

MONTGOMERY COLLEGE • OFFICE OF BUSINESS SERVICES
RFP TITLE: ACADEMIC TRAINING & COACHING CONSULTING SERVICES
RFP NUMBER: E524-012
RFP CLOSING DATE AND TIME: DECEMBER 5, 2023 @ 3:00 PM



ADDENDUM #1

Issued: December 1, 2023

ADDENDUM FOR THE PURPOSE OF:

- To provide the attached questions and answers

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson, MBA
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: All proposals MUST BE RECEIVED **electronically** by 3:00pm Eastern Standard Time on **December 5, 2023**

Electronic proposal and addendum or addenda shall be sent to the following email address prior to the submittal deadline date and time at vendor.proposals@montgomerycollege.edu. **No responses will be accepted after this date and time.**

Company Name

Authorized Signature

Date

Printed/Typed Signature

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Vendor Questions	MC Response
1. What is the estimated budget?	Budget is based on allocated funding.
2. Kindly Elaborate the difference between below two points? <ul style="list-style-type: none"> ▪ Vendor will provide training for up to 10 coaching faculty or staff to complete advanced coaching certification by June 2024. ▪ Vendor will provide training and a coaching leadership certification for three ATPA coordinators by June 2024. 	We're an academic coaching program at a two-year college. We want to hire someone familiar with academic coaching programs in higher ed settings to provide advanced coach training and certification—preferably that would support or align with ICF standards—to ten of our coaches. We also want to hire someone who can provide coaching training for leadership settings, again with a certification process, for three of our managers. Vendors familiar with providing trainings in these settings for these coaching skills with tiered certification processes should understand what this request is asking for.

***** End of Questions & Answers *****