

To: Dr. Stephen Cain, Chief of Staff
From: Dr. Clevette Ridguard, Governance Director
Subject: **Governance Chair Service Award**
Date: October 4, 2024

A change in the process of remuneration for governance council chairs became effective in August 2024. All governance council chairs, regardless of their College position, will be paid using a new Workday designation of Governance Chair Service Award. All council chairs - administrators, faculty, staff, and students - will be compensated the same amount. The Governance Director will work with HRSTM and report the names of the elected or appointed governance chairs for a given academic year. There are no additional departmental forms that are necessary to process this award. The compensation continues to be included in pay periods from August to May.

According to the establishment governance chair remuneration system, all council chairs will be compensated at a rate equal to the overload ESH rate for three credit hours for full-time faculty members with six or more years of experience, which is set forth in the College's Agreement with the American Association of University Professors. Moreover, it is determined that the co-chair position will be granted remuneration for services at the full chair rate.

Questions should be directed to Dr. Clevette Ridguard, clevetteridguard@montgomerycollege.edu.

cc: Krista Leitch Walker