

**FACULTY CREDENTIAL SUMMARY FOR INITIAL SALARY PLACEMENT**

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Name of Faculty Member	Semester	
Social Security Number	Position Number	Academic Unit/Student Development
Highest Degree Completed/Primary Discipline		Secondary Discipline

**TEACHING EXPERIENCE AND ACADEMIC PREPARATION: Maximum Allowable Points = 15**

1. Full time equivalent college or secondary level teaching/counseling:  
Experience – 1 year to 5 years = 1 point per year \_\_\_\_\_
  2. All other full time equivalent teaching/counseling: Experience -- ½ point per year  
(Maximum: 5 points) \_\_\_\_\_
  3. a. Doctorate: 3 points, or \_\_\_\_\_  
     b. Masters +30 or Double Masters (in related disciplines): 2 points \_\_\_\_\_
  4. Professional licensure/certification in a related discipline: 1 point \_\_\_\_\_
  5. Hired to teach in two distinct academic discipline areas: 1 point \_\_\_\_\_
  6. Special awards or recognitions for outstanding and/or unusual achievements in a related discipline:  
1 point each, 3 points maximum \_\_\_\_\_
  7. Scarce discipline (\_\_\_\_\_): 3 points maximum \_\_\_\_\_
- TOTAL:** \_\_\_\_\_

**NON-TEACHING EXPERIENCE, DISCIPLINE RELATED EXPERIENCE Maximum Allowable Points = 10**

1. Full time employment in discipline-related work: Experience – 1 year to 5 years = 1 point per year \_\_\_\_\_
  2. All other employment experience related to the teaching/counseling discipline(s):  
½ point per full time equivalent year \_\_\_\_\_
- TOTAL:** \_\_\_\_\_

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Maximum allowable salary for initial payment will be announced by the Director of Employment and Development each fiscal year subsequent to approval of the budget.

**COMMENTS:**

Recommend salary placement of \$ \_\_\_\_\_

**APPROVAL:** \_\_\_\_\_  
 Instructional Dean/Dean of Student Development