

**MONTGOMERY COLLEGE**  
**OFFICE OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS**

**Collegewide Curriculum Committee**

Rockville Campus: Remote Zoom Meeting, 2:00 - 4:00 p.m.

April 3, 2020

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The meeting called to order at 2:03 p.m.

**Voting members present:** Fiona Glade, Chris Harrison, Carol Holness, Vedham Karpakakunjaram, Muhammad Kehnemouyi, Brenda Knopp, Erin Marcinek, Tuere Marshall, Rodney Redmond, Harry Singleton, Anthony Solano, Dorothy Umans

**Resource members present:** Rose Aehle, Joanne Carl, Catalina Cetina, Justin Edgar, Pam Jones, Betsy Leonard, Judy Taylor, Carolyn Terry, Beth Thoms, Alla Webb, Carla Witcher, Kim Yost

**Guests:** Jana Anderson, Rachel Bonaparte, Cristina Butler, Jin Choi, Samantha Veneruso

**Absent:** Leah Allen (Excused), Eva Brown, Ernest Cartledge, Page Whittenburg (Excused)

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### Approval of Agenda

- [4/3/20](#) Agenda approved after moving the consent calendar proposals after open comments

### Approval of Meeting Minutes

- [3/6/20](#) Meeting Minutes approved after moving Kim Yost to a resource on the distribution list

### Open Comments

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### Consent Calendar

- [MGMT 235 - Managing Diversity in the Workplace](#) (delete shelved course, fall 2020)
- [MGMT 270 - Field Experience or Practicum](#) (delete shelved course, fall 2020)
- [MGMT 288 - Disaster Recovery and Risk Management](#) (delete shelved course, fall 2020)
- Consent Calendar approved

### Proposals

- [Management/Supervision Area of Concentration, Hospitality Management AAS: 347B](#) (program revision)
  - Remove HMG 207
  - Add HMG elective @ 3 credits
  - Effective fall 2020
  - Approved
- [Audio Production Certificate: 208A](#) (program revision)
  - Replace radio with audio in the program description
  - Delete TVRA 105 (deleted course)
  - Delete TVRA 210
  - 23 to 17 credits
  - Effective fall 2020

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- Approved with edits
- [COMM 204 - Interpersonal Communication](#) (course revision)
  - Remove COMM 108 or consent of department as a prerequisite
  - Add Assessment Level: ENGL 101/ENGL 011; READ 120
  - Effective fall 2020
  - Approved with edits
- [KORA 201 - Intermediate Korean I](#) (new course)
  - Provides intermediate proficiency requirements when transferring
  - Pursing Gen Ed designation in the future
  - Effective fall 2020
  - Approved with edits
- Treat General Studies as a group
- [General Studies AA: Integrated Studies Area of Concentration \(INTG Core\): 611D](#) (program revision) 20%
  - Under Core 1 HACL
    - Delete Women and Gender Studies (WMST and GNDS)
    - Add JAPN to World Languages
    - Remove PHOT 150 from individual course list
  - Under Core 2 STEM
    - Add Data Science (DATA)
    - Add Networking (NWIT)
    - Remove Networking (NWIT) from individual course list
  - Under Core 3 SSAH
    - Add Homeland Security (HMLS)
    - Add Women and Gender Studies (WMST and GNDS)
    - Add EMGT 206 to the Emergency Management individual course list
  - Effective fall 2020
  - Approved
- [General Studies AA: Studies in Humanities, Arts, Communication, and Languages Area of Concentration \(HACL Core\): 611A](#) (program revision)
  - Core discipline
    - Delete Women and Gender Studies (WMST and GNDS)
    - Add JAPN to World Languages
  - Individual courses
    - Delete PHOT 150 from Photography
  - Course sequence
    - Move Elective 3 semester hours from semester one to semester four
    - Move HUMD 3 semester hours from semester two to semester one
    - Move Core course 3 semester hours from semester four to semester two (semester four should total 14 credits: 6 @ core courses and 8 @ electives)
  - Effective fall 2020
  - Approved
- [General Studies AA: Studies in Social Science, Administration, and Health Area of Concentration \(SSAH Core\): 611C](#) (program revision)
  - Core discipline
    - Add Women and Gender Studies (WMST and GNDS)
    - Add Homeland Security (HMLS)
  - Individual courses
    - Add EMGT 206 to Emergency Management
  - Course sequence
    - Move Elective 3 semester hours from semester one to semester three
    - Move BSSD 3 semester hours from semester three to semester one
  - Effective fall 2020
  - Approved

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- [General Studies AA: Studies in Science, Technology, Engineering, and Mathematics Area of Concentration \(STEM Core\): 611B](#) (program revision)
  - Individual courses
    - Delete Networking (NWIT 101)
  - Course sequence
    - First semester, revise the NSND to NSLD @ 4 credits
    - Second semester, revise the NSLD to NSND (with or without lab) @ 3 credits
  - Effective fall 2020
  - Approved

#### **Newsletter Review**

- None

#### **Reports**

- **General Education Report**
  - The GESC voted GCP as the new global and cultural perspectives designator
  - The 2020-2021 membership is expanding after separating the roles for members with dual roles, i.e., CAPs and co-chairs
- **CAP Reports**
  - **Rose Aehle:** Add emergency preparedness to next consent calendar
  - **Catalina Cetina:** KORE 202 is pending transferability; working on PHOT courses, new psychology AAS program (arts and sciences concentration)
  - **Alla Webb:** None
  - **Carla Witcher:** Technical Writing Certificate, International Studies, Landscape Technology- all will be worked on fall 2020
- **Co-Chairs Report**
  - 2021-22 Curriculog proposals will match the affected catalog year so the proposals can be imported from Curriculog to Acalog
  - Vedham reviewed the rationale for representation of the department chairs on the CCC. Carolyn reviewed the process:
    - Establish need for the department chairs on the CCC
    - CCC submits a recommendation to the Faculty Council
    - The P&P is revised
    - Chairs nominate their candidates for the CCC
    - Faculty Council approves the candidates
  - Next week faculty will receive guidance on final grade options for the spring semester. Pass/Fail will not be an option.
  - Membership: Page Whittenburg (faculty at large) is stepping down and Chris Harrison's role terminates spring 2020. If anyone else is considering stepping down or being a co-chair, email the CCC Co-chairs.

#### **New Business**

- Vote: The CCC approved GCP as the new global and cultural perspectives designation

#### **Old Business**

- CCC Manual
- Degree Evaluation Program
- Program Degree Description: Standardized Language for Fully Online Programs

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- Course Order Initiative
- Revised language for [Academic Regs](#)
  - 53001, 2.4, D.: General Education Requirements, Completion through Substitutions for Students without Disability
  - 53001, 2.6., C.1.: Non-General Education Course Substitutions, Criteria for Course Substitutions
  - 53001, 8.3, D.1. Requirements for Associates Degree, Curriculum Requirements
- Language for the shelving list

**Next Meeting**

- April 17, 2020, remote Zoom meeting

**Adjournment**

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