

OFFICE OF BUSINESS SERVICES
REQUEST FOR BID (RFB) TITLE: FOOD DELIVERY SERVICES
RFB NUMBER: e921-004
RFB CLOSING DATE: MARCH 25, 2021 @ 3:00 PM



ADDENDUM #2
Issued: March 22, 2021

PURPOSE OF ADDENDUM:

- To provide ADDITIONAL attached questions and answers.

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson, MBA
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. **Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.**

NOTE: All proposals MUST BE RECEIVED **electronically** (NEW) by 3:00pm Eastern Standard Time on **March 25, 2021.**

Electronic proposal and addendum or addenda shall be sent to the following email address prior to the submittal deadline date and time at vendor.proposals@montgomerycollege.edu. **No responses will be accepted after this date and time.**

Company Name

Authorized Signature

Date

Printed/Typed Signature

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ADDENDUM 2

Vendor Questions	MC Response
What is the expectation if the person is not home to accept the food box? Are we supposed to deliver at another time, or will that person not receive a box that week?	All deliveries are expected to be contactless and left on the porch for recipient to bring the box into their home at their convenience. Recipients are not expected to be home at the time of delivery. Boxes should be addressed and labeled with recipient's full name.
Do you provide payment for the meal & delivery fee if the person is not home to accept the box?	NA
Is canned chicken acceptable?	No
If an individual is not at home to accept the food box, can we recycle the box & utilize it the next day/delivery? Is this recycling effort acceptable to the College?	NA (This answer supersedes answer listed in addendum #1)
Is deli meat acceptable?	No
What is the College's expectation in terms of tracking & reporting deliveries or non-deliveries?	Provide itemized list (with individual student name and address) of deliveries and non-deliveries each delivery week.
Are fresh frozen items acceptable?	No
For the protein, does it have to be fresh raw, or can it also be fresh cooked (e.g., deli meats)? Is canned tuna acceptable?	This answer supersedes answer listed in addendum #1. It cannot be cooked. In addition, canned tuna is <u>NOT</u> acceptable.

***** **End of Questions & Answers** *****