



MONTGOMERY COLLEGE – OFFICE OF PROCUREMENT
ONSITE DOCUMENT SHREDDING SERVICES
RFP NO.: e424-001
RFP CLOSING DATE AND TIME: JULY 12, 2023 @ 3:00 PM

ADDENDUM #1
ISSUED: JUNE 27, 2023

THE PURPOSE OF THIS ADDENDUM IS TO PROVIDE ANSWERS LISTED BELOW TO REQUESTS FOR CLARIFICATION.

Item 1-1 Question: How many bins are currently located at each campus and other locations?

Answer: Please see details below:

- (1) Central Services Building: Six (6) 96-gallon bins.
- (2) Germantown Campus: Four (4) 65-gallon bins.
- (3) Rockville Campus (51 Mannakee Street & 900 Hungerford Drive): Ten (10) 65-gallon bins.
- (4) Takoma Park/Silver Spring Campus: Four (4) 65-gallon bins
- (5) Gaithersburg Business Training Center: One (1) 65-gallon bin.
- (6) Westfield South Center: One (1) 65-gallon bin.

Note: This is a requirement type contract, therefore, no minimum quantity of bins or contract dollar amount will be guaranteed. Location and quantity may be added or deleted on an as needed basis (Ref. Section 1.16).

Item 1-2 Question: What is the size of standard office bin?

Answer: The standard office bin size is 65 gallons.

Patrick Johnson, MBA, CPPB
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the Technical Proposal submission. Failure to return this Acknowledgment of Addendum may deem a proposal nonresponsive.

Company Name

Authorized Signature

Date

Printed/Typed Signature