

ADDENDUM # 1

ISSUED: NOVEMBER 26, 2024

THE PURPOSE OF THIS ADDENDUM IS TO PROVIDE ONE SPECIFICATION CHANGE AND ANSWERS TO THE REQUEST FOR CLARIFICATIONS.

NOTE: Similar requests for information that have been received from different Offerors have been grouped under a single addendum item where appropriate, with a single comprehensive answer provided.

- Change section 2.3 (Offeror's Mandatory Qualifications Requirements), item 2.3.2 to read:

"Offeror can be a non-profit organization, or for-profit entity in operation for a minimum of 5 years."

1. **QUESTION:** Section 2.3.2 - Offeror's Mandatory Qualifications state that offerors have to be non-profit organizations with a min of 5 years of experience. Can you confirm for-profit organizations are not eligible to submit a bid to this solicitation?

ANSWER: Refer to above change to section 2.3.2

2. **QUESTION:** Can the 5-year experience requirement be fulfilled by the personal/professional experience of the company representative or do you require the company itself to have a history of 5 years of experience? In my situation, I established my company 2 years ago to market a set of skills I've gained in my professional career spanning 15 years. I'd like to be able to cite my personal professional experience to show relevant experience for this solicitation.

ANSWER: The organization itself should have a minimum of 5 years' experience.

3. **QUESTION:** Which campus of Montgomery College does the scope of work cover? If there are any in-person interactions, should offerors plan on travel to either campus?

ANSWER: We will consider proposals for virtual programming and proposals for in-person offerings at Rockville, Germantown, and/or Takoma Park/Silver Spring.

All the other specifications, terms and conditions remain unchanged.



Patrick Johnson, MBA, CPPB
Director of Procurement



OFFICE OF PROCUREMENT

INTERDISCIPLINARY FACILITATED DIALOGUE TRAINING INITIATIVE RFP NO.: E425-005

RFP CLOSING DATE AND TIME: DECEMBER 3, 2024 AT 03:00 PM

ADDENDUM # 1

ISSUED: NOVEMBER 26, 2024

Please **sign** below to acknowledge receipt of this Addendum and return it with the **Technical Proposal submission**. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: ACKNOWLEDGEMENT OF RECEIPT OF RFP ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE OR E-MAIL.

Company Name

Authorized Signature

Date

Printed/Typed Signature