

**MONTGOMERY COLLEGE - OFFICE OF PROCUREMENT
COLLEGEWIDE LIMITED ASBESTOS RE-SURVEY
RFP NO.: E621-001
RFP CLOSING DATE AND TIME: JANUARY 18, 2021 @ 2:00 PM**

**ADDENDUM #1
Issued: January 6, 2021**

ADDENDUM IS BEING ISSUED FOR THE FOLLOWING PURPOSES:

1-1 To change RFP closing date and time from 2:00 p.m. on January 11, 2021, to 2:00 p.m. on January 18, 2021, throughout entire RFP document.

1-2 To modify Part 1 Request for Proposal and Award Schedule, Section 002113 as follows:

1.1 REQUEST FOR PROPOSAL SCHEDULE

It is the College's intent to administer the Request for Proposal process for this project according to the schedule dates outlined below. The College reserves the right to alter schedule dates as may be determined necessary in the College's best interests.

December 14, 2020 RFP Documents Available

January 8, 2021 Last date for Site-Visit and Last Request for Information Due

January 18, 2021 Technical Proposal (Part A) and Price Proposal (Part B) Due

February 22, 2021 Proposal Evaluation Process concludes and Contract Award recommended

1.2 AWARD SCHEDULE

It is the College's intention to make award(s) to **one or more, highest scored responsive and responsible Offeror(s)** that can meet or exceed the terms, conditions, and scope of work/services of this solicitation, upon conclusion of the evaluation at the end of January 2021. The College does not anticipate the recommendation of contract award subject to approval by the College Board of Trustees. In the event the award subject to approval by the College's Board of Trustees in accordance with the College Policy and Procedures, the approval of contract award recommendation may be made on **March 22, 2021**.

Purchase order(s) will be issued after the contract award. Notice to proceed will be timely provided upon receipt of documentation and information required from the selected Offeror(s) before the start of work including, but not limited to certificates of insurance.

Notwithstanding these expectations, the College may require additional time to administer the contract award or other processes. To accommodate for this possibility, prices must remain firm for ninety (90) days from price proposal due date. Anticipated Contract Award date, Notice to Proceed date and project scheduling expectations may be adjusted in concert with this provision. It is the Offeror's sole responsibility to ensure their price proposal response accommodates this requirement.

1-3 To modify the Proposal Envelope Label in Part 6.4 Section 002113 as follows:

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PROPOSAL ENVELOPE LABEL

PART A - TECHNICAL PROPOSAL

RFP No.: E621-001 (A)
Proposal Due Date: **January 18, 2021**
Proposal Due Time: 2:00 PM
Offeror's Name: _____
Offeror's Address: _____
Project Title: Collegewide Limited Asbestos Re-Survey

PART B - PRICE PROPOSAL

RFP No.: E621-001 (B)
Proposal Due Date: **January 18, 2021**
Proposal Due Time: 2:00 PM
Offeror's Name: _____
Offeror's Address: _____
Project Title: Collegewide Limited Asbestos Re-Survey

1-4 To provide answers to the request for clarification questions. See attached.

All other specifications, terms and conditions remain unchanged.



Patrick Johnson, MBA
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the **Technical Proposal submission**. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: ACKNOWLEDGEMENT OF RECEIPT OF RFP ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE.

Company Name

Authorized Signature

Date

Printed/Typed Signature

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ADDENDUM #1
Issued: January 5, 2021

Item#	Questions	Answers
1-4-1	Does the college have an expected completion date for the project?	It is our expectation Offerors to inform us how long it will take to complete the work.
1-4-2	Are electronic signatures or forms signed via DocuSign acceptable?	Electronic signatures or forms signed via DocuSign are acceptable. Please note, in addition to the electronic proposals submission, Offeror is required to submit an original hard copy of Technical and Price Proposals within 5 business days of the RFP closing date and time and prior to the contract award.
1-4-3	Due to the large number of samples requested by this RFP, Can the college provide a base number of PLM samples per building (Sample Analysis (\$) (b) for all bidders to quote on since previous reports are not provided prior to bidding? Quantities in excess, if required, could be charged at the unit rate in Part 4.C. This will even the evaluation process.	Floor plans with sample points from previous reports were provided with the RFP. You may use these to estimate number of samples.
1-4-4	Will the College provide base architectural CAD drawings for each building to be surveyed?	Yes. We have CAD drawings. They will be provided upon request.
1-4-5	As part of our comprehensive sampling plan, we would conduct destructive testing to get a sample of suspect materials rather than classifying them as Presumed Asbestos Containing Materials (without testing). In your scope of work, are you directing us to sample all Presumed Asbestos Containing Materials?	No, we are not asking you to sample all PACMs. We are asking that ceiling tiles must be sampled. In addition, we want ceiling tiles to be visually examined front and back (you will need to climb a ladder to look above the ceiling) before homogenous areas are demarcated.
1-4-6	Are you authorizing us to cut into or destructively sample all PACM (e.g., fire doors, ceramic tiled walls, quarry tile floors, etc.)?	No, we are not authorizing destructive sampling for materials that would be impact the function (fire door) or appearance of the item.
1-4-7	In the price breakdown section, we have no knowledge of the previous testing data to base a proper cost proposal upon. Would consider eliminating the Sample Analysis (\$) Column B of the table because without this data we cannot know what the data eliminates us from requiring sample collection.	We have provided floor plans from the previous surveys. These floor plans show number of samples collected on each floor and types of materials sampled.

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1-4-8	Sample quantities for each building will be artificially inflated without being privy to the historical sampling data. Since we are providing you with a unit price per sample analysis, would you consider removing the Sample Analysis (\$) Column B from the proposal response?	Historical sampling data from previous surveys is provided in floor plans included in this RFP. That and the site visit allows a professional to make a reasonable estimate.
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*****END OF QUESTIONS AND ANSWERS*****