

OFFICE OF PROCUREMENT
REQUEST FOR PROPOSAL TITLE: MONTGOMERY COLLEGE TECH HIRE TRAINING WORK-BASED LEARNING PROGRAM
RFP NUMBER: 920-002
RFP CLOSING DATE AND TIME: OCTOBER 4, 2019 @ 3:00 PM



ADDENDUM #1
Issued: October 1, 2019

ADDENDUM FOR THE PURPOSE OF:

To provide the attached questions & answers.

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: ACKNOWLEDGEMENT OF RECEIPT OF BID ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE OR E-MAIL.

Company Name

Authorized Signature

Date

Printed/Typed Signature

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QUESTION	ANSWER
Company shall provide paid or unpaid or both type of internships?	Paid
Company shall provide full time or part time or both type of internships?	Preference is FT. PT is acceptable.
For how many work days or hours must the internship term be?	To be determined. However, if student is currently enrolled in classes, class schedule needs to be considered. Ideally, the student would work at least 25 hours per week.
The only payment or/and reimbursement per intern hired is a one-time payment of reimbursement of wages of up to \$5,000?	Ongoing (i.e. bi-weekly), similar to how regular payroll would be managed. This is designed to get the student as accustomed to "normal" workplace practices as possible.
Is there a limit of how many interns can be hired?	No. However respondents should make sure they consider their bandwidth for meeting the requirements around hosting interns as well as the applicable regulations around the hiring of interns (i.e. not to replace the work of current employees, lay off situations, etc.)

*****END OF QUESTIONS AND ANSWERS*****