

MONTGOMERY COLLEGE • OFFICE OF PROCUREMENT
REQUEST FOR BID TITLE: Printing, Mailing, and Delivery Services for the BITS Brochure
RFB NUMBER: 419-009
BID CLOSING DATE AND TIME: JUNE 25, 2019 AT 3:00 PM



ADDENDUM #3
 Issued: June 17, 2019

ADDENDUM FOR THE PURPOSE OF :

- To provide College answers in response to vendor questions.

No.	QUESTION	ANSWER
3-1	Is there any way for us to get a sample of this project that is up for bid?	Yes. A sample can be mailed upon receipt of the request via email to the College contact person specified in the bid documents. Please provide your firm's mailing address and the contact name in your email.
3-2	We are too far away from your location to have a press check. Is that required?	Digital press check is acceptable. In person is not necessary.
3-3	Can we take the mailing to a bulk mail center near our location?	Yes. As long as our indicia is accepted and mailing/postage statements/receipts are supplied to us after mailing.
3-4	How many of the 5,000 BITS brochures are mailed?	Approximately 4,400 at this time.

All other specifications, terms and conditions remain unchanged.

Patrick Johnson, MBA
 Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with your bid submission. Failure to return this Acknowledgement of Addendum may deem a bid nonresponsive.

NOTE: ACKNOWLEDGEMENT OF RECEIPT OF BID ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE OR E-MAIL.

 Company Name

 Authorized Signature

 Date

 Printed/Typed Signature