Criteria	Documentation Needed
Record of documented, exemplary performance over an extended period (i.e., multiple years and/or evaluation cycles), based on the performance evaluation.	Provide specific reference to the performance evaluation documenting such exemplary performance, citing the ratings, frequency, and/or time period.
Developed programs, created new and/or revised curricula and course offerings to serve students and the community at large or responsible for leading a major College initiative.	Provide documentation on the programs developed, the newly created and/or curricula which were revised or the major College initiative for which the individual was responsible.
Served a significant role in obtaining grant funds that benefited the field/discipline, Area, College, and/or students.	Provide information on the grant funds obtained, how these benefited the College, and the individual's role in obtaining the funds.
Received an MC Service Award (e.g., Outstanding Faculty or Staff, Faculty or Staff of the Year).	Provide the name (s) of award(s) received and their respective dates of award.
Membership in a national, state, and/or professional organization.	Provide the name of the professional association and dates of membership.
Received an award from a professional association.	Provide the name of the award, date received, and the professional association granting award.
Served on a campus and/or collegewide committee.	Provide name(s) of committee(s) served on and their respective dates of service.
Served on a campus and/or collegewide governance group.	Provide campus and/or governance group served on and their respective dates of service.
Served as a club advisor or mentor to students or fellow colleagues.	Provide specific information on service as a club advisor or how the individual mentored students or colleagues.
Served and participated in a community organization including work on a workgroup and/or taskforce in the community.	Provide information on the organization, workgroup, and/or taskforce on which the individual served and the dates of services.