

MONTGOMERY COLLEGE
OFFICE OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS

Collegewide Curriculum Committee
Rockville Campus: SC 152, 2:00 - 4:00 pm

March 6, 2020

The meeting called to order at 2:02 p.m.

Voting members present: Leah Allen, Eva Brown, Fiona Glade, Chris Harrison, Carol Holness, Vedham Karpakakunjaram, Muhammad Kehnemouyi, Brenda Knopp, Erin Marcinek, Tuere Marshall, Rodney Redmond, Harry Singleton, Anthony Solano, Dorothy Umans, Kim Yost

Resource members present: Rose Aehle, Ernest Cartledge, Catalina Cetina, Justin Edgar, Pam Jones, Betsy Leonard, Carolyn Terry, Beth Thoms, Alla Webb, Carla Witcher

Guests: Ali Alavi, Kathy Dayton, Jennifer Dobbins, Fabian Drain, Michael Gurevitz, DJ McCullough, Max Nam, Tyra Peanort, Erik Swanson, Steve Thurston

Absent: Joanne Carl, Angela Rhoe, Ed Roberts, Judy Taylor, Page Whittenburg

Approval of Agenda

- [3/6/20](#) Agenda approved

Approval of Meeting Minutes

- [2/21/20](#) Meeting Minutes approved

Open Comments

- None

Proposals

- [STSU 200 - Introduction to Student Leadership](#) (new course)
 - New course
 - Update assessment level to ENGL 101/ENGL 011, READ 120
 - Effective fall 2020
 - Approved with one abstention
- [Food and Beverage Management Certificate: 055](#) (program revision)
 - Remove NUTR 101
 - Add HMG2 250
 - Update program outcomes
 - Effective fall 2020
 - Approved
- [Audio Production Certificate: 208A](#) (program revision, fall 2020)
 - Replace radio with audio in the program description
 - Delete TVRA 105 (deleted course)
 - Change the course title for TVRA 210
 - Effective fall 2020
 - Table until proposer can participate
- [Broadcast Media Production: Radio: 309A](#) (program revision, fall 2020)
 - Update program description

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- Delete TVRA 105 (deleted course)
- Add COMM 250
- Change course title for TVRA 129
- Change course title for TVRA 210
- Remove GEEL status from MUSC 131
- Add new program requirements: MUSC 131 or TVRA 280C or TVRA 140
- Update advising notes
- Change to blended course delivery
- Effective fall 2020
- Approved
- [Accounting Certificate: 167](#) (program revision)
 - Update program description
 - Update certificate electives: Select at least 12 credits from the following program electives: ACCT 225, ACCT 228, ACCT 231, ACCT 232, ACCT 235, ACCT 237, ACCT 239, ACCT 240, ACCT 245, ACCT 247, ACCT 249, MGMT 201.
 - Add advising note: * Required certificate courses (ACCT 221, ACCT 222, or ACCT 231) transferred to Montgomery College from other institutions at fewer than 4 semester hours will satisfy certificate requirements provided certificate semester hours total at least 24 semester hours.
 - All campus designator
 - Effective fall 2020
 - Approved with edits
- [Bioengineering Area of Concentration, Engineering Science AS: 411A](#) (program revision)
 - Remove ENES 220
 - Add ENES 240
 - Effective fall 2020
 - Approved
- [Fire and Emergency Services Management Certificate: 240](#) (program revision)
 - Update program description
 - Update outcomes
 - R only designator due to equipment
 - Effective fall 2020
 - Approved
- [PHYS 103 - Introduction to Physics](#) (new course)
 - Replaces PHYS 010
 - Effective fall 2020
 - Approved with recommendation for department to revisit the course title in the event of student misinterpretation (Introduction to Physics @ 2 credits)
- Treat two PHYS course as a group
- [PHYS 262 - General Physics II: Electricity and Magnetism](#) (course revision)
 - Update course description
 - Update outcomes
 - Effective fall 2020
 - Approved
- [PHYS 263 - General Physics III: Waves, Optics, and Modern Physics](#) (course revision)
 - Update course description
 - Update outcomes
 - Effective fall 2020
 - Approved
- [COMM 225 - Intercultural Communication](#) (new course)
 - Change assessment level to ENGL 101/ENGL 011, READ 120
 - Effective fall 2020
 - Approved with edits
- [COMM 252 - News Writing](#) (course revision)

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- Remove TVRA 105 as a prerequisite
- Prerequisite: A C or better in ENGL 101 or COMM 108, or consent of department.
- Effective fall 2020
- Approved with a recommendation to review the outcomes
- [Communication Studies AA: 609](#) (program revision)
 - Move LING 200 from semester 4 program requirement to a program elective
 - Add Communications elective to semester 4 program requirement
 - Remove TVRA 105 as a program elective (deleted course)
 - Add COMM 225 as a program elective
 - Edit advising note: choice of **four** from the following communication program electives: ...
 - Effective fall 2020
 - Approved with edits
- [Business Communications Certificate](#) (new program)
 - Effective fall 2020
 - Approved with removal of the third category: General Certificate Electives. Four opposed.
- [CMSC 216 - Introduction to Computer Systems](#) (course revision)
 - Remove co-requisite CMSC 207 to match UMCP articulation agreement
 - Effective fall 2020
 - Approved
- [LGST 265 - eDiscovery Software Applications](#) (new course)
 - Recognize new digital communication, i.e., access to text messages and social media
 - Effective fall 2020
 - Approved
- [NWIT 275 - Wireless Security](#) (course revision)
 - Update course description
 - Update outcomes
 - Effective fall 2020
 - Approved

Consent Calendar

- [HMGT 100 - Customer Service in the Hospitality Industry](#) (admin, fall 2020)
 - All campus designator
- [HMGT 143 - Management of Front Office Operations](#) (admin, fall 2020)
 - All campus designator
- [HMGT 201 - Lodging and Food Service Law](#) (admin, fall 2020)
 - All campus designator
- [HMGT 211 - Supervision and Leadership in the Hospitality Industry](#) (admin, fall 2020)
 - All campus designator
- [Hospitality Supervision and Leadership Certificate: 233](#) (admin, fall 2020)
 - Adding online delivery to on campus offerings (not fully online)
- [PHYS 010 - Introduction to Physics](#) (course deletion, fall 2020)
 - Replaced by PHYS 103
- [SONO 105 - Acoustical Physics I](#) (administrative, fall 2020)
 - Replace prerequisite PHYS 010 with PHYS 103
- [Diagnostic Medical Sonography AAS: 530](#) (fall 2020)
 - Replace prerequisite PHYS 010 with PHYS 103
- [TVRA 105 - Introduction to Electronic Media](#) (course deletion, fall 2020)
 - Course deletion
- Consent Calendar approved

Newsletter Review

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- None

Reports

- **General Education Report**
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- **CAP Reports**
 - **Rose Aehle**
 - **Catalina Cetina**
 - **Alla Webb**
 - **Carla Witcher**
- **Co-Chairs Report**
 - Unless specified, all courses are listed alphabetically by semester in the catalog course sequence. There is an initiative to make ENGL 101 and MATF first and second courses in semester 1 and ENGF or ENGL 102 as first course in semester 2. An email on behalf of the CCC will be sent to all disciplines requesting notification and justification for exceptions. Vote: unanimously approved.

New Business

- Revised language for [Academic Regs](#)
 - 53001, 2.4, D.: General Education Requirements, Completion through Substitutions for Students without Disability
 - 53001, 2.6., C.1.: Non-General Education Course Substitutions, Criteria for Course Substitutions
 - 53001, 8.3, D.1. Requirements for Associates Degree, Curriculum Requirements
- Language for the shelving list
- Chair Representation on CCC

Old Business

- CCC Manual
- Degree Evaluation Program
- Program Degree Description: Standardized Language for Fully Online Programs
- Course Order Initiative

Next Meeting

- April 3, 2020, 2-4:00 pm, SC 152

Adjournment

- Meeting adjourned at 4:16 p.m.