

## Two-Factor Authentication (2FA) Mobile Device Registration Guide

Two-Factor Authentication (2FA) is required when accessing designated websites, online services, such as the MC Virtual Private Network (VPN), MyMC, and Microsoft 365 applications. Upon your first access attempt to one of the 2FA protected applications you will be prompted to register your mobile device. Follow the instructions below to register your device.

### To Register

Go to [Device Management Portal](#) and follow the prompts to register (detailed steps are below).

### Supported Devices

Below is a list of supported devices you may register in 2FA. If you have multiple devices, it is recommended that you register more than one device, so you have a backup in case of emergency. Contact the IT Service Desk if you do not have a mobile device. You may add as many devices as you like to your account:

- iPhone
- Android
- Tablets that are compatible with downloading the Duo mobile app
- Security key (i.e. YubiKey) (purchased at user's own expense)
- Hardware Token (contact IT Service Desk if mobile devices are not available)

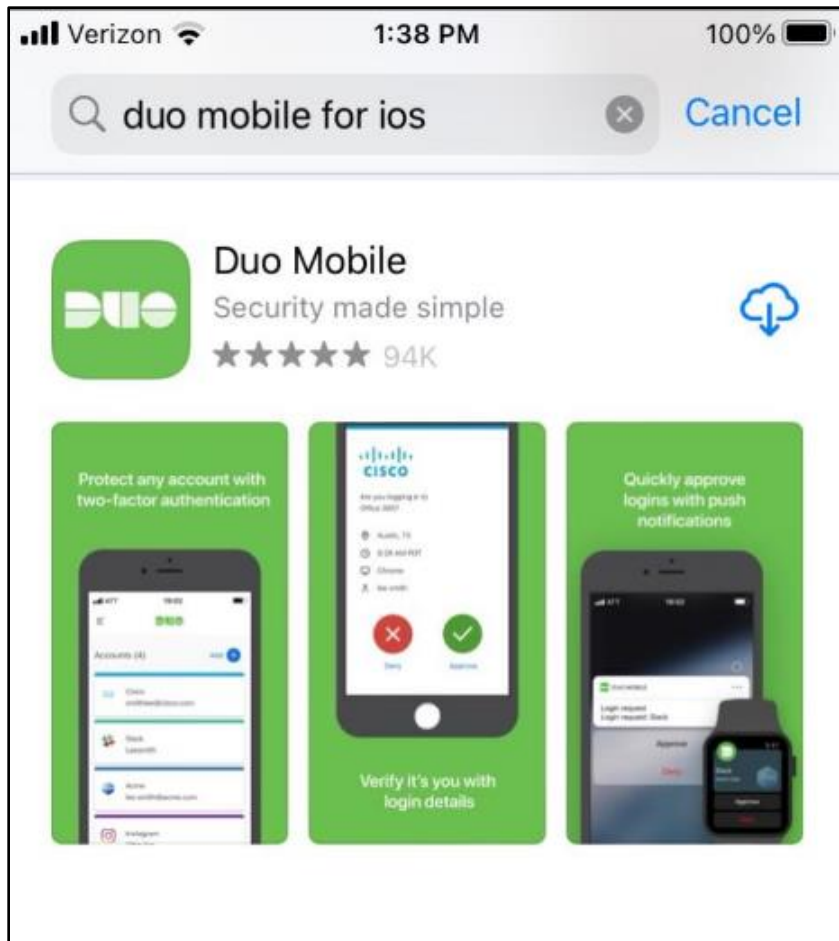
#### Tip:

It is easier to complete the set up on a computer and not from the device you are registering, although you may complete the steps on your device.

#### Helpful hint:

Before getting started with the registration process, download the Duo mobile app on the device you will be registering. Search for “**Duo Mobile**” in the device app store.

Once downloaded, stop, and go to Step 1.



### Step 1:

On your computer, go to the Device Management portal:

<https://montgomerycollege.login.duosecurity.com>

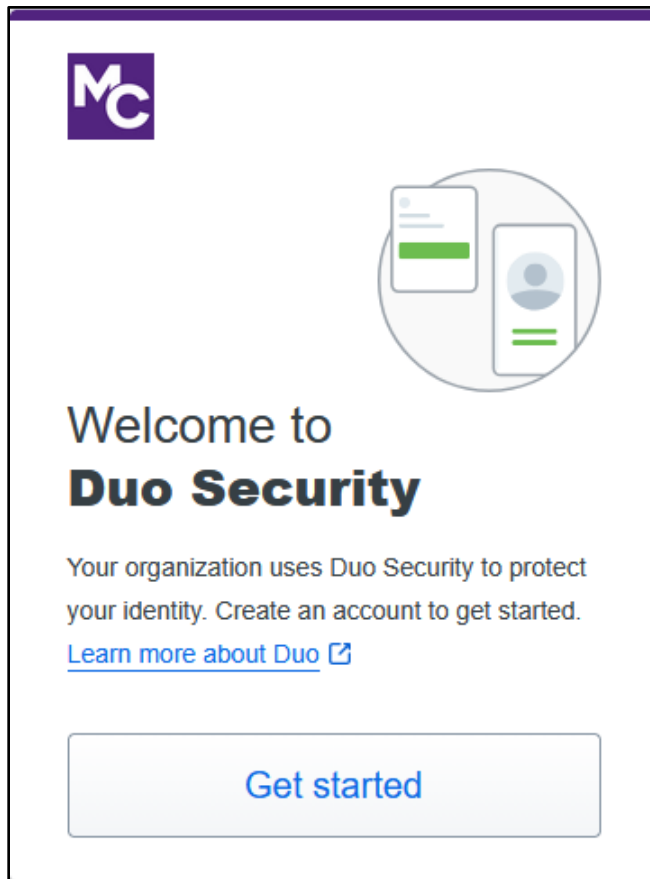
### Step 2:

Enter your MyMC username and password:

A screenshot of the Montgomery College MyMC login page. The header features the 'MC MONTGOMERY COLLEGE' logo on the left and the 'MyMC' logo on the right. The main heading is 'Enter your MyMC ID and Password'. Below this are two input fields: 'User Name' and 'Password', each with a corresponding icon (a person for the user name and a lock for the password). To the right of the password field is a 'Sign In' button. At the bottom, there is a link for 'Forgot Password' and a series of links: 'Find your MyMC ID', 'Claim Your Account', 'My Account', and 'Password Reset'.

### Step 3:

Choose **Next**:



### Step 4:

Choose **Duo Mobile**, the recommended option, or review your options below:

- **Duo Mobile** is the most convenient authentication method by providing Duo Push – just tap “Approve” on the Duo Push login request sent to your device. You may also quickly generate login passcodes, even without an internet connection or cell service.
- **Security Key** is a device that plugs into your USB port and when tapped, or the button is pressed, it authenticates your login. Users that choose this option must purchase the security key. The YubiKey 5 series FIDO2/WebAuthn and FIDO U2F are compatible.
- **Phone number** allows users to receive a passcode via SMS text message.

**MC**

## First, add a device

You'll use this to verify your identity with Duo.  
You can add another option later.

 **Duo Mobile** Recommended >  
Get a notification or code on your device

 **Security key** >  
Use a security key

 **Phone number** >  
Get a text message

[Need help?](#) Secured by Duo

### Step 5:

**Enter** your device phone number, or if using a tablet, choose **I have a tablet**:

[Back](#)

## Enter your phone number

You'll have the option to log in with Duo Mobile.

**Country code** **Phone number**

 +1

Example: "201-555-5555"

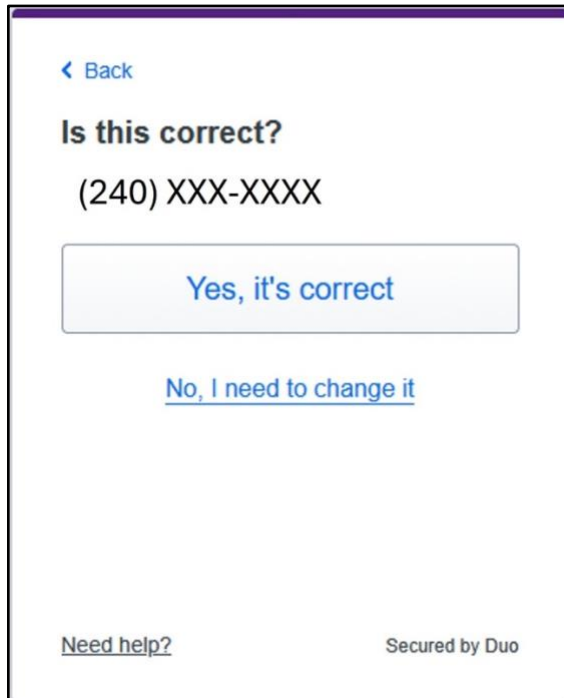
[Continue](#)

[I have a tablet](#)

[Need help?](#) Secured by Duo

## Step 6:

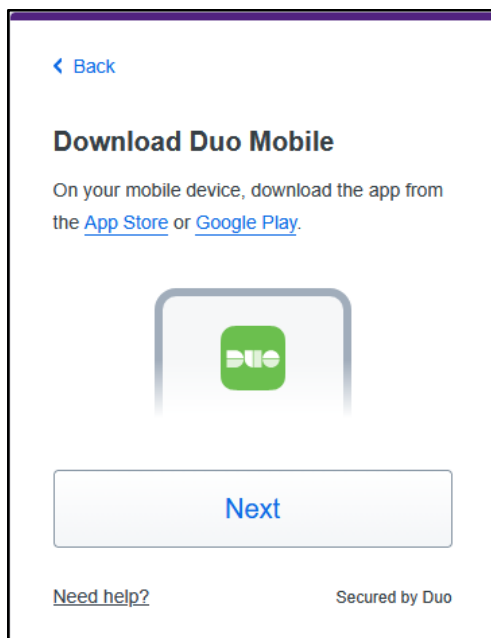
**Verify** the phone number is correct:



A screenshot of a mobile application interface for Duo Mobile verification. At the top left is a blue back arrow and the text "Back". The main heading is "Is this correct?" in bold. Below it is the phone number "(240) XXX-XXXX". There are two options: a large button labeled "Yes, it's correct" and a link labeled "No, I need to change it". At the bottom left is a link "Need help?" and at the bottom right is the text "Secured by Duo".

## Step 7:

**Download** the Duo Mobile app on to your device, and click **Next**:



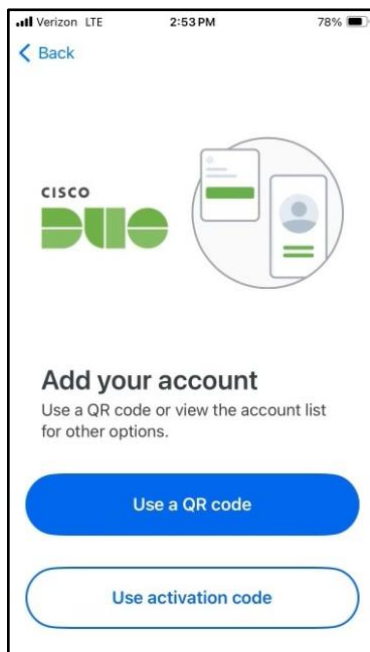
A screenshot of a mobile application interface for Duo Mobile download. At the top left is a blue back arrow and the text "Back". The main heading is "Download Duo Mobile" in bold. Below it is the text "On your mobile device, download the app from the [App Store](#) or [Google Play](#)." followed by a graphic of a smartphone with the Duo logo on its screen. There is a large button labeled "Next". At the bottom left is a link "Need help?" and at the bottom right is the text "Secured by Duo".

## Step 8:

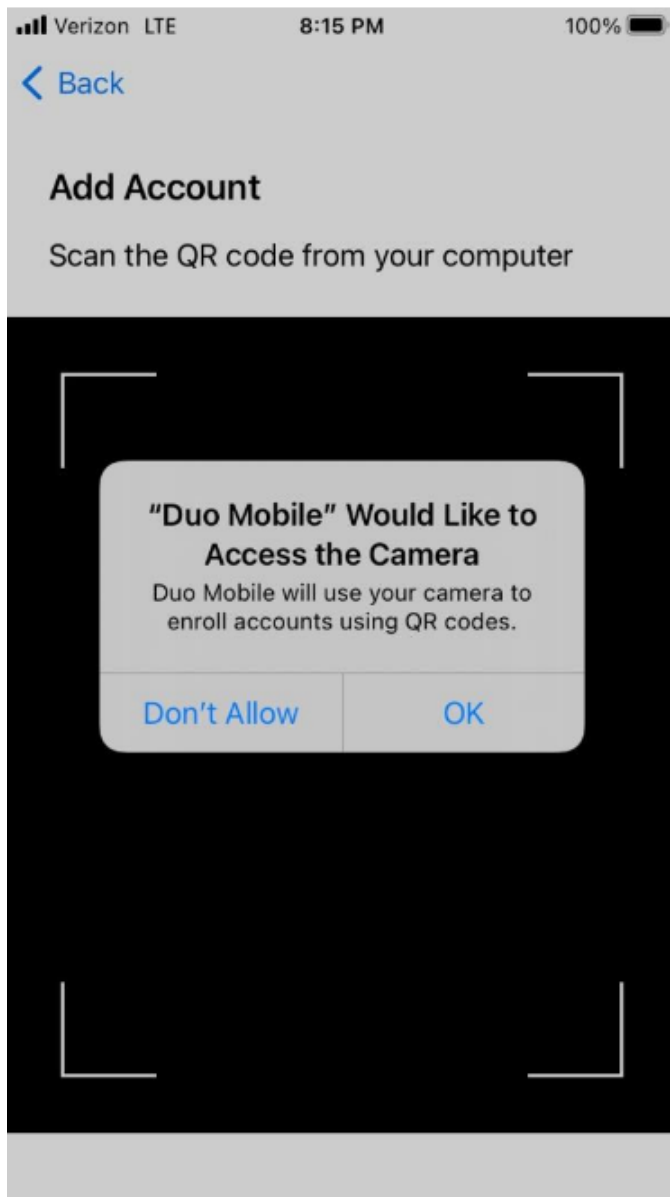
On your device, Open the Duo Mobile app and select **Continue**:



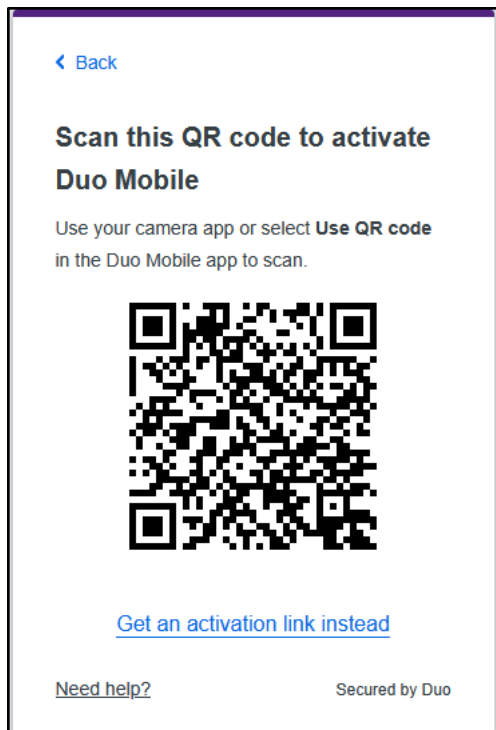
## Step 9: Choose Use a QR code



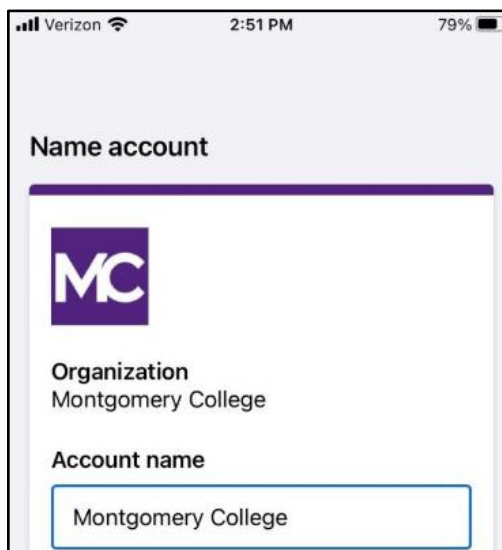
**Step 10:** Select **OK** to allow the Duo Mobile app to access your device camera to scan the QR code on your computer screen:

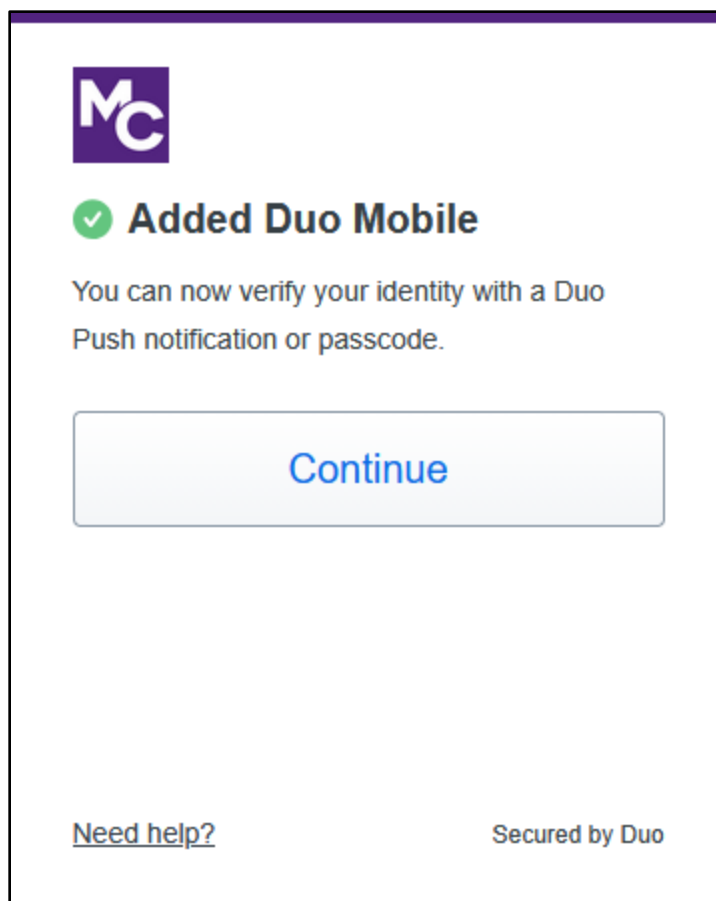


**Step 11:** Scan the QR code on your computer screen:



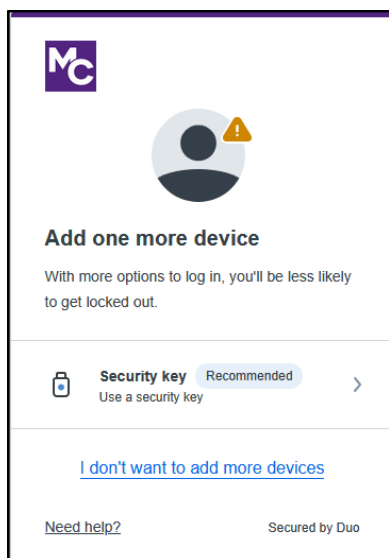
**Step 12:** The Duo Mobile app on your device shows your 2FA Duo account is now linked:





### Step 13:

Add additional devices if you like here:





## Setup completed!

You're ready to log in with Duo.



[Log in with Duo](#)

[Need help?](#)

Secured by Duo