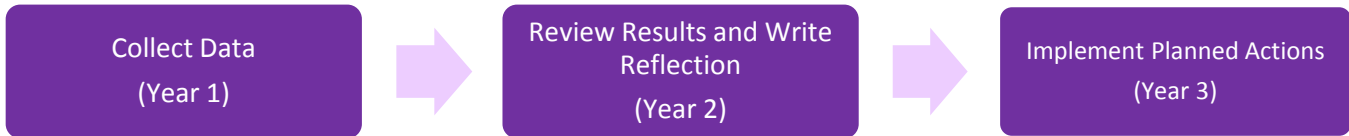


OFFICE OF ASSESSMENT PROCESS WORKFLOW

General Education Assessment (Courses)

Purpose: To assess student attainment of General Education Competencies



Five General Education Competencies: Critical Reasoning, Technology, Written and Oral Communication, Personal and Social Responsibility, Integrative Learning

Program Assessment

Purpose: To examine student attainment of the program's student learning outcomes



CAR: Academic Program Review

Purpose: For programs and disciplines to examine relevance and productivity and make plans for instructional and institutional improvements

August	September	October	November
<ul style="list-style-type: none"> •Orientation •Review with faculty •Divide sections for completion 	<ul style="list-style-type: none"> •Complete curriculum map and mission •Plan how to obtain student feedback •Identify possible external reviewers and obtain approval 	<ul style="list-style-type: none"> •Complete Benchmarking Section •Complete Program Assessment Plan by October 31 •Start working on other sections 	<ul style="list-style-type: none"> •Conduct SWOT •Develop initial list of recommendations •Nov. 1 last day to ask OIRE for additional data •Submit Names of Possible Peer Reviewers

Suggested Timelines for the **Spring Semester**

January	February	March	April
<ul style="list-style-type: none"> •Share draft with faculty at discipline meeting •Setup time to meet with Dean to discuss report and recommendations 	<ul style="list-style-type: none"> •Meet with Dean to discuss report •Send report to Peer Reviewer to have before onsite visit during the month of February 	<ul style="list-style-type: none"> •Receive Peer Reviewer's report by March 8. •Modify recommendations (if necessary) based on Peer Reviewer's Report •Dean and VPP meet to discuss report and recommendations - address all concerns 	<ul style="list-style-type: none"> • Submit Program Review Reports and Recommendation by April 10.