

MONTGOMERY COLLEGE - OFFICE OF PROCUREMENT  
REQUEST FOR PROPOSAL TITLE: CLOUD-BASED LIBRARY SERVICES PLATFORM & DISCOVERY SYSTEM  
RFP NUMBER: E521-009  
RFP CLOSING DATE AND TIME: NOVEMBER 13, 2020 @ 3:00 PM EST



**ADDENDUM #1**

Issued: 10/23/2020

**ADDENDUM FOR THE PURPOSE OF:**

- To extend the Closing Date from November 4, 2002 at 3:00 p.m., to **November 13, 2020 at 3:00 p.m.**
- To provide the attached questions and answers

**All other specifications, terms and conditions remain unchanged.**

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson, MBA  
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

**NOTE:** All proposals MUST BE RECEIVED **electronically** (NEW) by 3:00pm Eastern Standard Time on **November 13, 2020.**

Electronic proposal and addendum or addenda shall be sent to the following email address prior to the submittal deadline date and time at [vendor.proposals@montgomerycollege.edu](mailto:vendor.proposals@montgomerycollege.edu). **No responses will be accepted after this date and time.**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Signature

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Vendor Questions	Montgomery College Response
1. Will the College consider a short extension to the submittal deadline?	Yes, the closing date has been extended to November 13, 2020 at 3:00 pm EST.
2. Will the College consider an email-only submission since some vendors may have limited access to the office facilities during the pandemic?	No, one hard copy proposal is required. Proposals shall be certified, wet signed, and dated by a bona-fide agent of the Offeror. Vendor proposal will not be rejected, if hardcopy is not received by the proposal submittal deadline; however, it must be received prior to contract award or sooner.
3. Will the College consider a scanned signature from an authorized representative during this time?	An electronic submission is acceptable, but must be supplemented with a hard copy submission with a wet signature, and dated by a bona-fide agent of the Offeror.
4. Has the College ever evaluated any software for Cloud Based Library platform?	No, the College has not done a formal evaluation of any of the available solutions.
5. Do you prefer any software to get service platform and discovery system?	The College has no preference.

\*\*\*\*\* End of Questions & Answers \*\*\*\*\*