

**MC MONTGOMERY  
COLLEGE  
OFFICE OF PROCUREMENT**

**COLLEGEWIDE ACCESS CONTROL SYSTEM UPGRADE  
RFP NO.: 620-004  
RFP CLOSING DATE AND TIME: DECEMBER 18, 2019 at 3:00 PM**

**ADDENDUM #3  
ISSUED DATE: DECEMBER 9, 2019**

**THE PURPOSE OF ADDENDUM:**

- To provide attached questions and answers.
- To delete 2<sup>nd</sup> paragraph of Part 1.27, Section 1 Proposal and Contract Information on Page 8 of RFP documents.
- To delete Part 1.26 Public Record and Offerors Proprietary Information in its entirety, and replace with the following:

**1.26 Offeror's Proprietary and Confidential Information**

As a public entity, the College is subject to the disclosure requirements in the Maryland Public Information Act, Title 10 of the State Government Article of the Annotated Code of Maryland. Information that is deemed to be confidential commercial or financial information, as defined by the Maryland Public Information Act may be exempted from disclosure. Offerors must clearly identify each part of the Offer that it believes contains confidential commercial or financial information by stamping the top right-hand corner of each pertinent page with large red bold letters stating the words "confidential" or "proprietary".

Offeror agrees that upon request from the College, it will provide justification as to why any material, in whole or in part, should be considered confidential, proprietary information or trade secrets and provide any justification of why such materials should not be disclosed pursuant to a request under the Maryland Public Information Act. The College, by law must apply the MPIA requirements for public information disclosure deemed proprietary and/or confidential; therefore, even the information marked as such by the Offeror may still require public disclosure.

All other specifications, terms and conditions remain unchanged.



**Patrick Johnson, MBA**  
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the **Technical Proposal submission**. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

**NOTE: ACKNOWLEDGEMENT OF RECEIPT OF RFP ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE OR E-MAIL.**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Signature



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**QUESTIONS AND ANSWERS**

No. *	Questions	Answers
11-1	Can you please have the necessary individual complete the NDA for obtaining our financial records for the last two years? This is required in order to release that information for your RFP bid.	The financial statements required in the RFP submission is for the express purpose of assisting College in its assessment of the Offeror’s financial capability to provide the services for the project. Please refer to above modified Part 1.26, Section 1 of the RFP documents to provide better explanation regarding the Offeror's Proprietary and Confidential Information.
12-1	Line 3-1 of Addendum No. 2 references a spreadsheet to be provided but it did not see it attached. Please advise.	Hardware spreadsheets referenced in the answer to the question in Item 3-1 have been included in the Addendum No. 2.
13-1	Please confirm that Redundancy for the software is not a requirement.	Please see RFP documents. Offeror must help implement the architecture of the software that we have included in the RFP. A whole design is included and yes, it does include site redundancy. The College will double check the software cost with Lenel and advise.
13-2	Please confirm that all work stations, servers, switches, racks are all being supplied by Montgomery College.	See answer provided in Addendum No. 2.
13-3	Please acknowledge that the software setup is not a like for like configuration. We believe that the perception is that since the SSA is up to date the migration software is free. This is not the case according to the manufacture. Can you clarify the Colleges perception regarding the cost of the software required for the project.	See answer provided in Item 13-1.
13-4	Please confirm number of work stations per site, and what the requirement are for each work station.	See answer provided in Addendum No. 2.

Note\*: The item number continues from the Addendum No. 2.