

MONTGOMERY COLLEGE • OFFICE OF PROCUREMENT
REQUEST FOR PROPOSAL TITLE: ATHLETICS TRANSPORTATION SERVICES
RFP NUMBER: E524-008
RFP CLOSING DATE AND TIME: MARCH 29, 2024 at 3:00 P.M.



ADDENDUM #1

Issued: March 22, 2024

ADDENDUM FOR THE PURPOSE OF:

1. To extend the RFP closing date to **March 29, 2024**.
2. To provide College response to vendor questions noted in table on following page.

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson, MBA, CPPB
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. If proposal has already been submitted, acknowledgement should be submitted separately. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: All proposals MUST BE RECEIVED **electronically** by 3:00pm Eastern Standard Time (EST) on **March 29, 2024**

Electronic proposal and addendum or addenda shall be sent to the following email address prior to the submittal deadline date and time: vendor.proposals@montgomerycollege.edu. **No responses will be accepted after this date and time.**

Company Name

Authorized Signature

Date

Printed/Typed Signature

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QUESTIONS & ANSWERS

| QUESTION: | COLLEGE ANSWER: |
|---|--|
| <p>The Price Proposal instruction dictate that bidders should include prices based on “an estimated travel time covering an eight (8)-hour period from trip start to finish.” While this estimation works on most of the trips included in the RFP, there are included trips that will exceed the either (8)-hour limit.</p> <p>After calculating the mileage and the time it would take to travel to/from a match, there are a few trips that will include more than six (6) hours of driving time. When the time for the game/match/event is taken into consideration, the trip will be significantly longer than eight (8) hours.</p> <p>For the trips that we are sure will surpass the eight (8)-hour estimate, how does the College prefer that bidders submit pricing?</p> | <p>Given that firm game schedules for the 2025 Academic Year are not available at this juncture in the bid process, the pricing submitted should be as close to actual as possible for trips that surpass the eight (8)-hour estimate.</p> |
| <p>As a follow up to our first question, how does the College prefer bidders to price overnight trips?</p> <p>Can the College provide how many days/nights the trips are planned for?</p> | <p>Overnight trips typically do not exceed two (2) days. Therefore, a per day rate will suffice. Hotel accommodations for the driver are covered by the College.</p> |

*****END OF QUESTIONS & ANSWERS*****