

OFFICE OF PROCUREMENT  
REQUEST FOR PROPOSAL (RFP) TITLE: FOOD, VENDING, AND BEVERAGE MANAGEMENT SERVICES  
RFP NUMBER: 920-011  
RFP CLOSING DATE AND TIME: DECEMBER 20, 2019 @ 3:00 PM



**ADDENDUM #1**

Issued: November 21, 2019

**PURPOSE OF ADDENDUM:**

Change Section 1.1 (Pre-proposal Conference), to the following:

A pre-proposal conference will be held at 10:00am on December 2, 2019, at Montgomery College, **9221 Corporate Boulevard, Rockville, MD 20850**. The purpose of this meeting will be to review requirements contained in the RFP, and answer attending offeror questions. A tour of each of the three College campuses will immediately follow the pre-proposal conference. Attendance at conference is **NOT** mandatory, but highly encouraged.

It is expected that all attending offerors have read solicitation prior to pre-proposal conference date. Please bring a copy of the solicitation with you. Any material changes resulting from this conference, will be communicated to all offerors of record, via an addendum to the Request for Proposal (RFP).

**All other specifications, terms and conditions remain unchanged.**

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

**Patrick Johnson**  
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

**NOTE: ACKNOWLEDGEMENT OF RECEIPT OF BID ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE OR E-MAIL.**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Signature