

MONTGOMERY COLLEGE - OFFICE OF PROCUREMENT
REQUEST FOR BID TITLE: COMMENCEMENT EVENT SERVICES
RFB NUMBER: E523-009
RFB CLOSING DATE AND TIME: JANUARY 23, 2023 at 3:00 P.M.



ADDENDUM #3
Issued: January 17, 2023

ADDENDUM FOR THE PURPOSE OF:

1. To provide answers to additional vendor questions.

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson, MBA, CPPB
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: ACKNOWLEDGEMENT OF RECEIPT OF BID ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE.

Company Name

Authorized Signature

Date

Printed/Typed Signature

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QUESTION:	ANSWER:
1.) Video requirement mention projectors for outdoor Display. Are projectors only meant to be used in the large tent?	Projectors are only meant to be used in the tent. However, they are located near tent openings and we have had issues with brightness in the past. Projectors need to be strong enough so that the image will not be washed out on the screens.
2.) The RFP is requesting for 6 – 10 X 18 screens. Please describe where the screens will be located apart from the main tent to ensure sufficient cabling is included.	We have 3 total screens; one to either side of the stage and a delay screen flown midway back in the tent from the center ceiling.
3.) In terms of Lighting, can fixture type and counts be altered to best suit the requirement?	Yes, as long as the requirements of our lighting needs are met, i.e. full stage wash, three point podium lighting, up-lighting for stage drapes, VIP & graduate lighting (in seats and at entryways) color adjusted to daylight (6400K).

*******END OF QUESTIONS AND ANSWERS*******