

MONTGOMERY COLLEGE • OFFICE OF BUSINESS SERVICES
REQUEST FOR PROPOSAL (RFP) TITLE: ON-CALL GENERAL CONTRACTOR SERVICES
RFP NUMBER: E925-003
RFP CLOSING DATE AND TIME: December 13, 2024 @ 3:00 PM



ADDENDUM #3

Issued: December 5, 2024

PURPOSE OF ADDENDUM:

- To clarify order of proposal submittal. Vendor proposal shall be submitted in the following order:
 - Transmittal letter
 - Statement of Qualifications
 - Audited or Reviewed Financial Statements
 - Demonstrated Experience
 - Administrative Process
 - Quality Controls
 - Safety Controls
 - Reference Form (Attachment A)
 - Subcontractor Listing (If applicable)
 - Conflict of Interest Form (Attachment B)
 - Non-Debarment Acknowledgement (Attachment C)
 - Contractor Information Form (Attachment D)
 - Acknowledgement of Receipt of Addenda (if applicable)
 - Copy of Maryland Business Registration Form/Certificate
 - Copy of Maryland General Contractor Business License

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson, MBA
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. If proposal has already been submitted, send signed acknowledgement under separate email. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

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NOTE: All proposals MUST BE RECEIVED electronically by 3:00pm Eastern Time on **December 13, 2024**.

Electronic proposal and addendum or addenda shall be sent to the following email address prior to the submittal deadline date and time at vendor.proposals@montgomerycollege.edu. **No responses will be accepted after this date and time.**

Company Name

Authorized Signature

Date

Printed/Typed Signature