

MONTGOMERY COLLEGE
OFFICE OF THE SENIOR VICE PRESIDENT FOR ACADEMIC AFFAIRS

Collegewide Curriculum Committee

Rockville Campus: Remote Zoom Meeting, 2:00 - 4:00 p.m.

May 1, 2020

The meeting called to order at 2:05 p.m.

Voting members present: Leah Allen, Eva Brown, Fiona Glade, Chris Harrison, Carol Holness, Vedham Karpakakunjaram, Muhammad Kehnemouyi, Brenda Knopp, Tuere Marshall, Harry Singleton, Anthony Solano

Resource members present: Joanne Carl, Catalina Cetina, Justin Edgar, Pam Jones, Betsy Leonard, Beth Thoms, Alla Webb, Carla Witcher, Kim Yost

Guests: Michael Clark, Jim Sniezek

Absent: Rose Aehle, Ernest Cartledge, Erin Marcinek, Rodney Redmond, Judy Taylor, Carolyn Terry, Dorothy Umans, Page Whittenburg (Excused)

Approval of Agenda

- [5/1/20](#) agenda approved

Approval of Meeting Minutes

- [4/17/20](#) meeting minutes approved

Open Comments

- None

Proposals

- None

Consent Calendar

- Consent calendar approved

Delete Shelved Courses, fall 2020

- [BIOL 220 - General Genetics](#)
- [BIOL 220L - General Genetics](#)
- [HONR 264 - Greco-Roman Culture](#)
- [MATH 151 - Elementary Applied Calculus II](#)
- [MATH 206 - MATLAB for Engineers](#)

Reactivate Shelved Courses, fall 2020

- [HONR 101 - Fundamental Concepts of Inquiry in Literature and the Arts](#)

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- [HONR 105 - Fundamental Concepts of Inquiry in the Natural Sciences and Mathematics](#)
- [HONR 114 - Fundamental Concepts of Inquiry in the Behavioral and Social Sciences](#)
- [HONR 251 - Independent Study-Tutorial in the Humanities](#)
- [HONR 258 - Tutorial in Science](#)
- [HONR 260 - Independent Study-Tutorial in the Social Sciences](#)
- [HONR 265 - Independent Study-Tutorial in Mathematics/Computer Science](#)
- [HONR 275 - Honors Internship](#)
- [HONR 280 - Capstone: Research in Disciplines](#)

Newsletter Review

- None

Reports

- **General Education Report**
 - ENGL 241 needs HUMD designation in the catalog and Gen Ed course lists after 2017-2018
 - Tuere Marshall will step down from the GESC to participate on the CCC. The GESC has two vacancies: English and HUMD.
- **CAP Reports**
 - Rose Aehle: Absent
 - Catalina Cetina: N/A
 - Alla Webb: N/A
 - Carla Witcher: Landscape technology program will be retitled from Landscape Technology to Environmental Horticulture and Sustainable Agribusiness
- **Co-Chairs Report**
 - Pending proposals need to be copied to new 2020-2021 proposals when the proposal templates are available (September)
 - Brenda Knopp will step down from the CCC in spring 2021 to be the chair of Nursing
 - 2020-2021 CCC Goals:
 - A call for proposals and timeline
 - Shelving list
 - Update the CCC manual
 - Impact of transcribed credit vs proficiency credit
 - Academic integration of CCC, Gen Ed, CAR, Outcomes Assessment
 - Continuation of CAPP error committee (representation from graduation technicians, registrar, financial aid, counselors, program chairs, General Education, SIS/Banner, information technology)
 - The current active catalog is 2014-15 through 2021-2022

New Business

- Summer 2020 projects: based on 2019-2020 old business
 - Course sequence project (ENGL 101, MATF, ENGF/ENGL 102)
 - Removal of two letter designators from 2020-2021 catalog and advising worksheets (i.e. formerly EN 101)
 - Create 1-year and 5-year list of courses exempt from shelving
 - CCC manual update

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Old Business

- Update on department chair membership on CCC: The P&P will be changed to include two department chairs as CCC voting members
- Update on shelving list: 15 courses still pending approval, review fall 2020
- CCC Manual: Vedham will work on the CCC manual this summer
- Degree evaluation program: the committee is still meeting and resolving issues
- Standardized language in program description for fully online programs: review fall 2020
- Course sequence initiative: this is a Presidential priority. This summer the course sequence will be adjusted in all programs: ENGL 101 and MATF to S/1 positions 1 and 2 and ENGF/ENGL 102 to S/2 position 1.

Next Meeting

- September 18, 2020, Zoom Videoconference

Adjournment

- The meeting adjourned at 2:32 p.m.