

360° Feedback Survey

for Supervisors, Managers, & Administrators

FEEDBACK THAT COUNTS

Enhancing Supervisory and Leadership Skills

Implementing 360° Feedback Process

OVERVIEW

1. General outreach/Presentation to units
2. Communications with participants (supervisors, raters etc.)
3. Assignment of direct reports raters
4. Selection of peer raters by participants
5. Select raters

Implementing 360° Feedback Process

OVERVIEW

6. Survey launch/Participant completion of survey
7. Processing of results
8. Individual reports and aggregated results to department leader
9. Professional or individual development plan
10. Coaching and support

360° Feedback Timeline

Targeted Time Frame	Activity
Mar. 2 – Mar. 13, 2020	Supervisor-participants select their peer raters.
Mar. 10 – Mar. 13, 2020	HSRTM provides 360° feedback survey information sessions (Register via MCLearns).
Mar. 23, 2020	The 3-D Group launches the 360° Feedback Survey.

360° Feedback Timeline

Targeted Time Frame	Activity
Mar. 23 – Apr. 3, 2020	Supervisor-participants, their managers, direct reports and peers -- simultaneously complete the online 360° feedback survey.
Apr. 20, 2020	The 3D Group generates the individual 360° feedback survey results (reports) distributes to the supervisor-participants and their respective manager.
Apr. 24 – May 1, 2020	<p>HRSTM provides 360° Feedback and Planning Workshop to assist supervisor-participant and their managers to interpret results and create a development and action plan.</p> <p>Supervisor-participant and managers can set-up an appointment with a coach to further assist you with interpreting results and work on a development and action plan.</p>

THANK YOU