

MONTGOMERY COLLEGE
OFFICE OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS

Collegewide Curriculum Committee

Rockville Campus: Remote Zoom Meeting, 2:00 - 4:00 p.m.

April 17, 2020

The meeting called to order at 2:05 p.m.

Voting members present: Leah Allen, Fiona Glade, Chris Harrison, Carol Holness, Vedham Karpakakunjaram, Muhammad Kehnemouyi, Brenda Knopp, Erin Marcinek, Tuere Marshall, Rodney Redmond, Harry Singleton, Anthony Solano

Resource members present: Rose Aehle, Ernest Cartledge, Joanne Carl, Catalina Cetina, Justin Edgar, Pam Jones, Betsy Leonard, Carolyn Terry, Beth Thoms, Alla Webb, Carla Witcher, Kim Yost

Guests: Kathy Dayton

Absent: Eva Brown, Judy Taylor, Dorothy Umans, Page Whittenburg (Excused)

Approval of Agenda

- [4/17/20](#) Agenda approved.

Approval of Meeting Minutes

- [4/3/20](#) Meeting Minutes approved

Open Comments

- None

Proposals

- None

Consent Calendar

- Consent calendar approved
- [Emergency Preparedness Management Certificate: 249](#) (program admin change)
 - Add EMGT 210 as an elective
 - Effective fall 2020
 - Approved with edits
- Delete shelved courses, fall 2020
- [BLDG 136 - Construction Safety](#)
- [BLDG 277 - Industry Competencies: Residential Gas and Oil Heating](#)
- [BLDG 278 - Industry Competencies: Air Conditioning and Heat Pumps](#)
- [EMGT 201 - Critical Incident and Disaster Stress Management for Emergency Responders](#)
- [EMGT 203 - Resource Management - Managing Volunteers and Donations](#)
- [EMGT 204 - Emergency Management Public Education Programs](#)

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- [FIRE 222 - Fire Plans Review](#)
- [MHLT 208 - Activity Therapies](#)
- [NURS 210 - Pharmacology in Nursing](#)
- [PHED 134 - Skin and Scuba Diving](#)
- [PHED 134L - Skin and Scuba Diving](#) (delete from Banner)
- [PHED 140 - Introduction to Exercise Science](#)
- [PHED 146 - Touch Football and Basketball](#)
- [PHED 180 - Hiking and Backpacking](#)
- [LNTP 140 - Green Solutions for Parking](#)
- [LNTP 290 - Special Topics in Food Production](#)
- [LNTP 295 - Special Topics in Environmental Management and Sustainability](#)
- [LNTP 295A - Special Topics in Environmental Management and Sustainability: Rain Gardens](#) (delete from Banner)
- [NWIT 111 - Unmanned Systems and Robotics](#)
- [NWIT 140 - Microcomputer Practical Application](#)
- [NWIT 150 - Electronics for Wireless](#)
- [NWIT 150L - Electronics for Wireless](#)
- [NWIT 205 - Implementing and Administering Microsoft Windows Directory Services](#)
- [NWIT 229 - Wireless Communications](#)
- [NWIT 229L - Wireless Communications](#)
- [NWIT 255 - Cisco Advanced Routing \(Cisco networking Academy-Semester 5\)](#)
- [NWIT 265 - Mobile Forensics](#)
- [NWIT 274 - Advanced Wireless Communications](#)
- [NWIT 280 - Special Topics in Network Technology](#)
- [PRNT 272 - Electronic Publishing II](#)
- Reactivate shelved courses, fall 2020
- [BLDG 188 - Solar Thermal Design & Installation](#)
- [BLDG 188L - Solar Thermal Design & Installation](#)
- [BLDG 200 - Special Topics Building Trades Technology](#)
- [CMGT 290 - Professional Practicum](#)
- [IDES 211 - Historic Interiors I](#)
- [IDES 249 - Interiors: Green Design](#)
- [LNTP 170 - Medicinal Plants](#)
- [POLI 252 - Race & Ethnicity US Politics](#)
- [RUSS 201 - Inter Russian I](#)
- [RUSS 202 - Inter Russian II](#)

Newsletter Review

- None

Reports

- **General Education Report**
 - Monday, 4/20/20, the 2020-2021 Gen Ed course list will be distributed to the counselors and linked to the General Education websites: the [internal](#) site for faculty and staff and the [external](#) site for students.
- **CAP Reports**
 - **Rose Aehle:**
 - HINM will provide an online option, no curriculum changes
 - Physical therapy certificate will have major modifications

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- **Catalina Cetina**
 - KORA 202 is pending transfer approval
- **Alla Webb**
 - COMM 252 will pursue Gen Ed certification
- **Carla Witcher**
 - Landscape technology, international studies, technical writing certificate programs will pursue modifications in 2020-21
 - Another new STSU proposal may be created
- **Co-Chairs Report**
 - Faculty Council approved the inclusion of two department chairs to the CCC. Need to modify the P&P.
 - 2020-2021 membership:
 - Chris Harrison will step down from the committee as her term is up.
 - Paige Whittenburg will step down from the committee as she has another project.
 - Thank you both for your time, effort, and contributions.
 - Mike Clark will represent the Health discipline
 - Amanda Lebleu will represent ELAP, Linguistics, and Communications
 - Vote: Anthony Solano and Vedham Karpakakunjaram to remain as CCC Co-chairs. Unanimously approved.

New Business

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Old Business

- Shelving list update: There are 331 shelved courses in the catalog and Banner. The last 30 courses should be ready for the 5/1/20 CCC agenda.
- CCC Manual: Vedham will work on the manual this summer
- Degree evaluation program: the workgroup is still meeting
- Standardized language in the program description for fully online programs: review fall 2020
- Course Order Initiative: CCRCCA mandates that students complete ENGF/MATF within the 24 credits. It's a presidential priority to complete within 18 credits.
 - If ENGL 101 and MATF are in semester one, ENGL 101 will be placed in position #1, MATF will be placed in position #2.
 - ENGL 102/ENGF will be placed in position #6
 - This may result in some curriculum actions. The CAPs will submit course admin change to revise course sequence.
 - Minor revisions are effective summer I 2020-21, major revisions are effective 2021-22 catalog.

Next Meeting

- May 1, 2020, remote Zoom meeting

Adjournment

- Adjourned at 3:10 p.m.