

Detailed New Assessment Cycle for: **Group 2**

Entry Point in the New Sequence



2021-2022 Cycle Initiation: Start/Restart	2022-2023 Data Collection	2023-2024 Data Collection	2024-2025 Integrated Report	2025-2026 Data Collection	2020-2021 Data Collection
<p><b>CAR (Planning Stage)</b></p>	<p><b>Year 1 (Assessment)</b></p> <p>Planned Data Collection (Gen Ed and/or Program Data)</p> <p>Interim Data Collection Report</p>	<p><b>Year 2 (Assessment)</b></p> <p>Planned Data Collection (Gen Ed and/or Program data)</p> <p>Interim Data Collection Report</p> <p>*General Education Recertification</p>	<p><b>Year 3</b></p> <p>Integrated Report *(Gen Ed and/or **Program)</p> <p>*includes CAR updates **includes program awards/enrollment data</p>	<p><b>Year 4 (Reassessment)</b></p> <p>Planned Data Collection (Gen Ed and/or Program data)</p> <p>Interim Data Collection Report</p>	<p><b>Year 5 (Reassessment)</b></p> <p>Planned Data Collection (Gen Ed and/or Program data)</p> <p>Interim Data Collection Report</p>
	Due on Oct. 1 of the following year	Due on Aug. 1 of the following year	Due on Aug. 1 of the following year	Due on Oct. 1 of the following year	Due on Aug. 1 of the following year

\*Reflections report information will be incorporated into the CAR report for data collection years 4 & 5

**Group 2:** Architectural Technology, American Sign Language, Automotive Tech, Building Trades Technology, Construction Management, Geography, GHUM, Landscape Technology, Physical Science, World Languages

<p>Year 5 (Reassessment)</p> <p>Planned Data Collection (Gen Ed and/or Program data)</p> <p>Interim Data Collection Report</p> <p>Due: August 1, 2021</p>	<p><u>What to do:</u></p> <p><b>Student Learning Outcomes Assessment (General Education and/or Program)</b></p> <ul style="list-style-type: none"><li>• Beginning of Semester – Plan what you are going to assess during the academic year</li><li>• End of Fall and Spring Semesters – Report on what you have done:</li></ul> <p><b><u>Drop Down Menus – Fast and Easy</u></b></p> <p><i>Any Planned Data Collection for Year 5</i></p> <ul style="list-style-type: none"><li>• The academic year in which the report is being completed</li><li>• The types of assessment that were completed (i.e. Gen Education and/or program outcomes assessment)</li><li>• All the courses where data collection took</li><li>• All the campuses where data collection took place</li><li>• Which semesters (Fall, Winter, Spring, Summer) that data collection took place</li><li>• The number of students that were assessed</li></ul> <p><i>Other Activities</i></p> <ul style="list-style-type: none"><li>• Implementation of planned actions</li><li>• Implementation of CAR recommendations</li><li>• Other? _____</li></ul> <p><i>A primary contact person for the report</i></p>
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## CAR

(Planning Stage)

Due: Oct 1, 2022

What to do:**The Collegewide Area Review (CAR)**

\*\*The CAR Report represents the planning stage for initiating each 5-year integrated assessment cycle.

This report provides an overview of the current alignment and relevance of a program's curriculum and success with retaining and matriculating students. Disciplines who do not have a certificate or degree program are also required to complete a modified version of the CAR Report. Similarly, a modified "Administrative Review" is completed to review an administrative area's success with achieving outcomes and institutional priorities.

Depending on the program, discipline, or administrative unit, this collegewide report will consist of some (or all) of the following components (as may be applicable):

- *General Information on the degree program, discipline, or administrative unit*
- *Overview and mission*
- *Discussion of curriculum, outcomes, institutional priorities, and alignment with professional standards*
- *Last Accreditation report (if applicable)*
- *Advisory Board (if applicable)*
- *Size and scope of the program, discipline, or area completing the review*
- *Assessment plan & results*
- *Outcomes and assessment (summary of changes for improvement, etc.)*
- *Student feedback (if applicable)*
- *Educational/Career growth opportunities*
- *External Reviewer (optional or required for programs)*
- *SOAR analysis*
- *Updates on previous CAR recommendations*
- *New Recommendations for moving forward*

<p><b>Year 1 (Assessment)</b></p> <p><b>Planned Data Collection (Gen Ed and/or Program data)</b></p> <p><b>Interim Data Collection Report</b></p> <p><b>Due: August 1, 2023</b></p>	<p><u><i>What to do:</i></u></p> <p><b>Student Learning Outcomes Assessment (General Education and/or Program)</b></p> <ul style="list-style-type: none"> <li>• Beginning of Semester – Plan what you are going to assess during the academic year</li> <li>• End of Fall and Spring Semesters – Report on what you have done:</li> </ul> <p><u><i>Drop Down Menus – Fast and Easy</i></u></p> <p><i>Any Planned Data Collection for Year 1</i></p> <ul style="list-style-type: none"> <li>• The academic year in which the report is being completed</li> <li>• The types of assessment that were completed (i.e. Gen Education and/or program outcomes assessment)</li> <li>• All the courses where data collection took</li> <li>• All the campuses where data collection took place</li> <li>• Which semesters (Fall, Winter, Spring, Summer) that data collection took place</li> <li>• The number of students that were assessed</li> </ul> <p><i>Other Activities</i></p> <ul style="list-style-type: none"> <li>• Implementation of planned actions</li> <li>• Implementation of CAR recommendations</li> <li>• Other? _____</li> </ul> <p><i>A primary contact person for the report</i></p>
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<p>Year 2 (Assessment)</p> <p>Planned Data Collection (Gen Ed and/or Program data)</p> <p>Interim Data Collection Report</p> <p>General Education Recertification</p> <p>Due: August 1, 2024</p>	<p><u>What to do:</u></p> <ol style="list-style-type: none"> <li><b>General Education Recertification (if applicable)</b> – General Education Committee will provide instructions</li> <li><b>Student Learning Outcomes Assessment (General Education and/or Program)</b> <ul style="list-style-type: none"> <li>Beginning of Semester – Plan what you are going to assess during the academic year</li> <li>End of Fall and Spring Semesters – Report on what you have done:</li> </ul> </li> </ol> <p><u>Drop Down Menus – Fast and Easy</u>  <i>Any Planned Data Collection for Year 2</i></p> <ul style="list-style-type: none"> <li>The academic year in which the report is being completed</li> <li>The types of assessment that were completed (i.e. Gen Education and/or program outcomes assessment)</li> <li>All the courses where data collection took</li> <li>All the campuses where data collection took place</li> <li>Which semesters (Fall, Winter, Spring, Summer) that data collection took place</li> <li>The number of students that were assessed</li> </ul> <p><i>Other Activities</i></p> <ul style="list-style-type: none"> <li>Implementation of planned actions</li> <li>Implementation of CAR recommendations</li> <li>Other? _____</li> </ul> <p><i>A primary contact person for the report</i></p>
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Year 3

The Integrated Report

\*(Gen Ed and/or  
\*\*Program)

\*includes CAR  
updates  
\*\*includes program  
awards/enrollment data

Due: Oct 1 2025

What to do:

**Integrated General Education and/or Program Outcomes 3-Year Reflection Reports:**

- a. General overview of data collection activities:**
  - The academic year in which the report is being completed
  - All the courses where data collection took place
  - All the campuses where data collection took place
  - Which semesters (Fall, Winter, Spring, Summer) that data collection took place
  - The overall number of students that were assessed (in total for the last two years)
- b. Summary of results for each competency within each Gen Ed course and/or each outcome for Programs**
  - Summarizing results within and across competencies and/or outcomes and comparing them with previous assessment results
- c. Planned actions to improve student performance/success**, some actions may be continued (if applicable) but new, specific, measurable actions will also be required for any areas of weakness or to support increasing performance levels
- d. Discussion of how planned actions are related to discipline and/or program goals, and to the goals of MC on a larger scale**
- e. Program Viability Updates (enrollment/awards – Programs only)**
  - Planned actions to address program viability issues (if applicable)
- f. CAR (Collegewide Area Review) Recommendation Updates**
  - What has been done to accomplish these recommendations over the past 2 years?
- g. A primary contact person for the report**

<p><b>Year 4 (Reassessment)</b></p> <p><b>Planned Data Collection (Gen Ed and/or Program data)</b></p> <p><b>Interim Data Collection Report</b></p> <p><b>Due: August 1, 2026</b></p>	<p><u><i>What to do:</i></u></p> <p><b>Student Learning Outcomes Assessment (General Education and/or Program)</b></p> <ul style="list-style-type: none"><li>• Beginning of Semester – Plan what you are going to assess during the academic year</li><li>• End of Fall and Spring Semesters – Report on what you have done:</li></ul> <p><u><i>Drop Down Menus – Fast and Easy</i></u></p> <p><i>Any Planned Data Collection for Year 4</i></p> <ul style="list-style-type: none"><li>• The academic year in which the report is being completed</li><li>• The types of assessment that were completed (i.e. Gen Education and/or program outcomes assessment)</li><li>• All the courses where data collection took</li><li>• All the campuses where data collection took place</li><li>• Which semesters (Fall, Winter, Spring, Summer) that data collection took place</li><li>• The number of students that were assessed</li></ul> <p><i>Other Activities</i></p> <ul style="list-style-type: none"><li>• Implementation of planned actions</li><li>• Implementation of CAR recommendations</li><li>• Other? _____</li></ul> <p><i>A primary contact person for the report</i></p>
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