

**MONTGOMERY COLLEGE - OFFICE OF PROCUREMENT
COLLEGEWIDE ELEVATOR MAINTENANCE AND REPAIRS
RFP NO.: E424-007
RFP CLOSING DATE AND TIME: APRIL 5, 2024 @ 3:00 PM**

**ADDENDUM #2
ISSUED: APRIL 1, 2024**

THE PURPOSE OF ADDENDUM IS TO MAKE CHANGES TO THE RFP DOCUMENTS AS FOLLOWS:

2-1 To **add** the following clauses in Section 1 of the RFP documents.

1.36 Notification of Change in Personnel Assigned to Contract

Awarded contractor(s) must notify Montgomery College of any changes in personnel assigned to contract, that may impact level of services provided by contractor(s). Notification must be provided throughout life of contract, and within (7) seven business of a change in personnel assigned to contract. Failure to notify Montgomery College may result in termination of contract.

1.37 Notification of Change in Financial Condition

Awarded contractor(s) must notify Montgomery College of any change in company’s financial condition that could negatively impact the level of services or products provided by contractor(s). Notification must be provided throughout life of contract, and within (7) seven business days of change in company’s financial condition. Failure to notify Montgomery College may result in termination of contract.

2-2 To **add** the following clauses in Part 1.11.2 and Part 1.12 of Section 1 of the RFP documents.

1.11.2.3 Offeror registered to do business in the State of Maryland at time of RFP closing date and time.

1.12.10 Offeror that is not registered to do business in the State of Maryland at time of RFP closing date and time.

All other specifications, terms and conditions remain unchanged.



Patrick Johnson, MBA, CPPB
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the **Technical Proposal submission**. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: ACKNOWLEDGEMENT OF RECEIPT OF RFP ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE.

Company Name

Authorized Signature

Date

Printed/Typed Signature