

**OFFICE OF PROCUREMENT  
CM AT RISK FOR THE MACKLIN TOWER (MT) LIBRARY RENOVATION, ROCKVILLE CAMPUS  
RFP NO.: 625-004  
RFP CLOSING DATE AND TIME: SEPTEMBER 24, 2024 @ 2:00 PM**

**ADDENDUM #3  
ISSUED: SEPTEMBER 20, 2024**

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**PURPOSE OF ADDENDUM:**

- **To change section 6.1 (Evaluation Overview) proposal evaluation weights to the following:**

Technical Proposal: 30%  
Interview: 30%  
Price Proposal 40%

All RFP references to 20% weight for interviews, shall be changed to 30%. In addition, all RFP references to 40% weight for technical proposal, shall be changed to 30%.

- To change Interview criteria and associated weights to the following:

<b>Weight</b>	<b>Evaluation Criteria</b>
10%	Attendance
18%	True Partner
54%	Technical Qualifications
18%	Communications and Coordination

- **To change section 6.3 (Interviews) paragraph 4, to the following:**

The interview will be scheduled for 1 ½ hours in duration, with 5 minutes allocated for introductions and a brief overview by the College on project expectations; 80 minutes allocated for questions and answers, Offeror presentation, if offeror would like to present (up to 15 minutes of 80-minute allotment will allowed for presentation), and 5 minutes for the Offeror’s concluding remarks. All interviews will be recorded to provide the evaluation committee an opportunity to review and assess each interview after all interviews have been completed. Interviewees acknowledge consent to video recording of the interview, unless prior written exception is provided.

**All other specifications, terms and conditions remain unchanged.**



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**Patrick Johnson, MBA, CPPB**  
Director of Procurement



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Please **sign** below to acknowledge receipt of this Addendum and return with the **Technical Proposal submission**. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

**NOTE: ACKNOWLEDGEMENT OF RECEIPT OF RFP ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE OR E-MAIL.**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Signature