

OFFICE OF PROCUREMENT
REQUEST FOR PROPOSAL TITLE: OFFICE PRODUCTS AND SERVICES
RFP NUMBER: E520-039
RFP CLOSING DATE: MAY 8, 2020 @ 3:00 PM



ADDENDUM #1

Issued: April 16, 2020

ADDENDUM FOR THE PURPOSE OF:

- To extend the RFP Closing Date from April 30, 2020 at 3:00 p.m., to **May 8, 2020 at 3:00 p.m.**

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson, MBA
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: All proposals MUST BE RECEIVED **electronically** (NEW) by 3:00pm Eastern Standard Time on **May 8, 2020.**

REMINDER: Electronic proposal and addendum or addenda shall be sent to the following email address prior to the submittal deadline date and time at vendor.proposals@montgomerycollege.edu. **No responses will be accepted after this date and time.**

Company Name

Authorized Signature

Date

Printed/Typed Signature