

# BOT Resolution Sample-Faculty

## BOARD OF TRUSTEES MONTGOMERY COLLEGE

Resolution Number:  
Adopted on:

Agenda Item Number:

**Subject: Retirement and Award Emerita and Bronze Medallion to Professor Jane C. Doe**

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Standard first  
clause

WHEREAS, Professor Jane C. Doe has served Montgomery College with enthusiasm and dedication for 22 years as a full-time faculty member and retired from the College as of June 1, 2011; and

Work history

WHEREAS, Professor Doe consistently provided wisdom and guidance to the faculty and to the department as chair of the Computer Applications/Computer Science/Network and Wireless Technologies Department for over eight years; and

WHEREAS, Professor Doe served ably and effectively as a computer applications and computer science faculty member at the Germantown Campus for 22 years, including nine years teaching computer applications courses online; and

Accomplish-  
ments

WHEREAS, Professor Doe exhibited exemplary organizational skills as coordinator of the collegewide Perkins Grant; and

Honors,  
awards, and  
prof dev.

WHEREAS, Professor Doe had the expertise and flexibility to become certified as a network engineering instructor, her second area of expertise as a faculty member at the College; and

WHEREAS, Professor Doe was a graduate of the Montgomery College Leadership Development Institute and was awarded the Montgomery College Outstanding Faculty Service Award in [DATES]; and

WHEREAS, Professor Doe was awarded the National Institute for Staff and Organizational Development Excellence Award for contributions to teaching and learning in [DATES]; and

Service

WHEREAS, Professor Doe served as a faculty mentor for over five years to two faculty members: one in the Humanities, Social Sciences, and Education Division and one in the Business, Science, Mathematics, and Technology Division; and

Leadership

WHEREAS, Professor Doe provided leadership to the College by serving two terms in [DATES], as a representative to the Germantown Faculty Council; by serving on the Germantown Appeals Committee; by serving on the Germantown Early Alert Pilot Program; and by serving two terms on the collegewide Sabbatical Committee; and

Appreciation,  
esteem

WHEREAS, Professor Doe is known by her colleagues and her students as a dedicated teacher and talented educator who will be deeply missed in her department; and

Standard Award  
of emeritus/a  
clause

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

Standard Award  
of Bronze/Silver  
Medallion clause

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WHEREAS, College policy provides for the awarding of a Bronze/Silver Medallion to recognize [distinguished/outstanding] service to the College; and

Standard  
recommenda-  
tion clause

WHEREAS, the senior vice president for academic affairs and the president of the College recommends this public recognition of Professor Jane C. Doe on the occasion of her retirement; now therefore be it

Standard  
board  
appreciation

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Jane C. Doe for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Standard  
emeritus/a  
resolution

Resolved, That Professor Jane C. Doe is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Standard  
Medallion  
resolution

Resolved, That Professor Jane C. Doe is awarded the Bronze/Silver Medallion in recognition of her [distinguished/outstanding] service to the College, and as an expression of gratitude for her dedication and professional commitment to the College; and be it further

Standard  
minutes and  
presentation

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the [Bronze/Silver] Medallion be presented to Professor Jane C. Doe.