

To: The Montgomery College Staff

From: Ms. Krista Leitch Walker
Vice President of Human Resources and Strategic Talent Management

Subject: Special Recognition Awards for Staff for FY2022

Date: September 08, 2021

I am pleased to share this year’s schedule for the Montgomery College Special Recognition Award (SRA) for Staff. The purpose of this award is to recognize individuals who have performed above and beyond their regular duties. A current full-time or part-time staff member who has been an employee of the College for at least one year may qualify for an award once per fiscal year. More information about the SRA for Staff can be found on the [awards page](#) of the Human Resources and Strategic Talent Management website.

The table below shows the recognition periods by quarter and the due dates for nominations for FY2022.

Staff Special Recognition Award Schedule for FY 2022		
Quarter	Months	Nomination Due
1 st Quarter	July, August, and September	October 1, 2021
2 nd Quarter	October, November, and December	January 7, 2022
3 rd Quarter	January, February, and March	April 1, 2022
4 th Quarter	April, May, and June	June 10, 2022

Montgomery College is fortunate to have staff employees who are dedicated and committed to providing excellent service and support across all areas of the College. If you know of an individual who is well-deserving of recognition, I encourage you to nominate them for an award. To find the online submission form, please follow this link: [MC Staff Recognition Awards Form](#).

Should you have any questions regarding the SRA, please send an e-mail to: recognition@montgomerycollege.edu.