

COLLEGE AREA REVIEW
ADMINISTRATIVE REVIEW GENERAL TIMELINE

Jan – Feb	Meeting with Unit Administrator and Unit Orientation Meeting
Feb - July	Completes report and makes recommendations (Sub unit meetings)
July 31	Unit Supervisors/Managers/Directors review documents and draft report and submits to unit administrator by July 31
August	Unit Administrator meets with CAR Coordinator to review documents and finalize report
September	CAR report and recommendations due to SVP
October	SVP reviews and approves report and recommendations
November	College Area Review Committee meets and provides input
December	SVP responsible to share results of review and implementation of recommendations within the five-year review cycle.