

MONTGOMERY COLLEGE • OFFICE OF BUSINESS SERVICES
REQUEST FOR PROPOSAL (RFP) TITLE: ON-CALL GENERAL CONTRACTOR SERVICES
RFP NUMBER: E925-003
RFP CLOSING DATE AND TIME: December 13, 2024 @ 3:00 PM



ADDENDUM #1

Issued: December 2, 2024

PURPOSE OF ADDENDUM:

- Replace original section 5.2.2 (Technical Proposal), with the following:

- Transmittal Letter
- Statement of Qualifications
- Provide most recent last 2 years of financial statements
- Demonstrated Experience
- Administrative Process
- Quality Controls
- Safety Controls
- Reference Form (Attachment **A**)
- Subcontractor Listing (If applicable)
- Conflict of Interest Statement (Attachment **B**)
- Non-Debarment Acknowledgement (Attachment **C**)
- Completed Contractor Information Form (Attachment **D**)
- Acknowledgement of Receipt of Addenda (if applicable)
- Copy of Maryland Business Registration form/certificate
- Copy of Maryland General Contractor Business License

- Replace original section 1.3 (Contract Information), with the following:

“Request for information or technical questions related to this solicitation should be directed to Patrick Johnson, at Patrick.johnson@montgomerycollege.edu. The Bidder may not initiate contact with any other College representative about this bid. All inquiries and questions must be submitted in writing via email and received by **3:00pm on December 4, 2024**. All questions received by the noted deadline will be answered and sent to all proposing firms via issuance of an addendum. No questions will be accepted after this date.”

- Change third paragraph of section 1.2 (Electronic Proposal Submittal Due Date) to read:

“The **electronic** proposal submission requirements supersede the delivery of bids, and bid signature requirements language in Attachment F: General Conditions and Instructions. A submittal consisting of the Technical Proposal and any applicable Addendum or Addenda, are required when responding to this Request for Proposal.”

MONTGOMERY COLLEGE • OFFICE OF BUSINESS SERVICES
REQUEST FOR PROPOSAL (RFP) TITLE: ON-CALL GENERAL CONTRACTOR SERVICES
RFP NUMBER: E925-003
RFP CLOSING DATE AND TIME: December 13, 2024 @ 3:00 PM

ADDENDUM #1

Issued: December 2, 2024

- Change section 5.2 (Required Proposal Submittals) to read:

“A submittal consisting of the Technical Proposal only, is required when responding to the Request for Proposal.”
- **NOTE:** Addendum #2, which include answers to all vendor questions received by the December 4, 2024 question submittal deadline, will be issued.

All other specifications, terms and conditions remain unchanged.



Patrick Johnson, MBA
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. If proposal has already been submitted, send signed acknowledgement under separate email. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: All proposals MUST BE RECEIVED **electronically** by 3:00pm Eastern Time on **December 13, 2024**. Electronic proposal and addendum or addenda shall be sent to the following email address prior to the submittal deadline date and time at vendor.proposals@montgomerycollege.edu. **No responses will be accepted after this date and time.**

Company Name

Authorized Signature

Date

Printed/Typed Signature