
  - Delete course
  - Effective Fall 2020

#### Consent Calendar

- [EDUC 050 - Praxis I Reading/Writing Test Preparation](#)
  - Delete course
  - Effective Spring 2020
  - Approved
- [EDUC 051 - Praxis I Mathematics Test Preparation](#)
  - Delete course
  - Effective Spring 2020
  - Approved
- [Graphic Design, AFA Statewide Program](#)
  - New title: Graphic Design, AFA Statewide Program: 902
  - Change major code from 902A to 902
  - Students moved 902A to 902
  - Update course description
  - Effective Fall 2020
  - Approved

#### Newsletter Review

11/4/2019

- [ENEE 222 - Elements of Discrete Signal Analysis](#) (course revision, fall 2020)
- [ENEE 245 - Digital Circuits and Systems Laboratory](#) (course revision, fall 2020)
- [HMGMT 250 - Meeting, Conference, and Event Planning](#) (course revision, fall 2020)
- [MATH 150 - Elementary Applied Calculus I](#) (course revision, fall 2020)
- [PHYS 262 - General Physics II: Electricity and Magnetism](#) (course revision, fall 2020)

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- [Art Area of Concentration, Arts and Sciences AA: 003](#) (program revision, fall 2020)

11/11/2019

- [DATA 110 - Data Visualization and Communication](#) (course revision, fall 2020)

### Reports

- **General Education Report**
  - The General Education Standing Committee Report was distributed with the agenda and meeting minutes.
- **CAP Reports**
  - **Rose Aehle**
    - Working on three RADT course revisions for the 12/6/19 meeting
  - **Catalina Cetina**
    - PHYS 010 wants to change to a credit course since it is a requirement of the RADT program. Email Carolyn Terry.
  - **Alla Webb**
    - No update
  - **Carla Witcher**
    - No update
- **Co-Chairs Report**
  - No update

### New Business

- Vote on the 12/6/19: Revised language for [Academic Regs](#)
  - 53001, 2.4, D.: General Education Requirements, Completion through Substitutions for Students without Disability
  - 53001, 2.6., C.1.: Non-General Education Course Substitutions, Criteria for Course Substitutions
  - 53001, 8.3, D.1. Requirements for Associates Degree, Curriculum Requirements
  - 53001, 8.5, C. : General Regulations Concerning Graduation
- Vote: Length of time courses can remain off the shelving list

### Old Business

- Chair Representation on CCC
- CCC Manual
- Degree Evaluation Program: Meeting monthly. May create mailbox for faculty, staff, and students to appeal graduation audits.
- Program Degree Description: Standardized Language for Fully Online Programs
- Course Order Initiative: Proposed course sequence for top 20 programs provided to Carolyn Terry.

### Next Meeting

- December 6, 2019, 2-4:00 pm, SC 152

### Adjournment

- Meeting adjourned at 3:59 pm.