

MONTGOMERY COLLEGE • OFFICE OF PROCUREMENT
REQUEST FOR PROPOSAL (RFP) TITLE: VOLUNTARY GROUP LEGAL, PET INSURANCE AND FAMILY CARE BENEFIT
PROGRAMS
RFP NUMBER: E925-009
RFP CLOSING DATE AND TIME: June 20, 2025 @ 3:00 PM



ADDENDUM #6
Issued: June 13, 2025

PURPOSE OF ADDENDUM:

- To provide answers to all vendor questions received by the June 9, 2025 question submittal deadline.

All other specifications, terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Patrick Johnson', written over a horizontal line.

Patrick Johnson, MBA
Director of Procurement

Please **sign** below to acknowledge receipt of this Addendum and return with the proposal. If proposal has already been submitted, acknowledgement should be submitted separately. Failure to return this Acknowledgement of Addendum may deem a proposal nonresponsive.

NOTE: All proposals MUST BE RECEIVED **electronically** by 3:00pm Eastern Standard Time (EST) on **June 20, 2025**.

Electronic proposal and addendum or addenda shall be sent to the following email address prior to the submittal deadline date and time: vendor.proposals@montgomerycollege.edu. **No responses will be accepted after this date and time.**

Company Name

Authorized Signature

Date

Printed/Typed Signature

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ADDENDUM #6 – continued

Vendor Question	Montgomery College Answer
The family care plan is specifically targeting your workforce who currently have challenges with caring for their parents, correct?	Also, childcare if that benefit is available.
Is Montgomery College contributing to the cost for the Family Care?	Depends, we would like to see all the offerings first.
Who is the incumbent on the legal plan?	Legal Resources Inc.
Where are the current rates pair with existing coverage?	\$18.00/month
How are the benefits currently being communicated to your workforce?	We use a virtual benefits assistant and through new employee orientation.
Are the program options, employee, funded, or employer funded?	Currently the legal plan is 100% employee funded.
Is there a percentage that Montgomery College will play towards these benefits?	Depends, we would like to see all the offerings first.
If there are additional value at options that we can provide beyond these three, are you open to us proposing?	Yes
Are the options classified as one sole provider awarded all three or will the selection/award go to the best legal best pet and best family care as three separate providers?	It is possible that separate contracts could be awarded for each benefit program.
Is the College willing to accept proposal from the insurance agent and carrier itself?	Yes, the College is willing to accept a proposal from an insurance agent or carrier; however, agent/carrier must disclose any and all commissions being paid to any entity involved in the quote, if applicable.