

OFFICE OF PROCUREMENT
CUSTODIAL SERVICES FOR CENTRAL SERVICES AND CENTRAL RECEIVING BUILDINGS
RFP NO. e422-003
RFP CLOSING DATE AND TIME: MAY 3, 2022; 3:00 P.M.



ADDENDUM #1
ISSUED: APRIL 27, 2022

PURPOSE OF ADDENDUM:

- To provide attached answers to questions received from perspective Offerors.

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson, MBA

Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: ACKNOWLEDGEMENT OF RECEIPT OF BID ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE OR E-MAIL.

Company Name

Authorized Signature

Date

Printed/Typed Signature

OFFICE OF PROCUREMENT
CUSTODIAL SERVICES FOR CENTRAL SERVICES AND CENTRAL RECEIVING BUILDINGS
RFP NO. e422-003
RFP CLOSING DATE AND TIME: MAY 3, 2022; 3:00 P.M.

Questions	Answers
Do you require Certification from 3 rd party for bio-hazard cleaning, other than our own in-house training?	<i>No 3rd party certification is required.</i>
Are there any heavy lifting required?	<i>No heavy lifting is required.</i>
Does the incumbent use union cleaners?	<i>No. There is no union requirement under this agreement.</i>
Is service needed 5 or 7 days? Are the normal working days from Monday thru Friday?	<i>Normal working days are Monday thru Friday. Any needs for weekend work will be by special request only.</i>
What is the actual total hours?	<i>This is a requirement contract. 13,800 provided in the RFP are estimated total labor hours, and will be used for price evaluation. The College does not guarantee they will be the actual contractual hours.</i>
Who provides cleaning chemicals and tools?	<i>The College provides all cleaning chemicals and tools.</i>
Is this Contract solely for labor cost only?	<i>Yes.</i>
Is there a size limit for PDF bid submission via email?	<i>It is the responsibility of the Offerors to make sure the proposals are successfully submitted via email. Offerors may split large attachment by multiple e-mails, if necessary. When sending multiple e-mails, ensure the subject of each e-mail indicates the order of the attachments. Please use the minimum number of e-mails to submit the proposals.</i>
Do positions need to be full time or both full and part-time are acceptable?	<i>Full time is preferred to maintain familiarity with cleaning areas and requirements, however, part-time is acceptable.</i>
Does the College reconsider the price adjustment terms above 5% cap if the CPI is higher than that?	<i>The College will honor the Living Wage Adjustment of Montgomery County Government, if that is the case.</i>
Who is the current contractor and their wage rate?	<i>The College currently is piggybacking Howard County Government Contract No. 4400003603. The current Contractor is AJ Maintenance.</i>
Does the contractor mandate to follow Maryland State or Montgomery County Minimum Wage Guidelines?	<i>Any employer doing business in Montgomery County, must adhere to County's minimum wages guidelines.</i>
When does the College require the Offerors to submit scheduled employees' COVID-19 Vaccination Form.	<i>Offerors are required to include the Company COVID-19 Vaccination Form ins the technical proposal submission. Employee's COVID-19 Vaccination Form may be submitted prior to/upon the contract award.</i>