



**MONTGOMERY COLLEGE - OFFICE OF PROCUREMENT  
HIGH TECHNOLOGY AND SCIENCE CENTER ROOF REPLACEMENT AND FAÇADE REPAIRS  
GERMANTOWN CAMPUS  
RFP NO.: 624-006  
RFP CLOSING DATE AND TIME: FEBRUARY 1, 2024 @ 2:00 PM**

**ADDENDUM #1  
ISSUED: JANUARY 18, 2024**

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**THE PURPOSE OF ADDENDUM IS TO MAKE CHANGES TO THE RFP DOCUMENTS AND PROVIDE ANSWERS TO THE REQUEST FOR CLARIFICATIONS TO THE RFP DOCUMENTS.**

NOTE: Similar requests for information received from different Contractors have been grouped under a single addendum item where appropriate, with a single comprehensive answer provided.

1-1 Revise Part 1.1 Request for Proposal Schedule of Section 002113 on Page 002113-1, and replace with the following. Please change all the RFP schedule dates throughout the RFP documents if applicable.

**1.1 REQUEST FOR PROPOSAL SCHEDULE**

It is the College’s intent to administer the Request for Proposal process for this project according to the schedule dates outlined below. The College reserves the right to alter schedule dates as may be determined necessary in the College’s best interests.

January 8, 2024	Advertised on eMaryland Marketplace and RFP Documents Available on the College Procurement Website
January 22, 2024	Pre-Proposal Meeting and Project Site Visit
January 25, 2024	Last Date to Submit Requests for Information by 5:00 p.m.
<b>February 1, 2024</b>	<b>Submission of Technical Proposal and Price Proposal due at 2:00 p.m.</b>
March 20, 2024	Proposal Evaluation Process Concludes and Recommendation of Award to be approved by the College Board of Trustees

1-2 Revise 1<sup>st</sup> paragraph of Part 1.2 Award Schedule of Section 002113 on Page 002113-1, and replace with the following. Please revise the above date throughout the RFP documents if applicable

It is the College's intention to seek approval of award recommendation by the College Board of Trustees at its **March 20, 2024** meeting, and the award is subject to approval by the Board of Trustees.

1-3 Revise 1<sup>st</sup> paragraph of Part 2.1 of Section 002113 on Page 002113-1, and replace with the following:

2.1 A Pre-Proposal Conference will be held Monday, **January 22, 2024, at 10:00 am, in Room 216 of High Technology and Science Center**, located at 20200 Observation Drive, Germantown, Maryland 20876. Attendance by Contractors is strongly encouraged but is not required. **A mandatory site inspection opportunity will be provided immediately following the Pre-Proposal Conference.** Contractors will be



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able to satisfy the required Verification of Examination of Site Conditions obligation associated with this proposal by attending that site inspection.

1-4 Revise Part 4.1 & 4.2 of Section 002113 on Page 002113-2, and replace with the following:

4.1 A site examination opportunity will be provided at the project site on **January 22, 2024**, right after the Pre-Proposal Meeting.

4.2 Additional site visit may be accommodated no later than **January 24, 2024** by contacting Antonio Gomez, Senior Architect, via email to [Antonio.GomezFortuna@montgomerycollege.edu](mailto:Antonio.GomezFortuna@montgomerycollege.edu).

1-5 Revise Part 5.3 of Section 002113 on Page 002113-3, and replace with the following:

**5.3 Request for Clarifications must be submitted by email no later than 5:00 p.m., January 25, 2024.**

1-6 Revise the Price Proposal Form of Section 004213 to add Unit Price No. 7. Price Proposal Form has been reissued in its entirety and included in the Addendum No. 1. Please use the revised form for submission. Failure to do may deem a proposal non-responsive.

All other specifications, terms and conditions remain unchanged.

**Sections or Portions Reissued in Entirety**

Price Proposal Form (Revised on 01/18/2024)

**Drawings**

None

**Sketches**

None

**Items Issued for Informational Purposes**

None

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Patrick Johnson, MBA, CPPB  
Director of Procurement



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Please **sign** below to acknowledge receipt of this Addendum and return with the **Technical Proposal submission**. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

**NOTE: ACKNOWLEDGEMENT OF RECEIPT OF RFP ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE OR E-MAIL.**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Signature

**PRICE PROPOSAL FORM**

**To:** Montgomery College

**Re:** RFP No.: 624-006  
High Technology and Science Center  
Roof Replacement and Façade Repairs  
Germantown Campus

**Attn.:** Procurement Office  
Montgomery College  
9221 Corporate Boulevard  
Rockville, Maryland 20850

**From:** \_\_\_\_\_  
(Provide Your Company's Name)

**PART 1** - Contractor must submit **one (1) original plus one photocopy**, marked "Original " or "Copy" accordingly, of the Price Proposal Form and all attachments.

**PART 2** - Please read the questions, note what is requested, then provide appropriate responses. Failure to answer any of the applicable questions contained in this section will make the proposal non-responsive and be grounds for rejection of the entire proposal. **Conditional proposals will not be accepted.** In order to be considered for the award, Contractor must bid all items and fill out all the following blanks. Failure to do so may deem a Contractor non-responsive.

**PART 3-** Contractor acknowledges receipt of the following Addenda:

Number \_\_\_\_\_ Date \_\_\_\_\_

Number \_\_\_\_\_ Date \_\_\_\_\_

Number \_\_\_\_\_ Date \_\_\_\_\_

Number \_\_\_\_\_ Date \_\_\_\_\_

Number \_\_\_\_\_ Date \_\_\_\_\_

Number \_\_\_\_\_ Date \_\_\_\_\_

**PART 4 - BASE PRICE TOTAL (State amounts in both words and numbers where indicated)**

The proposed total contract amount to complete the construction services for the **High Technology and Science Center Roof Replacement and Façade Repairs, Germantown Campus**, per terms, conditions, drawings and specifications, including all costs associated with the requirements specified in the RFP documents, and having examined both the site of the Work and all matters referred to in the RFP documents, is:

(In Words): \_\_\_\_\_ Dollars

(In Numbers): \$ \_\_\_\_\_

Item #	Description	Dollar Amount (\$)
1	Division 01 - General Conditions	
2	Division 02 - Existing Conditions/Demolitions	
3	Division 04 - Masonry	
4	Division 07 - Thermal and Moisture Protection	
5	Division 08 - Doors and Windows	
6	Division 09 - Finishes	
7	Division 23 - Mechanical	
8	Division 26 - Electrical	
9	Overhead and Profit	
10	Insurance, Performance and Payment Bonds	
11	<b>Base Price Total</b>	

**PART 5 - SPECIAL PRICING REQUIREMENTS (State amounts in both words and numbers)**

**A. ALLOWANCES - SEE PART 5.B BELOW**

**B. UNIT PRICES AND ALLOWANCES**

Provide unit prices and allowances to establish a fixed basis for costs for adding or changing specified quantities of work from those indicated in the contract drawings and specifications, when directed in writing by the College to make such changes. The unit prices and allowances shall include all labor, materials, equipment, overhead, bonds, insurance and profit and shall either be added to or subtracted from the quantity of this type of work specified as the result of field conditions.

- 1. Repair Existing Concrete Roof Deck to Accommodate Installation of New Roofing**
  - a. Unit Cost per SF is: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.
  - b. Allowance to include 1,400 SF is: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars
- 2. Replace Missing Concrete Roofing Tiles**
  - a. Unit Cost per each tile: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.
  - b. Allowance to include 50 tiles: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.
- 3. Repoint Loose/Missing Masonry Mortar Joints**
  - a. Unit Cost per SF: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.
  - b. Allowance to include 2,600 SF: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.
- 4. Repair Spalled/Delaminated Sections of Cast Stone Windowsills**
  - a. Unit Cost per SF: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.
  - b. Allowance to include 10 SF: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.
- 5. Remove Loose Paint and Corrosion at Window Mullions. Provide New Paint**
  - a. Unit Cost per SF: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.
  - b. Allowance to include 150 SF: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.
- 6. Remove Loose Paint and Corrosion at Exposed Portions of Shelf Angles at Window Heads. Provide New Corrosion Inhibiting Primer and Industrial Grade UV Stable Epoxy Paint**
  - a. Unit Cost per SF: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.
  - b. Allowance to include 500 SF: \$ \_\_\_\_\_ (In Numbers).  
(In Words): \_\_\_\_\_ Dollars.

**7. Remove and Reinstall One Course of Concrete Roofing Tiles to Accommodate Replacement of Steep-slope Underlayment at Transition with EIFS**

Unit Cost per SF: \$ \_\_\_\_\_ (In Numbers).

(In Words): \_\_\_\_\_ Dollars.

**C. ALTERNATES**

Complete scope of work on the following Add Alternates as per terms, conditions, drawings and specifications, including all costs associated with the requirements specified in the RFP documents, and having examined both the site of the Work and all matters referred to in the RFP documents.

**Add Alternate 1: Replace Existing Roofing Assembly of Cover Area of Main Roof**

(In Words): \_\_\_\_\_ Dollars

(In Numbers): \$ \_\_\_\_\_

**Add Alternate 2: Not Used.**

**Add Alternate 3: Replace the Existing Below-Grade Waterproofing Termination Along the Entire West Elevation**

(In Words): \_\_\_\_\_ Dollars

(In Numbers): \$ \_\_\_\_\_

**Add Alternate 4: Power Wash Entire Façade Following Repair Work**

(In Words): \_\_\_\_\_ Dollars

(In Numbers): \$ \_\_\_\_\_

**D. SEPARATELY IDENTIFIED PRICES – NOT USED**

**PART 6 - BID SURETY**

A. The bid surety attached in the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) is to become the property of the College in the event the Contract and Bond are not executed with the time set forth, as liquidated damages for the delay and additional expense to the College caused thereby.

B. The undersigned includes the following submissions as part of the Price Proposal Form:

- Bid Bond (AIA Document A310-2010, “Bid Bond”) if the total bid amount exceeding \$100,000.
- Bonding Company Letter

**PART 7 – PRICE PROPOSAL SUBMITTAL ATTACHMENTS**

A. AIA Document A310-2010, Bid Bond or Certified Check in an amount **not less than 5%** of the Total Bid Amount, including all add alternates, but excluding all deduct alternates, if applicable.

B. Bonding Company Letter Guaranteeing the Required 100% Performance, Labor and Material Payment Bonds.

**PART 8** – The undersigned agrees, if selected as the Contractor, to execute a Contract in accordance with the terms of this Request for Proposals and the Contract Documents, within five (5) days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the College.

**PART 9** – Upon contract award, the undersigned agrees to hold prices firm for the duration of the overall contract term.

**PART 10** - The undersigned acknowledges the right of the College in its sole discretion to accept any Proposal or to reject any or all Proposals.

**PART 11** - The undersigned further certifies under the penalties of perjury that this proposal is in every respect bona-fide, fair and made without collusion or fraud with another person, joint venture, corporation, partnership or other business or legal entity.

**PART 12 - SIGNATURES:**

\_\_\_\_\_ (Date) \_\_\_\_\_ (Company Name)

\_\_\_\_\_ (Address)

\_\_\_\_\_ (Telephone Number)

\_\_\_\_\_ (Facsimile Number)

**By:**  
**SEAL IF A CORPORATION**

\_\_\_\_\_ Authorized Agent & Title (Print)

\_\_\_\_\_ Signature

\_\_\_\_\_ (F.E.I.N.)

\_\_\_\_\_ (Contractor License Number)

\_\_\_\_\_ (Contact E-mail Address)



**BE SURE TO SIGN YOUR BID**