



**MONTGOMERY COLLEGE – OFFICE OF PROCUREMENT
DIGITAL ASSESSMENT AND TESTING SOFTWARE
RFB NO.: E424-005
RFB CLOSING DATE AND TIME: OCTOBER 26, 2023 @ 3:00 PM
ADDENDUM #1
ISSUED: OCTOBER 24, 2023**

THE PURPOSE OF THIS ADDENDUM IS TO PROVIDE ANSWERS TO THE FOLLOWING REQUESTS FOR CLARIFICATION.

Item 1-1 Question: Can Montgomery College confirm the possible date for contract awarding?

Answer: The estimated contract award date would be in November 2023.

Item 1-2 Question: Will you accept certified digital signatures (DocuSign) in our bid submissions?

Answer: Electronic signatures are accepted.

Item 1-3 Question: With reference to Rider Provision for Use of Contract by Other Educational Institutions in Attachment F and Mid Atlantic Purchasing Team Cooperative Rider Clause in Attachment G of the RFB documents, will Montgomery College/Maryland Educational institutions provide details regarding scope of their individual institution's projected need and usage? This is to ensure accurate quoting data may be provided considering accurate scope and customer onboarding need.

Answer: The purpose of rider clauses is to ask bidders if they are willing to extend the resultant contract to other applicable jurisdictions with the same pricing, terms and conditions of the Montgomery College's solicitation. This contract mechanism allows for jurisdictions to quickly purchase commodities and services, knowing that a competitive solicitation process has been completed and does not have to issue their own bids. There is no obligation on behalf of the vendor to sell to those other jurisdictions and there is no obligation on behalf of the other jurisdictions to buy from the vendor. For more information, please visit <https://www.mwcog.org/purchasing-and-bids/cooperative-purchasing/faq/>

A handwritten signature in black ink that reads 'Patrick Johnson'.

Patrick Johnson, MBA, CPPB
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and include in the bid submission. Failure to return this Acknowledgment of Addendum may deem a bid nonresponsive.

NOTE: ACKNOWLEDGEMENT OF RECEIPT OF AN ADDENDUM WILL NOT BE ACCEPTED BY FACSIMILE.

Company Name

Authorized Signature

Date

Printed/Typed Signature