

**MONTGOMERY COLLEGE - OFFICE OF PROCUREMENT
HAZARDOUS MATERIAL ANALYSIS AND DISPOSAL SERVICES
RFP NO.: E420-010
RFP CLOSING DATE AND TIME: JULY 10, 2020 @ 3:00 PM**

**ADDENDUM #2
Issued: June 23, 2020**

ADDENDUM IS BEING ISSUED FOR THE FOLLOWING PURPOSES:

- 2-1 To extend RFP closing date and time from 3:00 p.m. on June 26, 2020 to 3:00 p.m. on July 10, 2020.**
- 2-2 To provide answers to the request for clarification questions. See attached.**

All other specifications, terms and conditions remain unchanged.



Patrick Johnson, MBA
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the **Technical Proposal submission**. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: All proposals MUST BE RECEIVED **electronically** (NEW) by 3:00pm Eastern Standard Time on **July 10, 2020**. Electronic proposal and acknowledge of receipt of addendum or addenda shall be sent to the following email address prior to the submittal deadline date and time at vendor.proposals@montgomerycollege.edu. **No responses will be accepted after this date and time.**

Company Name

Authorized Signature

Date

Printed/Typed Signature

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Item#	Questions	Answers
2-2-1	There is no problem completing sections 5.2, 5.3 and 5.6, but it is unclear how that ties back into how to complete 5.1. Can you explain how this all fits together? For example, 5.1 asks for an hourly rate for disposal. How can disposal be at an hourly rate?	<p>Section 5.1 Cost Calculation for Preparation of Sample Manifest provides cost breakdowns for services in the Contract. Offeror must clearly identify in Section 5.1 whether Misc. Unit Pricing is included in the Disposal Price/Unit.</p> <p>If any Offeror elects to include Misc. Unit Pricing into the Disposal Price/Unit, then Disposal Price/Unit is equal to the Total Unit Price, which shall be all-inclusive and no other charges are allowed to be billed to the College, if the Offeror is awarded the Contract. All blanks in Section 5.1.2 and Misc. Price/Unit column in Section 5.2, Section 5.3 shall be "zero".</p> <p>An Offeror may unwrap Misc. Unit Pricing from the Disposal Price/Unit. If that is the case, the Offeror shall provide cost breakdown (2a, 2b, 2c & 2d) in Section 5.1.2, as well as Misc. Price/Unit in Section 5.2 & Section 5.3. The Offeror shall provide the cost of materials for different types of containers in varied sizes for Section 5.1.2c.</p>
2-2-2	Is transportation to be included in Sections 5.2, 5.3 and 5.6 unit pricing?	Yes. The unit pricing offered in Sections 5.2, 5.3 & 5.6 must include all charges, costs and fees incurred.
2-2-3	Are supplies to be included in Sections 5.2, 5.3 and 5.6 unit pricing.	Yes. The unit pricing offered in Sections 5.2, 5.3 & 5.6 must include all charges, costs and fees incurred.
2-2-4	How are EPA Manifest Fees to be included?	Include in Section 5.1.2.a. "Labor" or 5.1.2.c. "Materials".
2-2-5	How many waste satellite accumulation areas does each campus facility have? How many locations on campus will the waste vendor be expected to pickup waste from at any given quarterly service?	Each campus facility except for Silver Spring/ Takoma Park (SS/TP) has 3 main storage areas for hazardous waste, universal wastes and used oils. Rockville campus has satellite accumulation in the Arts and Theatre buildings. TP/SS Campus has satellite accumulation in Chemistry and Biology. TP/SS only has point of generation accumulation in the paint studio and the main utility room. Shipment is usually scheduled twice a year. Infrequently, the College may request additional service at a collection point.

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2-2-6	Section 5.3 question; should we be manifesting on the "average amount:" stated in the profile section? If so, we are asked to manifest sealed lead acid batteries in a 5 gallon pail however, the average amount is 200 lbs.	This is an omission. Amounts vary widely throughout the year. Please also include 30 gallon and 55 gallon containers as well. Section 5.3 of the Price Proposal Form has been revised, and re-issued accordingly. See attached. Please use revised form for submission.
2-2-7	To confirm, Offeror must submit the proposal both electronically and one original hard copy or can we just submit electronically?	Offerors must submit the proposals both electronically and one original hard copy. See Section 3 Proposal Submission for details.
2-2-8	Since the question deadline is June 18 th and response deadline is June 26 th , can the due date be extended to allow responders more time to analyze responses provided to submitted questions.	RFP due date has been extended to July 10, 2020. See Item 2-1.
2-2-9	Is the due date of the hard copy proposal the same as the electronic? Are both versions due one June 26, 2020 by 3:00 p.m. EST or can the hard copy arrive at a later date?	Electronic copy must be submitted by RFP due date and time. The College may accept hard copy at a later date, but prior to the evaluation conclusion date. It is anticipated the evaluation may be concluded within 7 calendar days after RFP closing date.
2-2-10	In order to provide accurate pricing, can you please provide copies of the last 6 invoices detailing volumes of waste streams shipped?	The information requested is not available.
2-2-11	Can you please provide at least one invoice for each campus that will be serviced annually?	The information requested is not available.
2-2-12	Can you please verify if all price proposal forms within the RFP need to be completed and submitted for Sections 5.1 "Cost Calculation for Preparation of Sample Manifest", 5.2 "Lab-Packed Waste Price Form", 5.3 "Profiled Waste Price Proposal, 5.6 "Chemical Disposal Unit Pricing List?"	Confirmed.
2-2-13	For 5.1 Cost Calculation for Preparation of Sample Manifest, can you please clarify how this should be completed? There is a column for Hourly Rate which would only apply to the Estimated Labor Charge.	See answer provided in Item 2-2-1.

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2-2-14	Does only one 5.1 table need to be completed for one disposal price/unit (from Price List) item for submission?	Yes at least one. See answer provided in Item 2-2-1.
2-2-15	Regarding 5.6 Chemical Disposal Unit Pricing List, there is no Misc. Unit Price column, just the Disposal Price/Unit. Should all Misc. prices such as transportation, supplies, labor, etc. be built into the Disposal Unit Price/Unit?	Yes. Disposal Unit Price in Section 5.6 shall be all-inclusive.
2-2-16	Do supplies and empty containers needs to be provided for all waste streams or just the lab pack waste items? Do containers need to be provided for waste listed in 5.6 Chemical Disposal Unit Pricing List?	Contractor is expected to provide supplies and empty containers for all wastes. Please include container cost in 5.6.

*****END OF QUESTIONS AND ANSWERS*****

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SECTION 5 – PRICE PROPOSAL FORM (Revised on 6/23/2020)

5.3 - Profiled Waste Price Proposal Form

Use Miscellaneous cost calculation from Section 5.1 to account for materials, labor, transportation etc. Total Unit Price must be all-inclusive.

Waste Stream	Profiled Waste Descriptions	Final TSDF	Waste Management Code	Unit/Container Size	Disposal Price/ Unit (See 5.1)	Misc. Unit Price (See 5.1)	Total Unit Price (See 5.1)
A	Microbiology Stains			30-Gal Drum			
				55-Gal Drum			
B	Caustic Engine Cleaner			55-Gal Drum			
C	Used Oil			55-Gal Drum			
D	Oil Spill Cleanup			5-Gal Pail			
E	Antifreeze			20-Gal Pail			
F	Sealed Lead Acid Batteries			5-Gal Pail			
				30-Gal Drum			
				55-Gal Drum			
G	Lithiumion Batteries			5-Gal Pail			
H	Fluorescent Light Tubes (4-Ft, Unbroken – <u>Recycle Only</u>)			Pound			
I	Sodium Vapor Tubes (Unbroken) <u>Recycle Only</u>			Pound			
J	Lamp Ballasts (Assumed PCB Containing) <u>Recycle Only</u>			Pound			
K	Latex Paint Cans (Loose Pack in Drum)			5-Gal			
				30 Gal			
				55-Gal Drum			
L	Paint Varsol Mixture			5-Gal			
				30-Gal			