

MONTGOMERY COLLEGE • OFFICE OF PROCUREMENT
REQUEST FOR PROPOSAL TITLE: Real Estate Broker Services
RFP NUMBER: e922-002
RFP CLOSING DATE AND TIME: December 17, 2021 AT 3:00 P.M.



ADDENDUM #1

Issued: December 10, 2021

ADDENDUM PURPOSE:

- To provide attached answers to questions received from vendors.

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson, MBA
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: ACKNOWLEDGEMENT OF RECEIPT OF BID ADDENDA WILL NOT BE ACCEPTED BY FACSIMILE OR E-MAIL.

Company Name

Authorized Signature

Date

Printed/Typed Signature

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Addendum #1 – continued

Vendor Question	Montgomery College Answer
The RFP states that the ideal location could be expanded in multiple phases to a full campus presence. Would Montgomery College be open to new construction/ground-up development projects or would they only like to lease and purchase existing buildings as part of this expansion?	For this phase of the expansion, Montgomery College is interested in leasing/purchasing an existing building (where we expect that a lease is more likely). As stated, the ideal location is one that could be expanded. Such expansion--in later years--would likely involve ground-up development projects.
Does Montgomery College have a ballpark range of the amount of space they are looking to lease or purchase? (size/square footage)	30,000-50,000 gross square feet
Can you confirm who is on the College proposal evaluation committee or the makeup of this group?	College administrators and individuals with expertise in real estate or related fields
Can you please confirm the Spring 2022 target? Is that to be operational for students, to have a location selected, or some other milestone? Is there flexibility in this timeline?	We expect that the order of events will include: (1) identify a space, (2) enter into a lease agreement, (3) renovate space, (4) occupy space, and then (5) operate programs for members of the public. We would like to get to #5 as quickly as possible and understand there are variables in each step At a minimum during spring 2022, it would be desirable to complete #1 and #2 with #3 planned or initiated.

*******END OF QUESTIONS AND ANSWERS*******