

MONTGOMERY COLLEGE • OFFICE OF BUSINESS SERVICES
REQUEST FOR PROPOSAL TITLE: INFORMATION TECHNOLOGY STAFFING AND CONSULTING SERVICES
RFP NUMBER: E523-011
RFP CLOSING DATE AND TIME: APRIL 19, 2023 @ 3:00 PM



ADDENDUM #3

Issued: April 7, 2023

ADDENDUM FOR THE PURPOSE OF:

- To provide the attached, revised "Requirements Checklist".

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'T. Johnson', written over a horizontal line.

Patrick Johnson, MBA
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: All proposals MUST BE RECEIVED **electronically** by 3:00pm Eastern Daylight Time (EDT) on April 19, 2023

Electronic proposal and addendum or addenda shall be sent to the following email address prior to the submittal deadline date and time at vendor.proposals@montgomerycollege.edu. **No responses will be accepted after this date and time.**

Company Name

Authorized Signature

Date

Printed/Typed Signature


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ATTACHMENT A1

REVISED REQUIREMENTS CHECKLIST

Instructions to Bidders: Each bidder must meet the requirements as listed below. Enter Yes or No next to each requirement. A **Yes** confirms that your company does meet this requirement. A **No** confirms that your company does not meet this requirement.

REQUIREMENTS:	YES OR NO
Bidder possess a minimum of five (5) years of experience providing services as required in this RFP for staffing and/or projects of similar size and scope to MC's?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bidder is licensed to do business in the state of Maryland?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Bidder has experience in Information Technology (IT) staff augmentation and/or project-based consulting services?	<input type="checkbox"/> Yes <input type="checkbox"/> No

 **Note:** Requirements Checklist revised to withdraw higher education mandatory experience requirement.

Any individual hired contractor who works at Montgomery College must have the necessary required educational/qualifications/license to provide services. Documentation of such must be available to Montgomery College upon request.